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Procedure - Youthful Prisoners

Purpose

1. Process
2. Admission of a Youthful Prisoner
3. Identification and Assessment
 - 3.1 Youthful prisoner with a special need
4. Reception of a Youthful Prisoner
5. Youthful Prisoner Assessed as Unsuited for Adult Prisoner Accommodation
6. Ongoing Management of Youthful Prisoner
7. When a Youthful Prisoner Turns 18 Years of Age

Purpose

To provide guidelines for the assessment and management of youthful prisoners, excluding Brisbane Correctional Centre which has a youthful prisoners accommodation unit.

For Brisbane Correctional Centre, refer local procedure - Youthful Prisoners.

1. Process

Youthful prisoners are those aged under 18 years at the time of initial admission. The objective is to ensure that all youthful prisoners are safely accommodated with the appropriate level of duty of care to the prisoner.

If an officer reasonably suspects *harm* (under the *Child Protection Act 1999* Part 3, Section 9, Division 1 this means any detrimental effect of a significant nature on the child's physical, psychological or emotional well being) to a 17 year old prisoner, a notification to the Department of Child Safety may be required, refer procedure - Child Safety, section 4.

2. Admission of a Youthful Prisoner

Upon initial admission youthful prisoners are to be prioritised for assessment and provision of required supports - through the immediate risk needs assessment (IRNA) process, whereby standard assessment information is collected, refer procedure - Assessment.

There is to be consideration of appropriate placement within the facility, with particular regard to the preferred priority to integrate the youthful prisoner into the general prisoner population. Where possible youthful prisoners are to be accommodated with family or friends who are deemed to be a pro-social influence upon the youthful prisoner. This is particularly critical in the case of those youthful prisoners who identify as indigenous Australian and there should be recognition of the importance that kinship and cultural support represents.

Any potential risks to the youthful prisoner if placed in adult prisoner accommodation need to be identified and considered. This includes any associations and particular vulnerabilities that the prisoner may have (eg. sexual assault history, self harm or harm to others history, mental health issues etc).

All youthful prisoners will be managed on an individual risk / needs basis. The welfare of youthful prisoners will be prioritised by all staff involved in the reception process with additional personal safety information being provided before placement in general prisoner accommodation. Personal information to be considered may include -

Procedure Properties

Title: Youthful Prisoners
Category: Offender Management
Version: 01
Implement Date:
Application: Custodial Operations
Availability: Public

Authority

- *Corrective Services Act 2006, ss 18, 263, 265*

Appendices and Forms

- Form 5 - Safety Order
- Youthful Prisoner - Application for General Prisoner Accommodation

Procedures

Admission
 Assessment

Ownership: Custodial Operations

- a. any previous juvenile detention (the General Manager must nominate a staff member to be responsible for gathering relevant juvenile information. Refer procedure - Disclosure of Confidential Information);
- b. attitude towards incarceration;
- c. attitude towards offending;
- d. knowledge of prison routines / activities;
- e. family / friends incarcerated in the prison (potential positive and negative impact of relationship should be considered).

The assessment process to determine initial placement will involve a multi-disciplinary assessment team with advice provided to the General Manager or nominee (Assistant General Manager or duty manager). The assessment team meeting will include -

- a. senior adviser, sentence management;
- b. custodial supervisor;
- c. a psychologist and / or counsellor (a cultural counsellor where appropriate); and
- d. accommodation manager.

The assessment team meeting must consider all assessment team members recommendations. Where agreement is not able to be reached the most conservative approach should be endorsed by the General Manager or nominee.

The outcome of the assessment team meeting is to be recorded as a case note on IOMS and considered within the prisoners ongoing offender management plan review (OMPR) process.

3. Identification and Assessment

To ensure reception and induction processes incorporate the immediate support of youthful prisoners from the point of reception into the facility that is consistent with their personal circumstances, risk, need and special needs status, the following applies -

- a. the initial assessment process should be completed on the day in which the youthful prisoner is received. Where this is impractical due to the time of reception of the youthful prisoner, the prisoner should be segregated on a Form 5 - Safety Order with the assessment process to be completed by close of business on the next business day;
- b. where possible, youthful prisoners approved for placement within a corrective services facility should be accommodated with support (with family or a friend if required);
- c. a youthful prisoner must not be placed in a secure cell or residential unit with a known violent / predatory / sexual offender.

Youthful prisoners must not be placed in an accommodation unit with adult prisoners until approval has been granted by the General Manager or nominee.

Youthful prisoners are a high risk self harm / suicide group and should be placed in new style accommodation cells where available unless an overriding operational reason prevents this from occurring.

3.1 Youthful prisoner with a special need

Where a staff member considers that a youthful prisoner may be vulnerable (eg. mental health condition, cognitive impairment / intellectual disability or physical impairment) a case conference must be organised with the prisoner as soon as possible. The case conference members are to include -

- a. accommodation manager;

- b. nursing unit manager or nominee;
- c. senior psychologist or nominee;
- d. a cultural counsellor where appropriate.

The case conference must assess the individual risk and need of the youthful prisoner and determine if an intensive management plan (IMP) needs to be developed that incorporates strategies to address the specific needs of the prisoner. Refer procedure - Intensive Management Plans.

4. Reception of a Youthful Prisoner

Upon the reception of a youthful prisoner immediate notification to the accommodation manager and senior psychologist is to occur. This should occur through the review and preparation of an incoming transfers to the prison list. The following applies -

- a. youthful prisoners will be prioritised for processing through the reception store and through subsequent steps of the prisoner reception process in a timely manner;
- b. administrative form Youthful Prisoner - Application for General Prisoner Accommodation must be raised by the assessing officer. The assessing officer will complete the Personal/Social Development Functioning section of the application;
- c. where the youthful prisoner identifies as being an Indigenous Australian a cultural counsellor will complete the Cultural Requirements section of the application;
- d. the senior adviser, sentence management will complete the Institutional History section;
- e. the relevant custodial supervisor (residential or secure) is responsible for completion of the Institutional Behaviour section;
- f. the application must be provided to an accommodation manager for endorsement with a specific placement recommendation to be made. The accommodation manager must then provide the application to the General Manager or nominee;
- g. the 'Youthful Offender' warning indicator is to be activated in IOMS prior to placement in adult prisoner accommodation, refer IOMS > File Contents > Offender Details > Warnings and Flags > select Activate 'Youthful Offender';

The application must be completed and authorised by the General Manager or nominee prior to the youthful prisoner being placed in the adult prisoner population. This must be completed as a matter of priority prior to the close of business day to avoid segregation of youthful prisoners where possible. The completed application is to be placed on the prisoners Offender File. A copy of the application should also be electronically attached to the prisoners IOMS offender file.

5. Youthful Prisoner Assessed as Unsuitable for Adult Prisoner Accommodation

Where a youthful prisoner is assessed as unsuitable for placement within the adult prisoner population then the prisoner must be alternatively managed in the short term under a Form 5 - Safety Order. As soon as operationally possible, an IMP must be developed by a multidisciplinary assessment team that is designed to support and assist the prisoners progression and adjustment into adult prisoners accommodation, refer procedure Intensive Management Plans.

The IMP is required to mitigate the risk of a youthful prisoner being integrated into adult prisoner accommodation.

Alternatively, the General Manager or nominee may seek application for the youthful prisoner to be transferred to an alternative Youth Detention facility or an alternative adult facility where specialised / identified youthful prisoner accommodation is available. Prisoners that are not be integrated into adult prisoner accommodation may not require the development of an IMP.

6. Ongoing Management of Youthful Prisoner

Unless a specific issue has been identified that necessitates restrictions (eg. a youthful prisoner with a history of predatory behaviour), all movement and escorts will be in accordance with centre adult

prisoner movement and escorts.

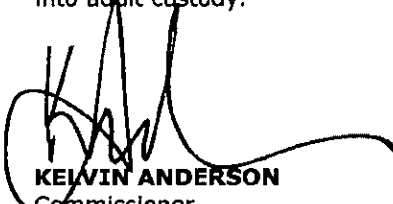
OMPR's and case management factors must consider the youthful prisoner status. The following also applies -

- a. offender development - normal assessments for sentence management and program interventions will apply;
- b. cultural activities - adult prisoner participation opportunities and appropriate immersion where a youthful prisoner identifies as an indigenous Australian;
- c. sporting activities - adult prisoner participation opportunities will apply;
- d. incident management - in the event of an incident involving a youthful prisoner additional interventions (eg. review of accommodation, supportive counselling, daily behavioural and/or event based observation reports) will be made available as required;
- e. visits - adult prisoner visitation processes applies;
- f. buy-ups / STPs - buy-ups / STPs apply with the exception of a prohibition on the purchase of tobacco;
- g. access to legal, cultural, religious, medical, and transitional supports will apply as per centre adult prisoner access;
- h. at risk management will be in accordance with procedure At-Risk Management (Self Harm / Suicide).

7. When a Youthful Prisoner Turns 18 Years of Age

When a youthful prisoner turns 18 years of age, the youthful prisoner warning indicator is to be deactivated in IOMS, refer IOMS > File Contents > Offender Details > Warnings and Flags > Deactivate 'Youthful Offender'. The provisions of this procedure will then no longer apply to the prisoner.

Where a prisoner who has turned 18 requires ongoing case management / supervision strategies an IMP should be maintained until the prisoner has been assessed as having sufficiently transitioned into adult custody.



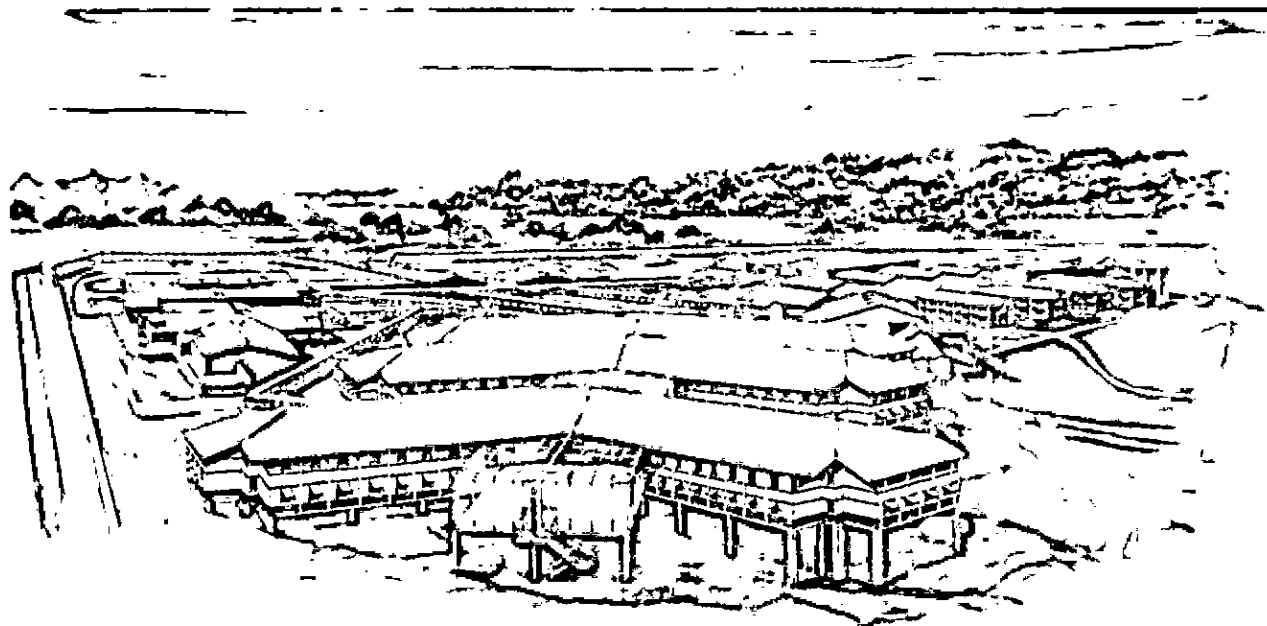
KELVIN ANDERSON
Commissioner
25.08.10

Version History

//20** Version 01

BRISBANE CORRECTIONAL CENTRE

**YOUTHFUL OFFENDERS
BEHAVIOUR MANAGEMENT SYSTEM**



Y.O.U.

YOUTHFUL OFFENDERS UNIT

2008.

Variation to this routine must be approved by a Correction Manager

UNIT – S2 DAILY ROUTINE	
0710	Muster & Unlock
0725 / 0745	Cell Clean
0735	Courts / Escorts to Reception Store
0745 / 0800	Breakfast
0800 / 0830	Cell Inspection / Medication
0830 / 0930	Structured Activities – Programs / Education
0845 / 0945	Visits – Friday Only
0930 / 1010	Structured Activities – Programs / Education
1010 / 1025	Administration
1015 / 1115	Visits – Friday Only
1030	Muster
1050 / 1205	In Cell Activities
1205	Unlock – Cell inspection – Prepare for Lunches
1230 / 1250	Lunch
1250 / 1310	Unit & Kitchen Clean up – Prepare for Afternoon Activities
1310 / 1500	Structured Unit Activities
1330	Muster
1500 / 1530	Cell Access – Prep for Gym / Oval time / Activities
1530	Gym Time / Hobbies & Activities
1700	Medication – Prepare for Dinner
1730 / 1755	Dinner
1800	Unit & Kitchen Clean - Buy-Up – Thursday
1830	Muster & Lockdown completed – Staff Debrief

YOUTHFUL OFFENDERS UNIT

UNIT RULES

YOU HAVE BEEN ACCOMMODATED IN THE BRISBANE CORRECTIONAL CENTRE'S YOUTHFUL OFFENDERS UNIT S2

Failure to comply with the following instructions may result in the following actions be taken against you.

- a) You may be issued consequences in line with the Y.O.U. Behaviour Management System, or
- b) If you continue to be non-compliant and disruptive:
 - You may be issued with consequences in line with the,
 - Corrective Services Act 2006;
 - Chapter 3;
 - Section 113;
 - Breach of Discipline & Offences.

S2 UNIT RULES

SMOKING IS PROHIBITED IN THIS UNIT

- | | | |
|----|----------------------------|-------------------|
| 1. | Wake up call | 07:00am |
| 2. | Muster and Unlock | 07:10am |
| 3. | Muster | 10:30am & 13:30pm |
| 4. | Lock-away will commence at | 18:15pm |

1. While accommodated in this unit you are expected to follow all lawful instructions from Correctional Officers.
2. **Muster:** All Prisoners will stand in front of the Muster line and obey the following rules.
 - No food or drinks to be consumed during Muster.
 - No talking during Muster.
 - No moving around the until Muster is called complete.
3. **Cells:** prisoners will make up their bed pack each day in preparation for the daily Hygiene Inspection.
 - All appliances are to be switched off whilst cells are unoccupied.
 - Personal items are to be kept neat and tidy.
 - Garbage is to be cleared from your cell each morning.

- Pictures, photographs, cards, etc, can only to be displayed on the cell notice board and are not to extend beyond the notice board frame. All other pictures, photographs, cards, etc, are to be neatly stored inside your cell.
- Your cell is to be kept in a clean, tidy, hygienic condition.
- Cell doors will be locked, however cell access will be provided at different times throughout the day.
- Windows and Door Traps are not to be covered at any time.
- You are not permitted to exceed a total of fifteen (15) tokens in your possession at any one time.
- The cell 'call' button Intercom system is to be used for emergencies only.

RED Plan Offences

- You are not permitted to exchange or lend any items.
- You are not to enter another person's cell.
- You are not to be on the 1st floor landing if you are not accommodated on that level.
- Sexually explicit or demeaning comments will not be tolerated.
- Threats made against QCS officers or their families will not be tolerated.
- Wilful destruction of property will not be tolerated.
- Continued non-compliance will not be tolerated.
- Disruptive behaviour will not be tolerated.
- Violent behaviour and assault on others will not be tolerated.

- 4 Inspections and security checks will be carried out daily by an Officer; Weekly Hygiene Inspections will be conducted weekly by the General Manager or his / her delegate and the relevant Accommodation Manager
- 5 It is your responsibility to ensure you have whatever you may require from your cell during Cell Lock-Out times.
- 6 Stand-Over tactics or Bullying will not be tolerated, consequences for this behaviour will be dealt with by the following actions:
 - Minimum RED plan offence.
- 7 The fridge in the Unit Kitchen is available for everyone to use, please respect other people's property, 'if it is not yours – don't touch it'.
- 8 No prisoners other than Kitchen Workers are to be in the kitchen at meal times – Restricted Area.
 - Minimum RED plan offence.
- 9 Your unit has paid Kitchen Workers, however it is not their job to clean up your mess;
 - If you use it – clean it;
 - If you make a mess – clean it up, and
 - Wash your own dishes.
- 10 You must keep the volume of your TV & Radio at a reasonable level having consideration for others. You should turn these appliances off before going to sleep.

- 11 Canteen 'buy-ups' occur weekly, refer to your Unit Officer. Ensure you have filled out your purchase 'buy-up' form and hand it to your unit Officer before Lock-away, Sunday evenings, allowing plenty of time for it to be actioned.
- 12 Horse-play / play fighting or running around inside the unit will not be tolerated.
 - Minimum RED plan offence.
- 13 Smoking or possession of tobacco or a cigarette lighter is not permitted.
 - Minimum RED plan offence.
- 14 Prisoners must be in possession of their ID card when they are outside their unit, except whilst engaged in sporting activities, or when their I.D. has been handed to any officer.
- 15 Meal Times:
 - Breakfast – 0725 hours;
 - Lunch – 1230 hours;
 - Dinner – 1730 hours.

CLOTHING

All youthful offenders will wear prison issue clothing and footwear. Clothing will be neat fitting, and not over sized. Trousers & shorts will be worn at a height that prohibits any exposure to body parts or underwear.

Clothing will be laundered regularly to ensure it is maintained in a presentable condition & to prevent stale body odours.

UNIT WORKERS

Work is to be completed by the nominated unit worker only. This work is to be completed to a satisfactory standard, completed on time without arguments. Failure to comply with this instruction will see the job being reallocated and consequences issued for non compliance.

PROGRAMS

You are required to attend all set programs & activities, if you choose not to participate or be disruptive during these sessions you will be secured in your cell or at another location until the program / activity is completed. You will not have power to your cell during this time of confinement.

VISITS

Visits will occur on Fridays only unless the General Manager states otherwise. Do not take watches, or any form of jewellery to visits. You will attend your visits in your BCC prison issue clothing and thongs.

GYM

All prisoners are to attend gym activities unless they have been deliberately excluded due to behavioural issues;

On route to the gym you will;

- Stay in a group behind the leading Officer & in front of the following Officer;
- Do not leave the walk-ways;
- Do not pick up cigarette butts or other discarded items;
- Do not shout or behave in an anti-social manner;
- Do not throw, kick or deliberately damage any equipment or property;
- Shirts are to be worn on route to the gym & when returning to your unit;

- If you choose to display anti-social behaviour, or fail to comply with any of the above instructions you will receive consequences for your actions. These consequences could be in the form of breach action or action related directly to the Youthful Offenders BSM.
 - Minimum RED plan offence.

OVAL (TBC)

All prisoners are to attend oval activities unless they have been deliberately excluded due to behavioural issues;

Prior to oval time, you will ensure;

- Appropriate foot wear is worn – Runners not thongs;
- Appropriate clothing is worn to prevent sunburn;
- You are ready to leave on time – there is no toilet at the oval.

On route to the oval you will:

- Stay in a group behind the leading Officer & in front of the following Officer;
- Not leave the walk-ways;
- Not pick up cigarette butts or other discarded items;
- Not shout or behave in an anti-social manner;
- Not throw, kick or deliberately damage any equipment or property;
- Wear your shirt on route to the oval & when returning to your unit.

When at the oval you will:

- Not venture to others areas of the centre;
- Follow all lawful instructions from staff;
- Not return to the unit until the activity is completed & the supervising officers have instructed all to return to S2.

If you choose to display anti-social behaviour, or fail to comply with any of the above instructions you will receive consequences for your actions. These consequences could be in the form of breach action or action related directly to the Youthful Offenders BSM.

- Minimum RED plan offence.

MEDICAL

- A Nurse will attend the unit twice daily for the issue of medication only;
 - If you wish to see a Doctor or Dentist fill out a medical request form and hand it to the Nurse on the morning medication run (Monday to Friday);
 - When speaking with the Nurse you will remain polite and courteous at all times;
 - Under no circumstances are you to touch the medication trolley.
-
- If you choose to display anti-social behaviour, or fail to comply with any of the above instructions you will receive consequences for your actions. These consequences could be in the form of breach action or action related directly to the Youthful Offenders BSM.
 - Minimum RED plan offence.

SCALE OF PRIVILEGES

RED Less than 29%	GREEN 30 / 49%	WHITE 50 / 69%	GOLD 70 / 100%
Possible QCS Breach Action or Criminal Charges No TV	No day-time TV	TV access	TV access
Restricted access to privileges	No CD Player	No CD Player	BCC - CD Player On over night loan
No access to hobbies	Restricted access to hobbies / programs	Access to hobbies / programs	Extra access to hobbies / programs
Possible action Sec 121; Sep/Confine Sec 53; Safety Order	Association	Association	Leader of others
Buy-ups limited to Toiletries only. \$15.00 max	Toiletries to the value of \$15.00 and \$5.00 luxury items only	Toiletries & luxury items limited to \$30.00 in total	Toiletries & luxury items limited to \$40.00 in total
Restricted access to personal belongings	Limited access to personal belongings	Limited personal belongings in cell	Selected personal belongings in cell,
Limited Structured activities / counselling.	Structured activities & unit duties	Normal activities & unit duties	Appointed Buddy in unit.

SCALE OF BEHAVIOUR

1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
Unacceptable		Below Standard		Acceptable		Good – Excellent – Perfect			

REMEMBER!!

Your behaviour is graded against the following ten (10) suggestions and your decision to either accept or decline these suggestions.

You will be graded from 1 – 10 against each of the behaviours and your personal commitment to achieve the best outcome for yourself.

Each week, Unit Officers will individually score your performance in regards to this scale and a combined percentage will be your final assessment score for the next week.

THE HIGHER YOU AIM – THE MORE YOU ACHIEVE

NOTE

A RED PLAN is to be reviewed after a minimum of two (2) days.

In the case of a serious breach of discipline, a Prison Offence Breach or Police action may be applied to the offender.

You have been given control of your own destiny, all you need to do is, choose to accept the following suggestions to maximise your entitlements,

- 1. Respect staff & follow Unit & Centre Rules.**
- 2. Comply with all lawful instructions.**
- 3. Demonstrate self control.**
- 4. Participate actively and positively in programs & activities.**
- 5. Demonstrate a positive attitude.**
- 6. Respect other people's Rights, Beliefs & Property.**
- 7. Don't use offensive or sexually explicit language.**
- 8. Maintain a high level of personal hygiene.**
- 9. Have pride in your personal appearance, and,**
- 10. Assist others when they ask for help.**

Replacement cost of unit issued items

<u>Item</u>	<u>Issued</u>	<u>Cost (each)</u>
Dinner Plate	1 of each	\$5.83
Side Plate	1 of each	\$2.74
Cup	1 of each	\$1.20
Cereal Bowl	1 of each	\$2.79
Knife, fork, spoon	1 of each	\$1.79
Toilet Brush	1 of each	\$4.16
Dustpan	1 of each	\$4.25
Dust Brush	1 of each	\$1.95
Sheets	1 set	\$15.00
Doona & Cover	1 of each	\$60.00
Pillow case	1 of each	\$4.00
Towel – bath	2 of each	\$8.00
Bath Mat	1 of each	\$5.50
Mattress Protector	1 of each	\$11.00
Laundry Bag	1 of each	\$8.00
Shirts	4 each (brown)	\$8.15
Shorts	3 each (brown)	\$8.15
Track suit top (Sloppy Joe)	each (brown)?	\$19.30
Track suit bottoms	each (brown)?	\$19.30
Trousers	each (brown)?	\$16.10

If during cell inspection any of these items are not present, you will be charged with the replacement cost of any item/items not present. These items will be paid for and your account debited, before any buy-up from the canteen can take place.


<u>Damage to Prison Property</u>	<u>Cost</u>
Cell window Perspex	\$1,000.00 – scaled
Cell window Louvres	\$200.00
Television set	\$
TV Antenna Socket	\$80.00
GPO 10amp Standard	\$150.00
Cell Tap Shower	\$150.00 – scaled
Shower Rose	\$150.00 – scaled
Shaving Mirror	\$350.00 – scaled
Dome Mirror	\$500.00
Toilet Seat	\$150.00
Toilet base unit – pedestal	\$750.00
Light cover ceiling	\$250.00 – complete unit
Light cover screws missing	\$
Mattress	\$170.00
Light switch	\$90.00

Corrective Services Regulations 2006.

Division 3 Breaches of discipline

6 Breach of discipline—Act, s 113(1)

- a. Each of the following acts or omissions if committed by a prisoner is a breach of discipline—
- b. Contravening a lawful direction of a corrective services officer;
- c. Wilfully carrying out, in a careless or negligent way, something the prisoner is lawfully directed to do by a corrective services officer;
- d. Making something not expressly or impliedly approved as something the prisoner may make;
- e. Possessing or concealing something not expressly or impliedly approved as something the prisoner may possess;
- f. Knowingly consuming something not expressly or impliedly approved as something the prisoner may consume;
- g. Wilfully consuming or inhaling something likely to induce an intoxicated state, other than medication taken as prescribed by a doctor;
- h. Without the approval of a corrective services officer, doctor or nurse—
 - a. Possessing or taking medication; or
 - b. Giving or administering medication to another prisoner;
- i. Using abusive, indecent, insulting, obscene, offensive or threatening language in someone else's presence;
- j. Acting in an indecent or offensive way in someone else's presence;
- k. Acting in a way contrary to the security or good order of a corrective services facility;
- l. Making a complaint, other than a complaint to an official visitor or the chief inspector, about an act or omission of another prisoner or a corrective services officer, that is frivolous or vexatious;
- m. Organising or taking part in gambling;
- n. Without a corrective services officer's approval, altering the prisoner's appearance, or another prisoner's appearance, so it significantly differs from the prisoner's appearance described in the record kept under section 10 of the Act;
- o. Wilfully damaging, destroying, removing or otherwise interfering with a video camera or other device used for monitoring part of the prison;
- p. Wilfully damaging or destroying clothing issued to the prisoner or another prisoner;
- q. Wilfully damaging or destroying property rented by the prisoner or another prisoner;

- 
- r. Obtaining another prisoner's property, other than in circumstances expressly approved, or intentionally damaging another prisoner's property;
 - s. Sending mail purporting to be privileged mail if it is not privileged mail;
 - t. Giving a positive test sample or being taken, under section 43(4) of the Act, to have given a positive test sample;
 - u. Attempting to do anything mentioned in paragraphs (a) to (r).

BCC BMS ASSESSMENT TOOL TO ENSURE CONSISTENCY AND FAIRNESS EXISTS WHEN COMPLETING A YOUTHFUL OFFENDERS INDIVIDUAL SCORE CARD.

BRISBANE CORRECTIONAL CENTRE – REWARDS SYSTEM										
Name :				Week Commencing:						
Weekly Average:		Reward level:							
BEHAVIOUR IS MONITORED OVER A 24 HR PERIOD				M	T	W	T	F	S	S
RESPECT STAFF & FOLLOW UNIT / CENTRE RULES										
Disruptive, abusive, inciting, kicking, banging, yelling, non compliant				0	0	0	0	0	0	0
Displays a poor attitude towards correctional staff & unit rules				1-3	1-3	1-3	1-3	1-3	1-3	1-3
Needs prompting to follow directions/rules sometimes slow to respond to direction				1-4	1-4	1-4	1-4	1-4	1-4	1-4
Follows directions / rules / compliant, without disturbing others				5-7	5-7	5-7	5-7	5-7	5-7	5-7
Pro-active in supporting staff directions/rules.				8+	8+	8+	8+	8+	8+	8+
COMPLY WITH LAWFUL INSTRUCTIONS										
Refuses to follow a lawful direction, unit and centre rules and fails to co-operate with others, incites and encourages others to be un-cooperative				0	0	0	0	0	0	0
Needs prompting to follow requests / directions, unit and / or centre rules or to co-operate with others - Slow to respond to direction				1-4	1-4	1-4	1-4	1-4	1-4	1-4
Has some difficulty following instructions but will respond in his own time.				3-5	3-5	3-5	3-5	3-5	3-5	3-5
Demonstrates a willingness to co-operate with staff and peers and demonstrates a high standard of cooperation and self manages behaviour by making appropriate choices, and is also an appropriate role model				8+	8+	8+	8+	8+	8+	8+
DEMONSTRATE SELF CONTROL										
Is rude and abusive, displays sexually harassing and other inappropriate behaviour, 'tags' or graffiti's QCS property and further damages Centre property				0	0	0	0	0	0	0
Argumentative, continual non-directed use of offensive language, constant questioning authority, however complies after repeated requests, needs prompting				1-3	1-3	1-3	1-3	1-3	1-3	1-3
Needs prompting to show respect towards others				3-5	3-5	3-5	3-5	3-5	3-5	3-5
Communicates appropriately helps others and staff, needs no direction, encourages peers				5-7	5-7	5-7	5-7	5-7	5-7	5-7
Displays a high standard of respect towards all peers and staff on centre.				8+	8+	8+	8+	8+	8+	8+
PARTICIPATE IN PROGRAMMED ACTIVITIES										
Refuses to attend or actively participates in allocated programs				0	0	0	0	0	0	0
Attends and actively participates in allocated programs, requires some prompting to attend				1-3	1-3	1-3	1-3	1-3	1-3	1-3
Attends allocated programs and actively participates				3-5	3-5	3-5	3-5	3-5	3-5	3-5
Attends allocated programs, actively participates, supports and encourages others to actively participate				5-7	5-7	5-7	5-7	5-7	5-7	5-7
Completes all allocated tasks and displays a positive attitude towards service providers and relevant staff				8+	8+	8+	8+	8+	8+	8+
DEMONSTRATE A POSITIVE ATTITUDE										
Refuses to comply with direction, is arrogant towards staff and displays threatening behaviour towards others				0	0	0	0	0	0	0
Refuses to comply dress standards, and is disruptive during Headcounts and Musters – eating, drinking or moving around				1-3	1-3	1-3	1-3	1-3	1-3	1-3
Requires prompting to line up and maintain acceptable behaviour during muster				3-5	3-5	3-5	3-5	3-5	3-5	3-5

Complies with instruction and encourages his peers to participate without incident	6+	6+	6+	6+	6+	6+	6+
RESPECTS OTHER PEOPLES RIGHTS, BELIEFS AND PROPERTY							
Disrespectful towards staff, peers and other peoples property	0	0	0	0	0	0	0
Needs prompting to respect staff and his peers and look after other peoples property	1-3	1-3	1-3	1-3	1-3	1-3	1-3
Has occasional lapses with respect and consideration for others	4-7	4-7	4-7	4-7	4-7	4-7	4-7
Respects staff and peers, can be trusted with other peoples property	8+	8+	8+	8+	8+	8+	8+
DON'T USE OFFENSIVE LANGUAGE							
Continual use of offensive language	0	0	0	0	0	0	0
Frequently uses offensive language	1-3	1-3	1-3	1-3	1-3	1-3	1-3
Occasional lapses in using offensive language	4-7	4-7	4-7	4-7	4-7	4-7	4-7
Never uses offensive language speaks to staff and his peers with respect	8+	8+	8+	8+	8+	8+	8+
PERSONAL HYGIENE							
A poor standard of hygiene in personal living space	0	0	0	0	0	0	0
Lazy attitude towards personal house keeping. Does not complete chores to an acceptable standard	1-3	1-3	1-3	1-3	1-3	1-3	1-3
Occasional lapses in housekeeping standards	3-5	3-5	3-5	3-5	3-5	3-5	3-5
Proactive, does not need direction. Maintains a high standard of personal house keeping	6+	6+	6+	6+	6+	6+	6+
PERSONAL APPEARANCE							
Continually presents unkempt	0	0	0	0	0	0	0
Needs prompting to sustain a neat personal appearance. Needs prompting to change into clean clothing	1-3	1-3	1-3	1-3	1-3	1-3	1-3
Occasional lapses in standard of dress and appearance	3-5	3-5	3-5	3-5	3-5	3-5	3-5
Takes pride in personal and section appearance and participates in section routines	5.7	5.7	5.7	5.7	5.7	5.7	5.7
Personal presentation is maintained at a high standard all day.	8+	8+	8+	8+	8+	8+	8+
ASSIST OTHERS / MENTOR							
Refuses to complete designated chores / tasks	0	0	0	0	0	0	0
Requires prompting to complete designated chores & tasks. Chores and Tasks not completed to a satisfactory standard	1-3	1-3	1-3	1-3	1-3	1-3	1-3
Completes chores and tasks to a satisfactory standard without prompting, promotes good order and unit harmony,	4-7	4-7	4-7	4-7	4-7	4-7	4-7
Pro-actively identifies and completes extra chores, good mentor to others	8+	8+	8+	8+	8+	8+	8+
TOTALS							
DAILY POINTS TOTAL							
DAILY RATING							
RED: 0 – 30%	GREEN: 30- 49%		WHITE: 50- 69%		GOLD:70 - 100%		

This Behaviour Development Model is implemented on an individual basis considering the Youthful Offenders, maturity, capabilities and vulnerability utilising the above mentioned guidelines

YOU BEHAVIOURAL ASSESSMENT TOOL

Prisoner

Name: _____

Evaluators

Name: _____

SCORING – Cross the appropriate numbers below

1	2	3	4	5	6	7	8	9	10
Unacceptable		Below standard but showing improvement			Appropriate Effort		Good to excellent		

Respectful of staff.

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Complies with instructions.

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Displays Self-control

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Participates actively and positively in activities.

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Displays a Positive attitude

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Respects peers.

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Tries not to use obscene or abusive language .

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Appears fit and hygienic

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Maintains a clean and tidy cell

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Assists others

1	2	3	4	5	6	7	8	9	10
---	---	---	---	---	---	---	---	---	----

Summary of Scores (%):

Scale of Privileges

Less than 30% Red	30 to 49% Green	50 to 69% White	70% plus Gold
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