NOTES

(1) If you are no longer acting in the matter:

Please note that practice direction 19 of the *Criminal Practice Rules 1999* sets out the requirements if a lawyer wants to withdraw from acting for an accused person.

(2) If other charges are pending:

If your client(s) has other charges pending which you are instructed may proceed by ex officio indictment, please advise this office as soon as possible giving details of the charges and the name and station of the arresting officer in respect of those charges.

(3) If a plea of guilty is intended:

The *Penalties and Sentences Act 1992* provides that a court may, when imposing a sentence, have regard to the time at which the offender informed the relevant law enforcement agency of his or her intention to plead guilty. If your client(s) intends to plead guilty to the charge(s) in the indictment, please advise this office in writing as soon as possible.

(4) If you wish to make a submission:

If your client(s) wishes to make a submission regarding reduction or discontinuance of the charge(s) in the indictment, whether before presentation of the indictment or after presentation, please forward the submission in writing to the Manager Operations at this office as soon as possible. Written submissions are preferred.

(5) If you wish to receive a copy of the depositions or exhibits:

If you wish to receive a copy of the depositions, these are available upon request from the Depositions Officer (phone +61 7 5583 6155).

All physical exhibits can be made available for inspection upon request from the Exhibits Officer (phone +61 7 5583 6155).

Date & Time	Accused Name File Number Cypher	Type of hearing Indictment # and Counts Summary Charges (If applicable)	Prosecutor / Clerk Counsel / Reps Youth Justice (if applicable)	Result
				A-G (Qld) [2003] QCA 320 - R v Wakefield [208] QCA 269 - R v Tapara [2010] QCA 320 - R v Barker [2013] QCA 340 - R v McCoy [2015] QCA 48 Timely plea, DV offence, impact on compl. is
				ongoing. Penalty – 3-5 years imprisonment range, would benefit from supervision upon release. Mandatory disqualification of licence for 6 months with the discretion for lengthier period.
				DEFENCE HS – 3 years, concede that custody is required however submit def. should serve less than 1/3. Currently in family court for children, at time of offending was going to DV office to get a DV order against def., works casually, currently resides with
				partner, spontaneous offending not revengeful or calculated. <u>OUTCOME</u> 3.5 years imprisonment to serve 9 months, OP of 3.5 years. Disqualified drivers licence for 2.5 years from
				 17.01.18. 4 days declared as time served. FT: 11.15 □ SDO⁶
				PPO or Forfeiture Order ⁷

⁶ SDO - E-mail a copy of the sittings report to <u>DPP.SDO@justice.qld.gov.au</u>.
⁷ PPO/FO - E-mail a copy of the sittings report and electronic copy of final draft orders to <u>DPP.ConfiscationsAdmin@justice.qld.gov.au</u>