

BAIL:

- Allowed bail - Undertaking forwarded ODPP/CDPP
- Bail allowed but not entered
- Supreme Court Bail
- Remanded in custody
- Committal Bail (Registry - Varied)
- Childrens Court of Queensland Bail

DOCUMENTS ATTACHED:

- List of Witnesses
- List of Exhibits
- List of Other Exhibits

Contact Officer: BREE AMBRIDGE, SOUTHPORT

Contact Phone: 1300 516 700

TO:

Office of the Director of
Public Prosecutions
PO BOX 1891
SOUTHPORT QLD 4215

AND TO:

Deputy Sheriff
Supreme and District Courts
CNR HINZE STREET AND
DAVENPORT STREET
SOUTHPORT QLD 4215



Queensland Corrective Services Victims Register

Application to register

What is the Register?

The Queensland Corrective Services (QCS) Victims Register is an information service established to provide certain information to eligible persons in regards to prisoners who have been convicted of offences and are serving a period of imprisonment, including parole, in accordance with s320(1)(a), (b) or (c) of the *Corrective Service Act 2006* (CSA 2006).

Where can I get more information about the QCS Victims Register?

You can log onto the Queensland Corrective Services website at: www.correctiveservices.qld.gov.au

You can contact the Queensland Corrective Services Victims Register on the following:

Freecall: 1800 098 098

Email: victims.register@corrections.qld.gov.au

Mail: Victims Register
Queensland Corrective Services
GPO Box 1054
Brisbane QLD 4001

Translating and interpreting services 13 14 50
Hearing impaired assistance – National Relay Service
Freecall: 1800 555 660
Website: <http://relayservice.gov.au/>

Who can Register?

- The actual victim of a violent or sexual offence for which an offender has been sentenced to a period of imprisonment (unless it is a wholly suspended sentence) or who is a supervised dangerous prisoner (sexual offender)
- If the victim is deceased, an immediate family member of the victim of a violent or sexual offence
- If the victim of a violent or sexual offence is under 18 years or has a legal incapacity, the victim's parent or guardian
- A person who has been subject to domestic violence or whose life or physical safety may be endangered because of a risk of domestic violence being committed against them and the offender has been sentenced to a period of imprisonment for any offence.

If you do not meet the above registration criteria, you may still be considered for placement on the QCS Victims Register if you can demonstrate:

- a documented history of violence against you by an offender (e.g. a current or expired Domestic Violence Order); or
- that your life or physical safety may be endangered due to a connection to the offence for which an offender has been imprisoned (e.g. you have given evidence against the offender in a court proceeding).

In these instances, the offender must be convicted of a violent or sexual offence.

What information may be provided?

Information that must be provided to an eligible person includes the prisoner's eligibility and release dates, date of discharge or release, death or escape or any other exceptional circumstances that could be reasonably expected to endanger the eligible person's life or physical safety.

Information that may be provided to an eligible person includes a prisoner's current location, security classification, transfers, the results of applications for parole and other exceptional events.

If the prisoner lodges an application for parole, other than exceptional circumstances parole, or the Attorney-General makes an application to the Supreme Court for an order under the *Dangerous Prisoners (Sexual Offenders) Act 2003* (DPSOA 2003), eligible persons will be notified that they may make a written submission to the Parole Board Queensland or the Supreme Court.

If the prisoner/offender makes an application to change their name the eligible person will be notified that they may make a written submission to the authorised delegate.

Privacy notice

This application form is provided in accordance with s320 – s325 of the CSA 2006. QCS collects the information provided in your application form in order to establish your eligibility to register with the QCS Victims Register and for the following purposes:

- to enable the Department to provide certain information relating to the status of prisoner(s) against whom you have registered with the QCS Victims Register; and
- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. QCS will not disclose your personal information without your consent to the extent that it can be legally refused or unless satisfied on reasonable grounds that the disclosure is necessary to lessen or prevent a serious threat to your life or safety or unless legally required.



Does the information provided to me need to remain confidential?

All information provided by the QCS Victims Register must be treated confidentially. Information from the Victims Register must not be disclosed for public dissemination by either the eligible person or their nominee.

This includes but is not limited to disclosure of confidential information to any media outlet (e.g. television, newspaper, radio, the internet, book or other form of communication), distributing the confidential information in leaflets or brochures in letterboxes or by announcing the confidential information at a meeting.

Disclosure of this information publicly may result in completion of your registration and other penalties as described in s341 of the CSA 2006, including up to 2 years imprisonment.

An eligible person or their nominee may disclose relevant confidential information (such as the prisoner's discharge date) to a third party, for example a Domestic and Family Violence Support Service, for the purposes of obtaining support and assistance.

How long does my registration remain current?

A registration will remain current until a prisoner has completed their sentence. However an eligible person may be removed from the QCS Victims Register in other circumstances, including where:

- the eligible person requests to be removed;
- the prisoner in relation to whom the person is registered dies in custody or in the community;
- the prisoner is transferred interstate or overseas;
- the eligible person discloses, for public dissemination, any prisoner information released to them by the QCS Victims Register;
- the QCS Victims Register is unable, after making reasonable efforts, to contact the eligible person; or
- until the child victim of an offence reaches 18 years and has legal capacity to apply with the QCS Victims Register in their own right.

How do I apply for registration?

A person who wishes to apply for registration must complete and sign the attached Form 49 Application to Register with the Queensland Corrective Services Victims Register.

Should a person wish to apply for registration in relation to multiple prisoners, a Form 49 Application to Register with the Queensland Corrective Services Victims Register must be completed for each prisoner.

Completed applications should be emailed or posted to the address provided.

The QCS Victims Register seeks to provide information in a timely manner. Provision of an email address ensures the timely release of information.

What happens after I submit my Application to Register?

Your application and the supporting documentation will be assessed against several criteria. It is your responsibility to provide documentation in support of your application. The Victims Register may seek further information or clarification from the Office of the Director of Public Prosecutions, the Queensland Police Service or the Courts.

An assessment will also be made if releasing information will affect the safety and security of QCS facilities, staff, prisoners and other persons.

Once your application has been processed, you will be advised of the outcome. If you are registered, your initial letter will provide information regarding the prisoner's current status.

If you are ineligible for registration you will be notified.



People I want to receive information

I request the ODPD to provide the following people/support organisations with updates about my matter.

Support organisations

Please tick if you would like the following support organisation(s) to receive information about your matter.

- Victim Assist Queensland**
Provides access to financial assistance and specialised support services
- Protect All Children Today ('PACT')**
Provides court support for children required to give evidence in court
- Court Network**
Provides court support for adults required to give evidence in **Brisbane, Cairns, Ipswich and Townsville** courts only
- Queensland Homicide Victims' Support Group**
Provides support for relatives and friends of victims of homicide
- WWILD Sexual Violence Prevention Association**
Provides counselling and support for people with intellectual and learning disabilities who have been victims of sexual violence
- Queensland Health Victim Support Service (QHVSS)**
Provides specialised counselling, support and information to victims of crime when the person charged has been assessed as having a mental illness or intellectual disability.
- Other**

Name of organisation			
Contact	<i>Name (if known)</i>	<i>Phone</i>	
Postal address	<i>Address Line 1</i>		
	<i>Suburb</i>	<i>State</i>	<i>Postcode</i>

Individuals

Add the details of family members or friends if you would like them to receive information about your matter.

Name		Relationship to victim	
Postal address	<i>Address Line 1</i>		Email
	<i>Suburb</i>	<i>State</i>	<i>Postcode</i>
			Phone

Name		Relationship to victim	
Postal address	<i>Address Line 1</i>		Email
	<i>Suburb</i>	<i>State</i>	<i>Postcode</i>
			Phone

Please sign this form and return it in the reply paid envelope provided or scan and email it to ODPPVLOSouthport@justice.qld.gov.au.

I understand that if I choose not to disclose my postal address or fail to advise my victim liaison officer of a change of address, the Victim Liaison Service will not be able to provide a full service and keep me updated in relation to my matter.

Signature		Date	
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