



Department of Infrastructure,
Local Government and Planning

Our ref: OUT17/4107

23 JUN 2017

Mr David Mackie
Director-General
Department of Justice and Attorney-General
GPO Box 149
BRISBANE QLD 4001

Dear Mr Mackie

David,

I am writing in relation to the review of the conduct of the 2016 local government elections, the referendum on four-year fixed terms and the Toowoomba South by-election.

As you are aware, in 2016 the Honourable Yvette D'Ath MP, Attorney-General and Minister for Justice and Minister for Training and Skills appointed a Panel (the Panel) to undertake the review and the Department of Infrastructure, Local Government and Planning (DILGP) provided secretariat support.

DILGP's role of assisting with secretariat support to the Panel has now come to an end, but as a result of this role DILGP has records of the Panel in its possession and control. As the Panel was set up under the auspices of the Attorney-General and, given that the Department of Justice and Attorney-General (DJAG) is progressing the government's response to the findings of the Panel, it would seem appropriate that DJAG takes possession and control of the records of the Panel.

Accordingly, I seek your agreement to DJAG taking possession and control of the records of the Panel. Following your agreement, DILGP will take steps to transfer the records.

If you require further information, I encourage you to contact Ms Barbara Ryan, Director, Legal and Legislation in DILGP on 3452 7841 or by email at barbara.ryan@dilgp.qld.gov.au.

Yours sincerely

Frankie Carroll
Director-General

Level 39
1 William Street Brisbane
PO Box 15009 City East
Queensland 4002 Australia
Telephone +617 3452 7009
Website www.dilgp.qld.gov.au
ABN 251 66 523 889

Director-General Correspondence
Action Request

☐ URGENT ☒ NORMAL

ACTION BY

Due Date: / / 2017

- ☐ JUSTICE SERVICES
☐ LIQUOR, GAMING & FAIR TRADING
☐ YOUTH JUSTICE
☐ CORRECTIVE SERVICES
☒ SPLS
☐ CORPORATE SERVICES
☐ ESB
☐ _____

Date to ESB: 28 / 6 / 2017

Date of Entry: 29 JUN 2017 / 2017

Signature: _____

DG Ref: _____

Dept Ref: 521367/6

Other Ref: _____

ACTION OFFICER (ESB)

ACTION REQUESTED

- ☐ MEMO
☒ DIRECTOR-GENERAL REPLY
☐ DIVISION TO RESPOND DIRECT
☐ NO RESPONSE REQUIRED
☐ FOR INFORMATION ONLY
☐ NOTE AND FILE IN ESB
☐ DIRECT ACTION BY DIVISION
☐ REFER TO _____
☐ _____

Director-General Comments:

LAA ?

Signature: _____

Date: 27/6/17

Other Comments:

Signature: _____

Date: 27.06.17

Roger McCarthy

From: Matthew Karabache
Sent: Monday, 17 October 2016 2:24 PM
To: Jessica Lamers
Subject: RE: Panel to conduct Electoral Commission review announced

Thanks.

From: Jessica Lamers
Sent: Monday, 17 October 2016 2:23 PM
To: Matthew Karabache <Matthew.Karabache@justice.qld.gov.au>
Subject: RE: Panel to conduct Electoral Commission review announced

Hi Matt,

DG has advised this will run for 3 months but a commencement date has not been set as yet.

Jess Lamers
A/Executive Officer
Office of the Director-General
Department of Justice and Attorney-General
State Law Building, Level 18, 50 Ann Street, Brisbane
Email: jessica.lamers@justice.qld.gov.au
Phone: 3028 7712

From: Matthew Karabache
Sent: Monday, 17 October 2016 11:39 AM
To: Jessica Lamers <Jessica.Lamers@justice.qld.gov.au>
Subject: FW: Panel to conduct Electoral Commission review announced

Hi Jess,

As discussed, could you find out if a submission page / email address for people wanting to make submissions to the below Panel will be available soon – what is the timeframe for it?

Regards,

Matthew Karabache
Acting Departmental Liaison Officer | Office of the Director-General
Department of Justice and Attorney-General
State Law Building, Level 18, 50 Ann Street, Brisbane QLD 4000
☎ (07) 3719 7418
📧 matthew.karabache@justice.qld.gov.au

From: Media Statements QLD [<mailto:statements@qld.gov.au>]
Sent: Saturday, 15 October 2016 3:51 PM
To: Justine Hodgman <Justine.Hodgman@justice.qld.gov.au>
Subject: Panel to conduct Electoral Commission review announced



Attorney-General and Minister for Justice and Minister
for Training and Skills
The Honourable Yvette D'Ath

Panel to conduct Electoral Commission review announced

Attorney-General and Minister for Justice Yvette D'Ath has announced the members of the panel that will review the performance of the Electoral Commission of Queensland in conducting the 2016 local government elections, the referendum on fixed four-year terms and the by-election for the seat of Toowoomba South.

Mrs D'Ath said the inquiry will be chaired by former Brisbane Lord Mayor Jim Soorley, whose will be joined by former South Burnett Mayor Wayne Kratzmann and former Logan Mayor Pam Parker.

"These three former mayors have extensive experience of local government elections in particular, and are all well regarded," said Mrs D'Ath.

"Their insight and knowledge will invaluable to the conduct of this inquiry."

Jim Soorley served four terms as Lord Mayor of Brisbane, from 1991 to 2003. He is currently the Chairman of Unity Water and CS Energy.

Pam Parker spent 19 years in local government, the last eight of them as Mayor of Logan. She is currently the Chair of the Local Government Grants Commission and the Ambassador for the Brisbane and Logan Women in Business Awards.

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The Terms of Reference for the Inquiry cover matters including:

- the adequacy of advertising of arrangements including boundary changes and booth locations;
- the advantages and disadvantages of attendance voting compared to full postal voting;
- the adequacy of pre-polling arrangements;
- poll conduct including queuing times, ballot paper availability, booth closures and the conduct of candidates, their volunteers, and ECQ officials
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Mrs D'Ath said the inquiry provided a useful opportunity to review the conduct of elections in Queensland.

"Under the Electoral Act state elections are automatically reviewed, but there is no requirement to do that for local government elections," said Mrs D'Ath.

"It is very important that we take an opportunity whenever elections are held, to step back and do a review."

The panel will start work in early November and have three months to conduct its review and report back to the government.

Media Contact: 0417 272 875

[Unsubscribe](#)

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Jess Lamers
A/Executive Officer
Office of the Director-General
Department of Justice and Attorney-General
State Law Building, Level 18, 50 Ann Street, Brisbane
Email: jessica.lamers@justice.qld.gov.au
Phone: 3028 7712

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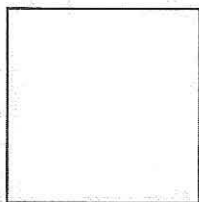
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Media Contact: 0417 272 875

[Unsubscribe](#)

Roger McCarthy

From: Fernanda Vickers
Sent: Monday, 17 October 2016 10:38 AM
To: David Mackie; Roger McCarthy
Cc: Leanne Robertson; Imelda Bradley; CLLO.Justice; Suzi Davis
Subject: Delivered - Cabinet Decision Sch 3/2(1)(b) Review of the Local Government Elections and the State Referendum for four-year fixed terms

Importance: High

Dear all

For your awareness, Cabinet Decision

Sch 3/2(1)(b)

Sch 3/2(1)(b)

Media statement is as follows:



Media release

Attorney-General and Minister for Justice and Minister
for Training and Skills
The Honourable Yvette D'Ath

Panel to conduct Electoral Commission review announced

Attorney-General and Minister for Justice and Minister for Training and
Skills
The Honourable Yvette D'Ath

Saturday, October 15, 2016

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Media Contact: 0417 272 875

Roger McCarthy

From: pamparker Sch 4/3/3
Sent: Wednesday, 19 October 2016 7:15 AM
To: David Mackie
Subject: Re: Review of Local Government Election

Will drop off letter next Tuesday and will check diary

Sch 4/3/3

Sch 4/3/3

On 18 Oct 2016, at 3:33 pm, David Mackie <David.Mackie@justice.qld.gov.au> wrote:

Please note: Access is restricted to LVL 18 of the State Law Building. Please see Security upon arrival for an officer from the DG's Office to collect you.

Attendees:

Yvette D'Ath MP – Attorney-General
Jimmy Sullivan – Chief of Staff
David Mackie – Director-General, DJAG
Frankie Carroll, Director-General, DILGP
Jim Soorley (Chair)
Pam Parker
Wayne Kratzman

Contact:

Jess Lamers – Executive Officer, DG DJAG – 3028 7712

Roger McCarthy

From: Kratzie The Bunyas <kratzie@thebunyas.com.au>
Sent: Tuesday, 18 October 2016 3:42 PM
To: David Mackie
Subject: Re: Review of Local Government Election

Thanks David ..See you then...2 mn's in Kratzmann
Best Regards
Wayne

On 18 Oct 2016, at 3:33 pm, David Mackie <David.Mackie@justice.qld.gov.au> wrote:

Please note: Access is restricted to LVL 18 of the State Law Building. Please see Security upon arrival for an officer from the DG's Office to collect you.

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Wayne Kratzman

Contact:

Jess Lamers – Executive Officer, DG DJAG – 3028 7712

Roger McCarthy

From: Kratzie The Bunyas <kratzie@thebunyas.com.au>
Sent: Thursday, 27 October 2016 3:59 PM
To: David Mackie
Subject: Re: Review of Local Government Election

David
Great to meet todayHonoured to be part of the panel ...
Kratzie

> On 27 Oct 2016, at 2:15 pm, David Mackie <David.Mackie@justice.qld.gov.au> wrote:
>
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> Frankie Carroll, Director-General, DILGP Jim Soorley (Chair) Pam
> Parker Wayne Kratzman
>
> Contact:
> Jess Lamers - Executive Officer, DG DJAG - 3028 7712
>
>
> <meeting.ics>

Roger McCarthy

From: David Mackie
Sent: Thursday, 27 October 2016 4:04 PM
To: Kratzie The Bunyas
Subject: Re: Review of Local Government Election

Many thanks mate for your involvement. You will be extremely valuable. Talk again soon.

Regards
David



David Mackie
Director-General
Department of Justice and Attorney-General
PH: 07 3239 3543 EMAIL: david.mackie@justice.qld.gov.au
State Law Building | GPO Box 149 | Brisbane | QLD | 4001 |

On 27 Oct 2016, at 4:01 PM, Kratzie The Bunyas <kratzie@thebunyas.com.au> wrote:

David
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Kratzie

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Frankie Carroll, Director-General, DILGP
Jim Soorley (Chair)
Pam Parker
Wayne Kratzman

Contact:

Jess Lamers - Executive Officer, DG DJAG - 3028 7712

Roger McCarthy

From: David Mackie
Sent: Friday, 14 October 2016 11:16 AM
To: geoff.breusch@ministerial.qld.gov.au
Cc: jimmy.sullivan@ministerial.qld.gov.au; Jessica Lamers
Subject: LG Election Review Panel
Attachments: Document2.docx

Geoff

Can you give me a call about this pls mate ?

Jim Soorley (Chair)

Sch 4/3/3

[jimsoorley@](#)

Sch 4/3/3

Pam Parker

Sch 4/3/3

[Pamparker](#)

Sch 4/3/3

Wayne Kratzman

Sch 4/3/3

kratzie@thebunyas.com.au

Terms of Reference

<http://www.parliament.qld.gov.au/documents/committees/LACSC/2016/Estimates2016/AG-tp3-21Jul2016.pdf>

ECQ's Review of LG16 Report

<http://www.parliament.qld.gov.au/documents/committees/LACSC/2016/Estimates2016/AG-tp4-21Jul2016.pdf>

Honourable Yvette D'Ath MP
Attorney-General and Minister for Justice
Minister for Training and Skills

In reply please quote: 3199135

Level 18 State Law Building
50 Ann Street Brisbane
GPO Box 149 Brisbane
Queensland 4001 Australia
Telephone +61 7 3719 7400
Email attorney@ministerial.qld.gov.au

The Honourable Anastacia Palaszczuk MP
Premier and Minister for the Arts
Member for Inala
PO Box 15185
CITY EAST QLD 4002

Dear Premier

Sch 3/2(1)(b)

Sch 3/2(1)(b) If any officers in your
department have any queries, they can contact Glenda Newick, Director, Department of
Justice and Attorney-General, on telephone number 3239 3299 or via email
at Glenda.newick@justice.qld.gov.au

Thank you for your consideration of this request.

Yours sincerely

YVETTE D'ATH MP

Attorney-General and Minister for Justice
Minister for Training and Skills

Prepared by:	Sharon Sargent/Principal Legal Officer
Submitted through:	Imelda Bradley
Position:	A/Assistant Director-General
Date:	29 March 2016
Document name:	3199135

From: Glenda Newick
To: Imelda Bradley
Cc: Courtney Arndell; Melanie Wright
Subject: Preliminary officer level feedback from Local Government
Date: Thursday, 31 March 2016 10:00:13 AM

Hi Imelda

I have had some preliminary feedback from Bill Hastie. He advised they also have had complaints which they will refer to in responding.

Most issues were just some factual things for us to check/clarify which I have asked Courtney to do.

Sch 3/2(1)(b)

Regards
Glenda

Glenda Newick
Director, Strategic Policy and Legal Services
Department of Justice and Attorney-General | ph: 3239 3299

Emma Rickuss

From: Glenda Newick
Sent: Tuesday, 19 April 2016 6:09 PM
To: Courtney Arndell
Subject: FW: SPLS 3220542 Decision Brief DRAFT Electoral
Attachments: JAG-3220542.PDF.DRF; JAG-3198348.docx.drf

Courtney
FYI re comments about suitable person.
Regards
Glenda

Glenda Newick
Director, Strategic Policy and Legal Services
Department of Justice and Attorney-General | ph: 3239 3299

From: PolicyADG
Sent: Monday, 18 April 2016 1:15 PM
To: Glenda Newick <Glenda.Newick@justice.qld.gov.au>
Subject: FW: SPLS 3220542 Decision Brief DRAFT Electoral

Good afternoon

Please find attached a signed AG Brief for your information and records. Please note the AG's comments at the back of the Brief.

Kind regards

David

David Pugh
Senior Correspondence Officer
Strategic Policy Administration
Department of Justice and Attorney-General
T: 3006 4517 | E: david.pugh@justice.qld.gov.au

From: Executive Services
Sent: Monday, 18 April 2016 12:09 PM
To: PolicyADG <PolicyADG@justice.qld.gov.au>
Cc: Executive Services <Executive.Services@justice.qld.gov.au>
Subject: SPLS 3220542 Decision Brief DRAFT Electoral

Good Morning,

Please find attached the Signed AG Brief for Decision Brief DRAFT Electoral. This item is now finalised

Regards,



Tonia Daniells

A/ Ministerial/Departmental Correspondence Officer | Executive Services Branch

Office of the Director-General

Department of Justice and Attorney-General

P (07) 3227 6711

Level 18, State Law Building, 18/50 Ann Street, Brisbane QLD 4000

GPO Box 149, Brisbane QLD 4001

Emma Rickuss

From: Imelda Bradley
Sent: Thursday, 31 March 2016 3:47 PM
To: Laura Reece
Cc: Glenda Newick; Courtney Arndell; Alex Robynson
Subject: FW: Review of LG elections and referendum: Comparison document
Attachments: Review of LG elections and referendum_Comparison.docx; JAG-#3197200-v1-Review_of_Local_Govt_Elections_2016_(2)_Attachment_1_Ter....docx

This is a tracked changes comparison of the current version of the submission and the previous draft that you commented on.

Also attached are the tracked changes to the TOR.



Imelda Bradley

A/Assistant Director-General
Strategic Policy and Legal Services
Department of Justice and Attorney-General

P 07 3898 0161 (ext 81361)

Sch 4/3/3

E Imelda.Bradley@justice.qld.gov.au



GPO Box 149, Brisbane, QLD, 4001

URGENT



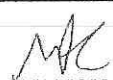
Attorney-General Correspondence Cover Sheet ESB Correspondence Completions Process

Edocs #	3198348 571118/1	Surname/Briefing Topic	Draft Electoral 4 year fixed term
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PROOFED BY EXECUTIVE SERVICES AND DIRECTOR-GENERAL'S OFFICE

ESB: Print on letterhead and envelope		29 MAR 2016
ESB: Track to ODG on eDOCS		29 MAR 2016

APPROVED BY DIRECTOR-GENERAL

		
Director-General		
Date: 29/3 / 2016		
ESB: Track to OAG on eDOCS		18 APR 2016
DLO: Track on OAG spreadsheet		18 APR 2016

CLEARED AND SIGNED – OFFICE OF THE ATTORNEY-GENERAL

DLO: Update spreadsheet & track to ESB		18 APR 2016
ESB/DLO: Scan signed copy		18 APR 2016
ESB/DLO: Post and finalise in eDOCS		18 APR 2016

Retention schedule ESB use only

7 years	Permanent	Other
Division: SPLS		

DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL BRIEF FOR DECISION/ACTION

Date: 29 March 2016
To: Attorney-General and Minister for Justice
Minister for Training and Skills
From: Strategic Policy and Legal Services
Subject: Review of the Local Government Elections and the State Referendum
for four-year fixed terms
Requested by: Internally generated
Decision required by: 30 March 2016- Sch 3/2(1)(b)

RECOMMENDATIONS

That you:

- 1 **note** the following options for the review of the conduct by the Electoral Commission Queensland (ECQ) of the recent local government elections and the State Referendum for four-year fixed terms:

Sch 3/2(1)(b)

2

3

BACKGROUND SUMMARY

1. Local government elections (elections) were held on 19 March 2016. The elections were held in conjunction with a State referendum on whether to change Queensland's Constitution to provide for four-year fixed terms for the Queensland Legislative Assembly (referendum).
2. Following the elections, the media reported that there had been a raft of complaints from voters. These complaints included claims of missing enrolments, people voting in the wrong ward following boundary changes, slow updates to the count in some regional areas, the way in which ballot papers were issued and long queues.
3. The media also reported that Opposition Leader, Mr Lawrence Springborg MP, raised concerns about the distribution of postal votes and confusing information being provided to voters.
- 4.

Sch 3/2(1)(b)

ISSUES

5. There is no legislative requirement for the ECQ to conduct a general review of local government elections or a referendum. This is in contrast with the reporting obligations imposed on the ECQ following State elections. The *Electoral Act 1992* requires the ECQ as soon as practicable after the return of the writ for a State election, to give the Minister a report. The Minister must table a copy of each report in the Legislative Assembly within three sitting days after the Minister receives the report.
6. The ECQ State election reports address matters including:
 - the potential for greater use of technology in the conduct of elections;
 - improved access for certain classes of electors for example blind and vision impaired electors;
 - online nominations of candidates;
 - improvements to the postal voting process including centralisation of processing and the tracking of applications;
 - enabling public access to the tally room;
 - electoral visitor voting and remote polling;
 - costs of running each election;
 - examination of the ECQ communication strategy including dealing with elector enquiries;
 - effectiveness of the ECQ website;
 - voter satisfaction with their experiences on polling day;
 - analysis of changes in polling patterns including pre-polling and postal voting (including special postal voting) and identifying potential improvements; and
 - media liaison by the ECQ.
7. There are three options for the conduct of the review of the elections:

Sch 3/2/(1)(b)

Reference No: 3198348

Sch 3/2/(1)(b)

Sch 3/2(1)(b)

Sch 3/2(1)(b)

EMPLOYMENT IMPACT

27. Not applicable.

CONSULTATION WITH STAKEHOLDERS

28. Not applicable.

FINANCIAL IMPLICATIONS

29. Option 2 would have modest funding implications.

POTENTIAL MEDIA

30. Not applicable.

NOTED or APPROVED / NOT APPROVED
 Attorney-General and Minister for Justice
 Minister for Training and Skills
 Comments

Further consideration is to be given
 to the expertise of the "suitable person" to
 undertake a review.

Yvette D'ATH

YVETTE D'ATH MP
 Attorney-General and Minister for Justice
 Minister for Training and Skills

Chief of Staff

Policy Advisor

31 1 31 16

1 1

1 1

Contact Officer: Name: Imelda Bradley
 Position: A/Assistant Director-General SPLS
 Phone: 38980161
 Date: 29 March 2016

Endorsed:
 David Mackie
 Director-General

☐ Election Commitment

☐ CBRC / Cabinet related

☐ ECM related

**DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL
BRIEF FOR DECISION/ACTION**

Date: 29 March 2016
To: Attorney-General and Minister for Justice
Minister for Training and Skills
From: Strategic Policy and Legal Services
Subject: Review of the Local Government Elections and the State Referendum
for four-year fixed terms
Requested by: Internally generated
Decision required by: 30 March 2016 Sch 3/2(1)(b)
Sch 3/2(1)(b)

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Sch 3/2(1)(b)

2

3

BACKGROUND SUMMARY

1. Local government elections (elections) were held on 19 March 2016. The elections were held in conjunction with a State referendum on whether to change Queensland's Constitution to provide for four-year fixed terms for the Queensland Legislative Assembly (referendum).
2. Following the elections, the media reported that there had been a raft of complaints from voters. These complaints included claims of missing enrolments, people voting in the wrong ward following boundary changes, slow updates to the count in some regional areas, the way in which ballot papers were issued and long queues.
3. The media also reported that Opposition Leader, Mr Lawrence Springborg MP, raised concerns about the distribution of postal votes and confusing information being provided to voters.

4.

Sch 3/2(1)(b)

ISSUES

5. There is no legislative requirement for the ECQ to conduct a general review of local government elections or a referendum. This is in contrast with the reporting obligations imposed on the ECQ following State elections. The *Electoral Act 1992* requires the ECQ as soon as practicable after the return of the writ for a State election, to give the Minister a report. The Minister must table a copy of each report in the Legislative Assembly within three sitting days after the Minister receives the report.
6. The ECQ State election reports address matters including:
 - the potential for greater use of technology in the conduct of elections;
 - -improved access for certain classes of electors for example blind and vision impaired electors;
 - online nominations of candidates;
 - improvements to the postal voting process including centralisation of processing and the tracking of applications;
 - enabling public access to the tally room;
 - electoral visitor voting and remote polling;
 - costs of running each election;
 - examination of the ECQ communication strategy including dealing with elector enquiries;
 - effectiveness of the ECQ website;
 - voter satisfaction with their experiences on polling day;
 - analysis of changes in polling patterns including pre-polling and postal voting (including special postal voting) and identifying potential improvements; and
 - media liaison by the ECQ.

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EMPLOYMENT IMPACT

27. Not applicable.

CONSULTATION WITH STAKEHOLDERS

28. Not applicable.

FINANCIAL IMPLICATIONS

29. Option 2 would have modest funding implications.

30. Not applicable.

Reference No: 3198348

NOTED or APPROVED / NOT APPROVED		
Attorney-General and Minister for Justice		
Minister for Training and Skills		
Comments		
YVETTE D'ATH MP	Chief of Staff	Policy Advisor
Attorney-General and Minister for Justice		
Minister for Training and Skills		
/ /	/ /	/ /

Contact Officer:	Name: Imelda Bradley Position: A/Assistant Director-General SPLS Phone: 38960161 Date: 29 March 2016	Approved by:	Name: _____ Position: _____ Phone: _____ Date: ____/____/____
Approved by:	Name: _____ Position: _____ Phone: _____ Date: ____/____/____	Endorsed:	David Mackie Director-General _____ / /
<input type="checkbox"/> Election Commitment <input type="checkbox"/> CBRC / Cabinet related <input type="checkbox"/> ECM related			

Formatted Table

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From: Courtney Arndell
To: [ADG Approvals](#)
Cc: [Glenda Newick](#)
Subject: FW: URGENT - CAB SUB BN - Due date: 10:00am 14/04/2016
Date: Friday, 15 April 2016 10:34:00 AM
Attachments: [1395 - DJAG - D"ATH.DRF](#)
[JAG-3199865.docx.DRF](#)
Importance: High
Sensitivity: Confidential

Hi Imelda

Glenda has approved the Cabinet briefing note and has asked me to send you the briefing note, together with the talking points (minimal changes) for approval. Both copies are clean but the tracked changes copy can be viewed as the previous version if necessary.

Let me know if you would like any changes or wish to discuss.

Kind regards,

Courtney Arndell
Senior Legal Officer
Strategic Policy
Department of Justice and Attorney-General
P: 324 75464 E: courtney.arndell@justice.qld.gov.au

(Please note I work part-time, **Wednesday to Friday**)

From: Glenda Newick
Sent: Thursday, 14 April 2016 6:23 PM
To: Courtney Arndell <Courtney.Arndell@justice.qld.gov.au>
Subject: FW: URGENT - CAB SUB BN - Due date: 10:00am 14/04/2016
Importance: High
Sensitivity: Confidential

Courtney

I have made some changes on my understanding of final.

Sch 3/2/(1)(b)

before it was final lodged. I have made some changes but we can discuss tomorrow as I needed to go home.

Regards
Glenda

Glenda Newick
Director, Strategic Policy and Legal Services
Department of Justice and Attorney-General I ph: 3239 3299

From: Courtney Arndell
Sent: Thursday, 14 April 2016 12:07 PM
To: Imelda Approval <Imelda.Approval@justice.qld.gov.au>

Cc: Glenda Newick <Glenda.Newick@justice.qld.gov.au>
Subject: FW: URGENT - CAB SUB BN - Due date: 10:00am 14/04/2016
Importance: High
Sensitivity: Confidential

Revised Cabinet brief and talking points as requested. Let me know if you would like any changes or wish to discuss.

Kind regards,

Courtney Arndell
Senior Legal Officer
Strategic Policy
Department of Justice and Attorney-General
P: 324 75464 E: courtney.arndell@justice.qld.gov.au

(Please note I work part-time, **Wednesday to Friday**)

From: Glenda Newick
Sent: Wednesday, 13 April 2016 4:07 PM
To: Courtney Arndell <Courtney.Arndell@justice.qld.gov.au>
Subject: FW: URGENT - CAB SUB BN - Due date: 10:00am 14/04/2016
Sensitivity: Confidential

Courtney
The sub has changed. Can you review and update the CBN and speaking points please.
Regards
Glenda

Glenda Newick
Director, Strategic Policy and Legal Services
Department of Justice and Attorney-General | ph: 3239 3299

From: PolicyADG
Sent: Wednesday, 13 April 2016 12:08 PM
To: Glenda Newick <Glenda.Newick@justice.qld.gov.au>
Cc: Courtney Arndell <Courtney.Arndell@justice.qld.gov.au>; Rachel Moore <rachel.moore@justice.qld.gov.au>
Subject: FW: URGENT - CAB SUB BN - Due date: 10:00am 14/04/2016
Sensitivity: Confidential

Good afternoon Glenda

Can your team please prepare urgently update the attached Cab Sub Brief, per the request below. Please also note the **due date of 10am tomorrow**.

Kind regards

Kind regards

David

David Pugh

Senior Correspondence Officer
Strategic Policy Administration
Department of Justice and Attorney-General
T: 3006 4517 | E: david.pugh@justice.qld.gov.au

From: Carolyn Armstrong

Sent: Wednesday, 13 April 2016 12:06 PM

To: PolicyADG <PolicyADG@justice.qld.gov.au>; Rachel Moore
<rachel.moore@justice.qld.gov.au>; David Pugh <david.pugh@justice.qld.gov.au>

Cc: CLLO.Justice <CLLO.justice@justice.qld.gov.au>

Subject: URGENT - CAB SUB BN - Due date: 10:00am 14/04/2016

Sensitivity: Confidential

Good morning

Please find attached previous Briefing Notes prepared by SPLS.

Can you please update accordingly and resubmit as per below request.

Thank you in advance.

Carolyn

CABINET SUBMISSION BRIEFING NOTE – DJAG

Briefing Division: SPLS

Cabinet Meeting:

Submission:

Sch 3/2(1)(b)

Note: The DPC CLLO has provided an (unsigned, unapproved) final to assist departments with their briefing notes.

Timeline: Due 10:00am, Thursday, 14 April to:
CLLO.Justice@justice.qld.gov.au

Please advise if this timeframe will not be met

INSTRUCTIONS

1. Please prepare a Cabinet Briefing Note for the Attorney-General as per the timeframe above.
2. The lead division is to coordinate the briefing note and liaise with the secondary division.
3. If your division's view that another division should be briefing on this submission, please contact the CLLO team.
4. Once approved by your Assistant/Deputy Director-General please email to the CLLO mailbox at CLLO.Justice@justice.qld.gov.au and return original submission to the CLLO team on

Level 18, State Law Building (telephone 322 47634).

PLEASE NOTE

5. Cabinet submissions are not to be distributed to Statutory Bodies/Independent Bodies.
6. This is an original confidential submission. Under no circumstances are you to write on the submission.

From: [Glenda Newick](#)
To: [ADG Approvals](#)
Cc: [Imelda Bradley](#); [Sharon Sargent](#); [Melanie Wright](#); [Courtney Arndell](#); [Nicole Downing](#)
Subject: FW: Review of local government elections and referendum - Revised submission with Imelda's changes and further input
Date: Tuesday, 29 March 2016 6:26:53 PM
Attachments: [JAG-3194272.docx.DRF](#)
[JAG-3197200.docx.DRF](#)
[JAG-3195934.docx.DRF](#)
[JAG-3199135.DOTX.DRF](#)
Importance: High

Imelda

Revised submission with changes and late lodgement letter. In particular you may want to remove paras 46-47. I'll bring round a hard copy.

Edocs

Submission:	#3194272
	#3197200
Sch 3/2/(1)(b)	#3195934
Late lodgement letter	#3199135

Regards

Glenda

Glenda Newick

Director, Strategic Policy and Legal Services

Department of Justice and Attorney-General | ph: 3239 3299

From: Glenda Newick

Sent: Thursday, 24 March 2016 1:19 PM

To: ADG Approvals <ADG.Approvals@justice.qld.gov.au>

Cc: Imelda Bradley <Imelda.Bradley@justice.qld.gov.au>; Kathleen Roche <kathleen.roche@justice.qld.gov.au>; Courtney Arndell <Courtney.Arndell@justice.qld.gov.au>; Melanie Wright <Melanie.Wright@justice.qld.gov.au>; Sharon Sargent <Sharon.Sargent@justice.qld.gov.au>; Nicole Downing <nicole.downing@justice.qld.gov.au>

Subject: FW: Review of local government elections and referendum - Revised submission with Imelda's changes and further input

Importance: High

Hi Imelda

Re-worked draft for your perusal. I will bring round a hard copy. I have not heard back from Garry but don't think this will impact on wording in any event.

Happy for feedback

Glenda

Glenda Newick

Director, Strategic Policy and Legal Services

Department of Justice and Attorney-General | ph: 3239 3299

From: Courtney Arndell

Sent: Thursday, 24 March 2016 12:06 PM

To: Glenda Newick <Glenda.Newick@justice.qld.gov.au>

Cc: Melanie Wright <Melanie.Wright@justice.qld.gov.au>; Nicole Downing
<nicole.downing@justice.qld.gov.au>; Sharon Sargent <Sharon.Sargent@justice.qld.gov.au>

Subject: Review of local government elections and referendum - Revised submission with
Imelda's changes and further input

Importance: High

Submission:	#3194272
	#3197200
Sch 3/2(1)(b)	#3195934

Let us know if you'd like any changes or wish to discuss.

Kind regards,

Courtney Arndell
Senior Legal Officer
Strategic Policy
Department of Justice and Attorney-General
P: 324 75464 E: courtney.arndell@justice.qld.gov.au

(Please note I work part-time, **Wednesday to Friday**)