Queensland Corrective Services Victims Register

Application to register

What is the Register?

The Queensland Corrective Services (QCS) Victims Register is an information service established to provide certain information to eligible persons in regards to prisoners who have been convicted of offences and are serving a period of imprisonment, including parole, in accordance with s320(1)(a), (b) or (c) of the Corrective Service Act 2006 (CSA 2006).

Where can I get more information about the QCS Victims Register?

You can log onto the Queensland Corrective Services website at: www.correctiveservices.qld.gov.au

You can contact the Queensland Corrective Services Victims Register on the following:

Freecall:

1800 098 098

Email:

victims.register@dcs.qld.gov.au

Mail:

Victims Register

Queensland Corrective Services

GPO Box 1054 Brisbane QLD 4001

Translating and interpreting services

13 14 50

Hearing impaired assistance - National Relay Service

Freecall:

1800 555 660

Website: http://

http://relayservice.gov.au/

Who can Register?

- The actual victim of a violent or sexual offence for which an offender has been sentenced to a period of imprisonment (unless it is a wholly suspended sentence) or who is a supervised dangerous prisoner (sexual offender)
- If the victim is deceased, an immediate family member of the victim of a violent or sexual offence
- If the victim of a violent or sexual offence is under 18 years or has a legal incapacity, the victim's parent or guardian
- A person who has been subject to domestic violence or whose life or physical safety may be endangered because of a risk of domestic violence being committed against them and the offender has been sentenced to a period of imprisonment for any offence.

If you do not meet the above registration criteria, you may still be considered for placement on the QCS Victims Register if you can demonstrate:

- a documented history of violence against you by an offender (e.g. a current or expired Domestic Violence Order); or
- that your life or physical safety may be endangered due to a connection to the offence for which an offender has been imprisoned (e.g. you have given evidence against the offender in a court proceeding).

In these instances, the offender must be convicted of a violent or sexual offence.

What information may be provided?

Information that must be provided to an eligible person includes the prisoner's eligibility and release dates, date of discharge or release, death or escape or any other exceptional circumstances that could be reasonably expected to endanger the eligible person's life or physical safety.

Information that may be provided to an eligible person includes a prisoner's current location, security classification, transfers, the results of applications for parole and other exceptional events.

If the prisoner lodges an application for parole, other than exceptional circumstances parole, or the Attorney-General makes an application to the Supreme Court for an order under the *Dangerous Prisoners (Sexual Offenders) Act 2003* (DPSOA 2003), eligible persons will be notified that they may make a written submission to the Parole Board Queensland or the Supreme Court.

If the prisoner/offender makes an application to change their name the eligible person will be notified that they may make a written submission to the authorised delegate.

Privacy notice

This application form is provided in accordance with s320 - s325 of the CSA 2006. QCS collects the information provided in your application form in order to establish your eligibility to register with the QCS Victims Register and for the following purposes:

- to enable the Department to provide certain information relating to the status of prisoner(s) against whom you have registered with the QCS Victims Register; and
- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. QCS will not disclose your personal information without your consent to the extent that it can be legally refused or unless satisfied on reasonable grounds that the disclosure is necessary to lessen or prevent a serious threat to your life or safety or unless legally required.

Does the information provided to me need to remain confidential?

All information provided by the QCS Victims Register must be treated confidentially. Information from the Victims Register must not be disclosed for public dissemination by either the eligible person or their nominee.

This includes but is not limited to disclosure of confidential information to any media outlet (e.g. television, newspaper, radio, the internet, book or other form of communication), distributing the confidential information in leaflets or brochures in letterboxes or by announcing the confidential information at a meeting.

Disclosure of this information publicly may result in completion of your registration and other penalties as described in s341 of the CSA 2006, including up to 2 years imprisonment.

An eligible person or their nominee may disclose relevant confidential information (such as the prisoner's discharge date) to a third party, for example a Domestic and Family Violence Support Service, for the purposes of obtaining support and assistance.

How long does my registration remain current?

A registration will remain current until a prisoner has completed their sentence. However an eligible person may be removed from the QCS Victims Register in other circumstances, including where:

- the eligible person requests to be removed;
- the prisoner in relation to whom the person is registered dies in custody or in the community;
- the prisoner is transferred interstate or overseas;
- the eligible person discloses, for public dissemination, any prisoner information released to them by the QCS Victims Register;
- the QCS Victims Register is unable, after making reasonable efforts, to contact the eligible person; or
- until the child victim of an offence reaches 18 years and has legal capacity to apply with the QCS Victims Register in their own right.

How do I apply for registration?

A person who wishes to apply for registration must complete and sign the attached Form 49 Application to Register with the Queensland Corrective Services Victims Register.

Should a person wish to apply for registration in relation to multiple prisoners, a Form 49 Application to Register with the Queensland Corrective Services Victims Register must be completed for each prisoner.

Completed applications should be emailed or posted to the address provided.

The QCS Victims Register seeks to provide information in a timely manner. Provision of an email address ensures the timely release of information.

What happens after I submit my Application to Register?

Your application and the supporting documentation will be assessed against several criteria. It is your responsibility to provide documentation in support of your application. The Victims Register may seek further information or clarification from the Office of the Director of Public Prosecutions, the Queensland Police Service or the Courts.

An assessment will also be made if releasing information will affect the safety and security of QCS facilities, staff, prisoners and other persons.

Once your application has been processed, you will be advised of the outcome. If you are registered, your initial letter will provide information regarding the prisoner's current status.

If you are ineligible for registration you will be notified.

3. Eligibility for registration	
From the options below, please tick the box that applies to you and complete the relevant details	for that section.
Category A	
You have had a criminal act of violence or a sexual offence committed against you (CSA s320(2)(a)(i))	Go to Section 4
Category B	
You are an immediate family member of a deceased victim of a criminal act of violence committed against them (CSA s320(2)(a)(ii))	□ _{Yes} □ _{No}
You are the parent or guardian of a victim of an offence of violence or sexual offence who is under 18 years of age or who has a legal incapacity (CSA s320(2)(a)(iii))	□ _{Yes} □ _{No}
Victims details	
Name of victim:	
Date of birth of victim:	
What is your relationship to the victim? (e.g. are you the victim's mother, father, husband, wife, child, sibling etc). Please attach a certified copy of any documentation which provides evidence of your relationship to the victim e.g. Marriage Certificate, Birth Certificate, Statutory Declaration etc).	
Category C	
Where a prisoner has been convicted of an offence of violence or a sexual offence and you can provide documentary evidence of the prisoner's history of violence against you (CSA s320(2)(a)(iv)(A))	☐ Yes ☐ No
Where a prisoner has been convicted of an offence of violence or a sexual offence and you can provide information that your life of physical safety could be endangered because of a connection between you and the offence (CSA s320(2)(a)(iv)(B))	☐ Yes ☐ No
You can demonstrate a documented history of domestic violence being committed against you by the prisoner regardless of the nature of the prisoner's current conviction (CSA s320(2)(b)(i))	☐ Yes ☐ No
You can demonstrate that your life or physical safety may be endangered because of a risk of domestic violence committed by the prisoner (CSA s320(2)(b)(ii))	☐ Yes ☐ No
To be considered for registration under Category C, you must attach certified documentary evidence to example: a Domestic Violence Order (current or previous); a statutory declaration made by you and witnessed by another person, who is one of the following: Justice of the Peace; Barrister/Solicitor; Conveyancer; or Commissioner for Declarations. Documentary evidence from a Domestic Violence Support Agency	support your application, for

	ner person, the Victims	nominate another person or agency Register will correspond only with the the Victims Register until you advise	e person/agency that you have
Title:	Mr Mrs	Miss Ms Other	
Given name/s or agency:			
Surname:			
Relationship to victim:			
Date of birth:	DD/MM/YYYY		
Daytime telephone number:	()	Mobile/alternative number	()
Email address:			
	Unit/building no.	Street no	Street name
Postal address:	Suburb/Town/City	State	Postcode
Please note that a nominee mus		declaration section on the next page.	
5. Prisoner/Offender contact			
Do you have contact with the pris-	oner of concern	☐ Yes ☐ No	
If yes, under what circumstances:		er opening of the resulting of the control of the c	
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6. Declaration			
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Nominee's declaration (if applicable)
The nominee should tick each box to demonstrate acceptance of these conditions
I understand that the applicant named above has nominated me to receive information from Queensland Corrective Services on the applicant's behalf.
☐ I understand and accept that the information provided by Queensland Corrective Services is confidential and I agree not to release this information for public dissemination. I agree not to use this information for any unlawful purpose that could cause harm or detriment to any person.
I understand that misuse of the information provided to me by Queensland Corrective Services may result in my details being removed from the Register.
I understand that if I choose not to provide or update my contact details, Queensland Corrective Services may not be able to provide the service to me and my details may be removed from the Register.
Understand that the eligible person may remove me as a nominee at any time.
Signature, name ormarkofnominee
Date
7. Proof of identity
IMPORTANT Every application must be accompanied by certified proof of the applicant's identity, certified by a Solicitor/Barrister, Justice of the Peace or Commissioner for Declarations.
Please indicate which document you have attached (note, only one is required)
Current Australian Driver's Licence Birth Certificate CurrentPassport
Other (eg. Statutory Declaration, Health Care Card, 18 Plus card, Indigenous community organisation). Please specify:
Please do not send original documents. Please send only copies.
8. Documentchecklist
For your application to be considered, please ensure that you have completed the necessary sections and attached all relevant documentation as outlined in the checklist:
☐ If you are applying under Category A, have you attached a certified copy of a proof of identity document for yourself?
☐ If you are applying under Category B, have you attached a certified copy of a proof of identity document and a
document that evidences your relationship to the victim?
☐ If you are applying under Category C, have you attached a certified copy of an identity document and a certified document that supports your application (for example, a Domestic Violence Order or a Statutory Declaration or letter of support from a Domestic Violence Support Agency)
☐ Have you understood and signed the applicant's declaration?
☐ If you have nominated another person or agency to receive information on your behalf, has the nominee understood and signed the nominee's declaration?

This application form is provided in accordance with \$320 - \$325 of the CSA 2006.

Queensland Corrective Services collects the information provided in this application form for the following purposes:

- to enable the Department to provide certain information relating to the status of the prisoner/s against whom you have registered with the Victims Register; and
- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. The prisoner/s will not be informed of your registration.

OFFICE USE ONLY
CSA s320(2)(a)(i), (ii) or (iii) (Category A and B)
□ Name, address, age validated
□ Victim status verified by DPP, Police, Transcript etc. or
□ Victim status verified by other means including supporting documentation
□ Signed by applicant.
\Box Proof of identity included, \Box Certified
□ Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
□ Registration approved □ Not approved Reason
Delegated officer Date:
CSA s320 <i>(2)(a)(iv) and</i> s320 <i>(2)(b)</i> Category C or prisoner
Name, address, age validated
☐ Verified by supporting documentation
☐ Victim status verified by other means.
크 Signed by applicant.
Proof of identity included. Certified
Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
Registration approved Not approved Reason
Senior delegated officer Date:

Queensland Corrective Services

www.correctiveservices.qld.gov.au

Queensland Corrective Services Victims Register

Application to register

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Once your application has been processed, you will be advised of the outcome. If you are registered, your initial letter will provide information regarding the prisoner's current status.

If you are ineligible for registration you will be notified.

3. Eligibility for registration	
From the options below, please tick the box that applies to you and complete the relevant details f	or that section.
Category A	
You have had a criminal act of violence or a sexual offence committed against you (CSA s320(2)(a)(i))	Go to Section 4
Category B	
You are an immediate family member of a deceased victim of a criminal act of violence committed against them (CSA s320(2)(a)(ii))	□ _{Yes} □ _{No}
18 years of age or who has a legal incapacity (CSA s320(2)(a)(iii))	□ _{Yes} □ _{No}
Victims details	
Name of victim:	
Date of birth of victim:	
What is your relationship to the victim?	
(e.g. are you the victim's mother, father, husband, wife, child, sibling etc). Please attach a certified copy of any documentation which provides evidence of your relationship to the victim e.g. Marriage Certificate, Birth Certificate, Statutory Declaration etc).	
Category C	
Where a prisoner has been convicted of an offence of violence or a sexual offence and you can provide documentary evidence of the prisoner's history of violence against you (CSA s320(2)(a)(iv)(A))	☐ Yes ☐ No
Where a prisoner has been convicted of an offence of violence or a sexual offence and you can	☐ Yes ☐ No
You can demonstrate a documented history of domestic violence being committed against you by the prisoner regardless of the nature of the prisoner's current conviction (CSA s320(2)(b)(i))	☐ Yes ☐ No
You can demonstrate that your life or physical safety may be endangered because of a risk of domestic violence committed by the prisoner (CSA s320(2)(b)(ii))	☐ Yes ☐ No
To be considered for registration under Category C, you must attach certified documentary evidence to sexample: a Domestic Violence Order (current or previous); a statutory declaration made by you and witnessed by another person, who is one of the following: Justice of the Peace; Barrister/Solicitor; Conveyancer; or Commissioner for Declarations. Documentary evidence from a Domestic Violence Support Agency	support your application, for

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4. Nominee			Company (1980) Company (1980)
	on if you would like to nominate	another person or agency to rec	ceive information on your
behalf If you nominate another	r person, the Victims Register	will correspond only with the per	son/agency that you have
nominated and you will have no	further contact from the Victin	ns Register until you advise other	rwise.
Title:	☐ Mr ☐ Mrs ☐ Miss ☐	Ms Other	
Given name/s or agency:			
Surname:			
Relationship to victim:			
Date of birth:	DD/MM/YYYY		1,
Daytime telephone number:	()	Mobile/alternative number:	()
Email address:			
Postal address:	Unit/building no.	Street no	Street name
	Suburb/Town/City	State	Postcode
Please note that a nominee must s	sign, name or mark the declaration	section on the next page.	
5. Prisoner/Offender contact	er Grand and Arthur State (1964)	Carlos III de la companya de la comp	and the second second
D	20r of concorn	☐ Yes ☐ No	
Do you have contact with the prison	ler or concern		
If yes, under what circumstances:	· · · · · · · · · · · · · · · · · · ·	The second secon	
	<u></u>	man contract the second second second second	$(x_1, \dots, x_n) = (x_1, \dots, x_n) + (x_1, \dots, x_n) = (x_1, \dots, x_n) + (x_1, \dots, x_n)$
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	And the second s		
6. Declaration			
Please note that the QCS Victi	ms Register will be unable to	process your application if th	re declaration is not
endorsed by you and your nor			
To also be completed by a pa	arent or guardian of a perso	n under the age of 18 years o	or if over 18 years has a
legal incapacity.			
Applicant's declaration			
Please tick each box to demonstra			
I request that my details be en	itered into the Victims Register, op	perated by Queensland Corrective S	Services.
 I understand and accept that the information for public disseminant any person. 	he information provided by Queen nation. I agree not to use this infor	island Corrective Services is confide rmation for any unlawful purpose tha	ential and I agree not to release this at could cause harm or detriment to
I understand that misuse of the from the Victims Register.		ueensland Corrective Services may	
the service to me and my deta	ails may be removed from the Victi		
Victims Register in accordance	e with CSA 2006 s320(2)(a)(iii).	egal capacity, I am no longer eligible	
following:		eceive information on their behalf	
☐ I authorise Queensland Correcti nominee will receive corresponden	ive Services to provide information ice instead of me.	n to my nominated agent (if applicab	le) and understand that the
Signature, name ormarkofapplica	ant		
Date			

Nominee's declaration (if applicable)	<u> </u>
The nominee should tick each box to demonstrate acceptance of these conditions	
I understand that the applicant named above has nominated me to receive information from Queensland Corrective Services on the applicant's behalf.	
I understand and accept that the information provided by Queensland Corrective Services is confidential and I agree not to release t information for public dissemination. I agree not to use this information for any unlawful purpose that could cause harm or detriment any person.	
I understand that misuse of the information provided to me by Queensland Corrective Services may result in my details being remover from the Register.	eđ
I understand that if I choose not to provide or update my contact details, Queensland Corrective Services may not be able to provide the service to me and my details may be removed from the Register.	:
I understand that the eligible person may remove me as a nominee at any time.	
Signature, name or mark of nominee	
Date	
7. Proof of identity	
IMPORTANT Every application must be accompanied by certified proof of the applicant's identity, certified by a Solicitor/Barrister, Justice of the Peace or Commissioner for Declarations.	
Please indicate which document you have attached (note, only one is required)	
Current Australian Driver's Licence Birth Certificate Current Passport	
Other (eg. Statutory Declaration, Health Care Card, 18 Plus card, Indigenous community organisation). Please specify:	
Please do not send original documents. Please send only copies.	
8. Documentchecklist	
For your application to be considered, please ensure that you have completed the necessary sections and attached all relevant documentation as outlined in the checklist:	
☐ If you are applying under Category A, have you attached a certified copy of a proof of identity document for yourself?	
If you are applying under Category B, have you attached a certified copy of a proof of identity document and a	
document that evidences your relationship to the victim?	
If you are applying under Category C, have you attached a certified copy of an identity document and a certified document that supports your application (for example, a Domestic Violence Order or a Statutory Declaration or letter of support from a Domestic Violence Support Agency)	•
☐ Have you understood and signed the applicant's declaration?	
If you have nominated another person or agency to receive information on your behalf, has the nominee understood and signed the nominee's declaration?	

This application form is provided in accordance with \$320 - \$325 of the CSA 2006.

Queensland Corrective Services collects the information provided in this application form for the following purposes:

- to enable the Department to provide certain information relating to the status of the prisoner/s against whom you have registered with the Victims Register; and
- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. The prisoner/s will not be informed of your registration.

OFFICE USE ONLY
CSA s320(2)(a)(i), (ii) or (iii) (Category A and B)
Name, address, age validated
☐ Victim status verified by DPP, Police, Transcript etc. or
☐ Victim status verified by other means including supporting documentation
☐ Signed by applicant.
Proof of identity included. Certified
Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
Registration approved Not approved Reason
Delegated officer
CSA s320(2)(a)(iv) and s320(2)(b) Category C or prisoner
□ Name, address, age validated
☐ Verified by supporting documentation Type
☐ Victim status verified by other means.
☐ Signed by applicant.
Proof of identity included. Certified
Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
Registration approved Not approved Reason
Senior delegated officer Date:

Queensland Corrective Services

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www.correctiveservices.qld.gov.au

Queensland Corrective Services Victims Register

Application to register

What is the Register?

The Queensland Corrective Services (QCS) Victims Register is an information service established to provide certain information to eligible persons in regards to prisoners who have been convicted of offences and are serving a period of imprisonment, including parole, in accordance with s320(1)(a), (b) or (c) of the Corrective Service Act 2006 (CSA 2006).

Where can I get more information about the QCS Victims Register?

You can log onto the Queensland Corrective Services website at: www.correctiveservices.qld.gov.au

You can contact the Queensland Corrective Services Victims Register on the following:

Freecall:

1800 098 098

Email:

victims.register@dcs.qld.gov.au

Mail: Victims Register

Queensland Corrective Services

GPO Box 1054 Brisbane QLD 4001

Translating and interpreting services 13 14 50 Hearing impaired assistance – National Relay Service

Freecall:

1800 555 660

Website:

http://relayservice.gov.au/

Who can Register?

- The actual victim of a violent or sexual offence for which an offender has been sentenced to a period of imprisonment (unless it is a wholly suspended sentence) or who is a supervised dangerous prisoner (sexual offender)
- If the victim is deceased, an immediate family member of the victim of a violent or sexual offence
- If the victim of a violent or sexual offence is under 18 years or has a legal incapacity, the victim's parent or guardian
- A person who has been subject to domestic violence or whose life or physical safety may be endangered because of a risk of domestic violence being committed against them and the offender has been sentenced to a period of imprisonment for any offence.

If you do not meet the above registration criteria, you may still be considered for placement on the QCS Victims Register if you can demonstrate:

- a documented history of violence against you by an offender (e.g. a current or expired Domestic Violence Order); or
- that your life or physical safety may be endangered due to a connection to the offence for which an offender has been imprisoned (e.g. you have given evidence against the offender in a court proceeding).

In these instances, the offender must be convicted of a violent or sexual offence.

What information may be provided?

Information that must be provided to an eligible person includes the prisoner's eligibility and release dates, date of discharge or release, death or escape or any other exceptional circumstances that could be reasonably expected to endanger the eligible person's life or physical safety.

Information that may be provided to an eligible person includes a prisoner's current location, security classification, transfers, the results of applications for parole and other exceptional events.

If the prisoner lodges an application for parole, other than exceptional circumstances parole, or the Attorney-General makes an application to the Supreme Court for an order under the *Dangerous Prisoners* (Sexual Offenders) Act 2003 (DPSOA 2003), eligible persons will be notified that they may make a written submission to the Parole Board Queensland or the Supreme Court.

If the prisoner/offender makes an application to change their name the eligible person will be notified that they may make a written submission to the authorised delegate.

Privacy notice

This application form is provided in accordance with s320 - s325 of the CSA 2006. QCS collects the information provided in your application form in order to establish your eligibility to register with the QCS Victims Register and for the following purposes:

- to enable the Department to provide certain information relating to the status of prisoner(s) against whom you have registered with the QCS Victims Register; and
- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. QCS will not disclose your personal information without your consent to the extent that it can be legally refused or unless satisfied on reasonable grounds that the disclosure is necessary to lessen or prevent a serious threat to your life or safety or unless legally required.

Page 1 of 7

Does the information provided to me need to remain confidential?

All information provided by the QCS Victims Register must be treated confidentially. Information from the Victims Register must not be disclosed for public dissemination by either the eligible person or their nominee.

This includes but is not limited to disclosure of confidential information to any media outlet (e.g. television, newspaper, radio, the internet, book or other form of communication), distributing the confidential information in leaflets or brochures in letterboxes or by announcing the confidential information at a meeting.

Disclosure of this information publicly may result in completion of your registration and other penalties as described in s341 of the CSA 2006, including up to 2 years imprisonment.

An eligible person or their nominee may disclose relevant confidential information (such as the prisoner's discharge date) to a third party, for example a Domestic and Family Violence Support Service, for the purposes of obtaining support and assistance.

How long does my registration remain current?

A registration will remain current until a prisoner has completed their sentence. However an eligible person may be removed from the QCS Victims Register in other circumstances, including where:

- the eligible person requests to be removed;
- the prisoner in relation to whom the person is registered dies in custody or in the community;
- the prisoner is transferred interstate or overseas;
- the eligible person discloses, for public dissemination, any prisoner information released to them by the QCS Victims Register;
- the QCS Victims Register is unable, after making reasonable efforts, to contact the eligible person; or
- until the child victim of an offence reaches 18 years and has legal capacity to apply with the QCS Victims Register in their own right.

How do I apply for registration?

A person who wishes to apply for registration must complete and sign the attached Form 49 Application to Register with the Queensland Corrective Services Victims Register.

Should a person wish to apply for registration in relation to multiple prisoners, a Form 49 Application to Register with the Queensland Corrective Services Victims Register must be completed for each prisoner.

Completed applications should be emailed or posted to the address provided.

The QCS Victims Register seeks to provide information in a timely manner. Provision of an email address ensures the timely release of information.

What happens after I submit my Application to Register?

Your application and the supporting documentation will be assessed against several criteria. It is your responsibility to provide documentation in support of your application. The Victims Register may seek further information or clarification from the Office of the Director of Public Prosecutions, the Queensland Police Service or the Courts.

An assessment will also be made if releasing information will affect the safety and security of QCS facilities, staff, prisoners and other persons.

Once your application has been processed, you will be advised of the outcome. If you are registered, your initial letter will provide information regarding the prisoner's current status.

If you are ineligible for registration you will be notified.

Page 2 of 7

3. Eligibility for registration		
From the options below, please	tick the box that applies to you and complete the relevant details	for that section.
Category Á		
You have had a criminal act of vio	elence or a sexual offence committed against you (CSA s320(2)(a)(i))	Go to Section 4
Category B		
You are an immediate family mem committed against them (CSA s32	nber of a deceased victim of a criminal act of violence 20(2)(a)(ii))	□ _{Yes} □ _{No}
You are the parent or guardian of 18 years of age or who has a lega	a victim of an offence of violence or sexual offence who is under al incapacity (CSA s320(2)(a)(iii))	□ _{Yes} □ _{No}
Victims details	The Control of the Co	
Name of victim:		
Date of birth of victim:		
	father, husband, wife, child, sibling etc). Please attach a certified h provides evidence of your relationship to the victim e.g. Marriage	
Category C		**************************************
	icted of an offence of violence or a sexual offence and you can f the prisoner's history of violence against you	Yes No
Where a prisoner has been conv	icted of an offence of violence or a sexual offence and you can of physical safety could be endangered because of a connection SA s320(2)(a)(iv)(B))	Yes No
You can demonstrate a documer prisoner regardless of the nature	nted history of domestic violence being committed against you by the of the prisoner's current conviction (CSA s320(2)(b)(i))	☐ Yes ☐ No
You can demonstrate that your lift domestic violence committed by	fe or physical safety may be endangered because of a risk of the prisoner (CSA s320(2)(b)(ii))	☐ Yes ☐ No
example: - a Domestic Violence Order (under Category C, you must attach certified documentary evidence to (current or previous); by you and witnessed by another person, who is one of the following:	support your application, for
Conveyancer; orCommissioner for Declar	rations. rom a Domestic Violence Support Agency	

Page 4 of 7

4. Nominee	- Carolina de C Carolina de Carolina de Ca		on the second
Please only complete this secti	on if you would like to nominate	e another person or agency to r	receive information on your
behalf. If you nominate anothe nominated and you will have no	rperson, the Victims Register	will correspond only with the p	erson/agency that you have
Title:	☐ Mr ☐ Mrs ☐ Miss ☐	Ms Other	
Given name/s or agency:			
Surname:			to a summer of the state of the
Relationship to victim:			
Date of birth:	DD/MM/YYYY		
Daytime telephone number:	()	Mobile/alternative number:	()
Email address:			
Postal address:	Unit/building no.	Street no	Street name
rusidi duuless.	Suburb/Town/City	Slate	Posicode
Please note that a nominee must s	sign, name or mark the declaration	section on the next page.	
5. Prisoner/Offender contact			SOFT WELL AND
Do you have contact with the prisor	ner of concern	☐ Yes ☐ No	
If yes, under what circumstances:			
		. In the control of t	The second secon
	en e		
			and the second of the second o
	and the second s		and the second s
	, , , , , , , , , , , , , , , , , , ,		
6. Declaration			
Please note that the QCS Victi	ms Register will be unable to	process your application if	the declaration is not
endorsed by you and your nor			
To also be completed by a pa legal incapacity.	arent or guardian of a perso	n under the age of 18 years	s or it over 18 years has a
Applicant's declaration			
Please tick each box to demonstra	te your acceptance of these condi	tions	
☐ I request that my details be en			
I understand and accept that the information for public disseminary person.	ne information provided by Queen nation. I agree not to use this infor	sland Corrective Services is confi mation for any unlawful purpose t	idential and I agree not to release this that could cause harm or detriment to
from the Victims Register.			ay result in my details being removed
the service to me and my deta	ils may be removed from the Victi	ms Register.	Services may not be able to provide
Victims Register in accordance	ld victim turns 18 years and has le e with CSA 2006 s320(2)(a)(iii).		
Applicants who have nominated following:			
☐ I authorise Queensland Correcti nominee will receive corresponden		to my nominated agent (if applic	able) and understand that the
Signature, name ormarkofapplica	ant		
Date			

Nominee's declaration (if applicable)	
	monstrate acceptance of these conditions
applicant's behalf.	ed above has nominated me to receive information from Queensland Corrective Services on the
I understand and accept that the infi information for public dissemination any person.	ormation provided by Queensland Corrective Services is confidential and I agree not to release this . I agree not to use this information for any unlawful purpose that could cause harm or detriment to
I understand that misuse of the inforfrom the Register.	rmation provided to me by Queensland Corrective Services may result in my details being removed
I understand that if I choose not to p the service to me and my details ma	provide or update my contact details, Queensland Corrective Services may not be able to provide ay be removed from the Register.
☐ I understand that the eligible person	may remove me as a nominee at any time.
Signature, name ormarkofnominee	·
Date	
7. Proof of identity	
IMPORTANT	
Every application must be accompani the Peace or Commissioner for Decl	ed by certified proof of the applicant's identity, certified by a Solicitor/Barrister, Justice of arations.
Please indicate which document you have	ve attached (note, only one is required)
Current Australian Driver's Licence	Birth Certificate CurrentPassport
Other (eg. Statutory Declaration, Heali	th Care Card, 18 Plus card, Indigenous community organisation). Please specify:
Please do not send original documents.	Please send only copies.
8. Documentchecklist	
For your application to be considered, p documentation as outlined in the checkl	lease ensure that you have completed the necessary sections and attached all relevant ist:
☐ If you are applying under Category	y A, have you attached a certified copy of a proof of identity document for yourself?
☐ If you are applying under Category	y B, have you attached a certified copy of a proof of identity document and a
document that evidences your rela	ationship to the victim?
☐ If you are applying under Category supports your application (for example Domestic Violence Support Agence	y C, have you attached a certified copy of an identity document and a certified document that mple, a Domestic Violence Order or a Statutory Declaration or letter of support from a cy)
☐ Have you understood and signed	the applicant's declaration?
If you have nominated another per signed the nominee's declaration?	rson or agency to receive information on your behalf, has the nominee understood and

This application form is provided in accordance with s320 - s325 of the CSA 2006.

Queensland Corrective Services collects the information provided in this application form for the following purposes:

- to enable the Department to provide certain information relating to the status of the prisoner/s against whom you have registered with the Victims Register; and
- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. The prisoner/s will not be informed of your registration.

OFFICE USE ONLY
CSA s320(2)(a)(i), (ii) or (iii) (Category A and B)
Name, address, age validated
☐ Victim status verified by DPP, Police, Transcript etc. or
☐ Victim status verified by other means including supporting documentation
□ Signed by applicant.
Proof of identity included. Certified
Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
Registration approved Not approved Reason
Delegated officer Date:
Delegated Officer
CSA s320(2)(a)(iv) and s320(2)(b) Category C or prisoner
□ Name, address, age validated
☐ Verified by supporting documentation Type
☐ Victim status verified by other means.
□ Signed by applicant.
Proof of identity included. Certified
Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
Registration approved Not approved Reason
Senior delegated officer Date:

Queensland Corrective Services

www.correctiveservices.qld.gov.au

Queensland Corrective Services Victims Register

Application to register

What is the Register?

The Queensland Corrective Services (QCS) Victims Register is an information service established to provide certain information to eligible persons in regards to prisoners who have been convicted of offences and are serving a period of imprisonment, including parole, in accordance with s320(1)(a), (b) or (c) of the Corrective Service Act 2006 (CSA 2006).

Where can I get more information about the QCS Victims Register?

You can log onto the Queensland Corrective Services website at: www.correctiveservices.gld.gov.au

You can contact the Queensland Corrective Services Victims Register on the following:

Freecall:

1800 098 098

Email:

victims.register@dcs.qld.gov.au

Mail:

Victims Register

Queensland Corrective Services

GPO Box 1054

Brisbane QLD 4001

Translating and interpreting services

13 14 50

Hearing impaired assistance - National Relay Service

Freecall:

1800 555 660

Website: ht

http://relayservice.gov.au/

Who can Register?

- The actual victim of a violent or sexual offence for which an offender has been sentenced to a period of imprisonment (unless it is a wholly suspended sentence) or who is a supervised dangerous prisoner (sexual offender)
- If the victim is deceased, an immediate family member of the victim of a violent or sexual offence
- If the victim of a violent or sexual offence is under 18 years or has a legal incapacity, the victim's parent or guardian
- A person who has been subject to domestic violence or whose life or physical safety may be endangered because of a risk of domestic violence being committed against them and the offender has been sentenced to a period of imprisonment for any offence.

If you do not meet the above registration criteria, you may still be considered for placement on the QCS Victims Register if you can demonstrate:

- a documented history of violence against you by an offender (e.g. a current or expired Domestic Violence Order); or
- that your life or physical safety may be endangered due to a connection to the offence for which an offender has been imprisoned (e.g. you have given evidence against the offender in a court proceeding).

In these instances, the offender must be convicted of a violent or sexual offence.

What information may be provided?

Information that must be provided to an eligible person includes the prisoner's eligibility and release dates, date of discharge or release, death or escape or any other exceptional circumstances that could be reasonably expected to endanger the eligible person's life or physical safety.

Information that may be provided to an eligible person includes a prisoner's current location, security classification, transfers, the results of applications for parole and other exceptional events.

If the prisoner lodges an application for parole, other than exceptional circumstances parole, or the Attorney-General makes an application to the Supreme Court for an order under the *Dangerous Prisoners* (Sexual Offenders) Act 2003 (DPSOA 2003), eligible persons will be notified that they may make a written submission to the Parole Board Queensland or the Supreme Court.

If the prisoner/offender makes an application to change their name the eligible person will be notified that they may make a written submission to the authorised delegate.

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- to enable the Department to discharge its legislative accountability and administrative function.

The QCS Victims Register will store your information securely. QCS will not disclose your personal information without your consent to the extent that it can be legally refused or unless satisfied on reasonable grounds that the disclosure is necessary to lessen or prevent a serious threat to your life or safety or unless legally required.

Does the information provided to me need to remain confidential?

All information provided by the QCS Victims Register must be treated confidentially. Information from the Victims Register must not be disclosed for public dissemination by either the eligible person or their nominee.

This includes but is not limited to disclosure of confidential information to any media outlet (e.g. television, newspaper, radio, the internet, book or other form of communication), distributing the confidential information in leaflets or brochures in letterboxes or by announcing the confidential information at a meeting.

Disclosure of this information publicly may result in completion of your registration and other penalties as described in s341 of the CSA 2006, including up to 2 years imprisonment.

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How long does my registration remain current?

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- the eligible person requests to be removed;
- the prisoner in relation to whom the person is registered dies in custody or in the community;
- the prisoner is transferred interstate or overseas;
- the eligible person discloses, for public dissemination, any prisoner information released to them by the QCS Victims Register;
- the QCS Victims Register is unable, after making reasonable efforts, to contact the eligible person; or
- until the child victim of an offence reaches 18 years and has legal capacity to apply with the QCS Victims Register in their own right.

How do I apply for registration?

A person who wishes to apply for registration must complete and sign the attached Form 49 Application to Register with the Queensland Corrective Services Victims Register.

Should a person wish to apply for registration in relation to multiple prisoners, a Form 49 Application to Register with the Queensland Corrective Services Victims Register must be completed for each prisoner.

Completed applications should be emailed or posted to the address provided.

The QCS Victims Register seeks to provide information in a timely manner. Provision of an email address ensures the timely release of information.

What happens after I submit my Application to Register?

Your application and the supporting documentation will be assessed against several criteria. It is your responsibility to provide documentation in support of your application. The Victims Register may seek further information or clarification from the Office of the Director of Public Prosecutions, the Queensland Police Service or the Courts.

An assessment will also be made if releasing information will affect the safety and security of QCS facilities, staff, prisoners and other persons.

Once your application has been processed, you will be advised of the outcome. If you are registered, your initial letter will provide information regarding the prisoner's current status.

If you are ineligible for registration you will be notified.

3. Eligibility for registration	
From the options below, please tick the box that applies to you and complete the relevant deta	ils for that section.
Category A	
You have had a criminal act of violence or a sexual offence committed against you (CSA s320(2)(a)(i)) Go to Section 4
Cafegory B	
You are an immediate family member of a deceased victim of a criminal act of violence committed against them (CSA s320(2)(a)(ii))	□ _{Yes} □ _{No}
You are the parent or guardian of a victim of an offence of violence or sexual offence who is under 18 years of age or who has a legal incapacity (CSA s320(2)(a)(iii))	☐ _{Yes} ☐ _{No}
Victims details	
Name of victim:	
Date of birth of victim:	
What is your relationship to the victim? (e.g. are you the victim's mother, father, husband, wife, child, sibling etc). Please attach a certified copy of any documentation which provides evidence of your relationship to the victim e.g. Marriag Certificate, Birth Certificate, Statutory Declaration etc).	9
Category C	
Where a prisoner has been convicted of an offence of violence or a sexual offence and you can provide documentary evidence of the prisoner's history of violence against you (CSA s320(2)(a)(iv)(A))	☐ Yes ☐ No
Where a prisoner has been convicted of an offence of violence or a sexual offence and you can provide information that your life of physical safety could be endangered because of a connection between you and the offence (CSA s320(2)(a)(iv)(B))	☐ Yes ☐ No
You can demonstrate a documented history of domestic violence being committed against you by the prisoner regardless of the nature of the prisoner's current conviction (CSA s320(2)(b)(i))	e ☐ Yes ☐ No
You can demonstrate that your life or physical safety may be endangered because of a risk of domestic violence committed by the prisoner (CSA s320(2)(b)(ii))	☐ Yes ☐ No
To be considered for registration under Category C, you must attach certified documentary evidence example: a Domestic Violence Order (current or previous); a statutory declaration made by you and witnessed by another person, who is one of the followin	in the second se
 Justice of the Peace; Barrister/Solicitor; Conveyancer; or Commissioner for Declarations. Documentary evidence from a Domestic Violence Support Agency 	

4. Nominee			
And the state of safety and the matter of the safety of the safety	ction if you would like t	o nominate another second	
behalt. If you nominate anoth	ner person, the Victim	o nominate another person or agency s Register will correspond only with th n the Victims Register until you advise	e person/agency that you have
Title:	Mr Mrs		odiorwise.
Given name/s or agency:			
Surname:			
Relationship to victim:			
Date of birth:	DD/MM/YYYY		
Daytime telephone number:	()	Mobile/alternative number	()
Email address:			
Destal	Unit/building no.	Street no	Street name
Postal address:	Suburb/Town/City	State	Postcode
Please note that a nominee mus	t sign, name or mark the	e declaration section on the next page.	
5. Prisoner/Offender contact			
Do you have contact with the prise	oner of concern	☐ Yes ☐ No	
If yes, under what circumstances:			
*** ***********************************			
C Dealerstine			
6. Declaration			
Please note that the QCS Vic	tims Register will be	unable to process your application	n if the declaration is not
endorsed by you and your no	ominee (if applicable	e) or if certified identification docur	mentation is not provided.
o also be completed by a p	parent or guardian o	of a person under the age of 18 ye	ars or if over 18 years has a
egal incapacity.			
Applicant's declaration		and the second of the second s	
Please tick each box to demonstr	ate your acceptance of	these conditions	
☐ I request that my details be e	ntered into the Victims F	Register, operated by Queensland Correc	tive Services.
I understand and accept that information for public dissem any person.	the information provided ination. I agree not to u	d by Queensland Corrective Services is c se this information for any unlawful purpo	onfidential and I agree not to release this se that could cause harm or detriment to
I understand that misuse of the from the Victims Register.	ne information provided	to me by Queensland Corrective Services	s may result in my details being removed
I understand that if I choose in the service to me and my def	not to provide or update tails may be removed fro	my contact details, Queensland Correctivom the Victims Register.	ve Services may not be able to provide
I understand that when the cl Victims Register in accordan	nild victim turns 18 years ce with CSA 2006 s320	s and has legal capacity, i am no longer e <i>(2)(a)(iii</i>).	ligible to be registered with the QCS
Applicants who have nominate following:	d another person or aલ	gency to receive information on their b	ehalf should also complete the
I authorise Queensland Correction	tive Services to provide nce instead of me.	information to my nominated agent (if ap	plicable) and understand that the
Signature, name ormarkofappli	cant		
Date			

Page 5 of 7

Nominee's declaration (if applicable)
The nominee should tick each box to demonstrate acceptance of these conditions
☐ I understand that the applicant named above has nominated me to receive information from Queensland Corrective Services on the applicant's behalf.
I understand and accept that the information provided by Queensland Corrective Services is confidential and I agree not to release this information for public dissemination. I agree not to use this information for any unlawful purpose that could cause harm or detriment to any person.
I understand that misuse of the information provided to me by Queensland Corrective Services may result in my details being removed from the Register.
I understand that if I choose not to provide or update my contact details, Queensland Corrective Services may not be able to provide the service to me and my details may be removed from the Register.
I understand that the eligible person may remove me as a nominee at any time.
Signature, name or mark of nominee
Date
7. Proof of identity
IMPORTANT Every application must be accompanied by certified proof of the applicant's identity, certified by a Solicitor/Barrister, Justice of the Peace or Commissioner for Declarations.
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Other (eg. Statutory Declaration, Health Care Card, 18 Plus card, Indigenous community organisation). Please specify:
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☐ If you are applying under Category B, have you attached a certified copy of a proof of identity document and a
document that evidences your relationship to the victim?
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☐ Have you understood and signed the applicant's declaration?
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OFFICE USE ONLY
CSA s320(2)(a)(i), (ii) or (iii) (Category A and B)
☐ Name, address, age validated
☐ Victim status verified by DPP, Police, Transcript etc. or
☐ Victim status verified by other means including supporting documentation
☐ Signed by applicant.
Proof of identity included. Certified
Nominee identity included and signed.
Other: Collateral check - Internal/External
☐ Information to be received
Registration approved Not approved Reason
Delegated officer Date:
CSA s320(2)(a)(iv) and s320(2)(b) Category C or prisoner
☐ Name, address, age validated
☐ Verified by supporting documentation Type
☐ Victim status verified by other means.
☐ Signed by applicant.
□ Proof of identity included. □ Certified
☐ Nominee identity included and signed.
Other: Collateral check - Internal/External
Information to be received
Registration approved Not approved Reason
Senior delegated officer Date:

Queensland Corrective Services

www.correctiveservices,qld.gov.au

computer viruses, defects or ir	nterferences by third	parties or replication	n problems.
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