

Pina Gillespie

From: Corporate Governance
Sent: Monday, 3 August 2015 1:45 PM
To: Pina Gillespie
Cc: Helen Kentrotis
Subject: ODPP estimates brief - please provide additional information - ODPP: Mackay Circuit Office - staffing and reporting arrangements
Attachments: JAG-#2952583-v2-
ODPP_Mackay_Circuit_Office_-_staffing_and_reporting_arrangements.DOC

Afternoon Pina,

Please find attached the reviewed ODPP Mackay circuit office estimates brief.

Please include the figures in the budget table for FTEs and \$\$ for the office.

If you need to provide further figures or variance notes for the transition to the Rockhampton office, please provide these in the background of the brief.

The Attorney-General's office has indicated that any brief that outlines changes to FTEs and/or funding to services should have additional information in the background of the brief to define:

- if positions were lost/gained, and if the changes impacted on the staff/services delivered
- what change there was in \$\$ budget, and do the changes impact on service delivery and/or staffing, and
- what is the service outcome from either financial or staffing changes.

Once your office has provided the information, CGU will have FSB review the \$\$ for completeness. This is standard practice for any \$\$ in any brief.

If you have any questions about this request, please don't hesitate to contact me.

Kind regards

Rochelle

Rochelle Shinnawi

Senior Policy Officer

Corporate Governance Unit

Financial Services Branch / Corporate Services

Department of Justice and Attorney-General

Rochelle.Shinnawi@justice.qld.gov.au

P: 07 300 69084



Pina Gillespie

From: Craig Johnston
Sent: Thursday, 13 August 2015 9:15 AM
To: Helen Kentrotis
Subject: FW: ODPP: Mackay Circuit Office - staffing and reporting arrangements
Attachments: JAG-2952583.DOC

Importance: High

Hi Helen,

Please see the email trail below.

We were asked to provide the "ODPP budget and FTE information" on the updated Mackay brief (which we did) and we didn't provide budget information at all in the original Mackay brief.

Craig Johnston
Legal Officer (Directorate)
Office of the Director of Public Prosecutions (Qld)

Ph: 3239 3140 (Ext: 93140)
Fax: 3220 0077

From: Bianca Miller
Sent: Thursday, 13 August 2015 9:10 AM
To: Craig Johnston
Subject: FW: ODPP: Mackay Circuit Office - staffing and reporting arrangements
Importance: High

Good morning Craig,

I hope you had a nice day off yesterday. ☺

Please see below from Finance. Can you please confirm if you want the table to cover ODPP as a whole, or just details for the Mackay office?

Thank you!

B

Bianca Miller
Principal Advisor, Corporate Governance Unit
Corporate Services
Department of Justice and Attorney-General
P 07 3239 6320 (x96320) E bianca.miller@justice.qld.gov.au



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From: Financial Services Budget
Sent: Thursday, 13 August 2015 9:07 AM
To: Bianca Miller
Subject: FW: ODPP: Mackay Circuit Office - staffing and reporting arrangements
Importance: High

Hi Bianca,

The budget and staffing included in the table is for ODPP as a whole, I just want to confirm with you that you want budget and staffing number for Mackay circuit office only or you want the numbers for ODPP division?

I thought that we only need to include the numbers for Mackay Circuit Office only as per previous version, but not sure if there is a specific reason for includes ODPP divisional numbers.

Thank you,

Leanne Sun

Principal Management Accountant
Financial Services
Department of Justice and Attorney-General
Phone: 07 323 90277
Fax: 07 3239 0307

email: leanne.sun@justice.qld.gov.au

From: Bianca Miller
Sent: Tuesday, 11 August 2015 2:44 PM
To: Financial Services Budget
Subject: ODPP: Mackay Circuit Office - staffing and reporting arrangements
Importance: High

Hi team,

So sorry – the attached brief has been updated by the ODPP, including the budget and staffing table (to cover the whole office as per the updated background). This therefore needs re-checking by your team please.

Can you please take a look and let me know if there's any issues?

Thank you!

B

Bianca Miller
Principal Advisor, Corporate Governance Unit
Corporate Services
Department of Justice and Attorney-General
P 07 3239 6320 (x96320) E bianca.miller@justice.qld.gov.au

Pina Gillespie

From: Helen Kentrotis
Sent: Friday, 14 August 2015 6:58 PM
To: Cameron Bunkum
Cc: Corporate Governance; Michael Byrne (Michael.Byrne@justice.qld.gov.au); Craig Johnston; Samantha Wilson
Subject: Changes to ODPP Estimates brief 121 - Mackay sub-office
Attachments: ODPP-#2025095-v1-HR_Estimates_ODPP_brief_121_Mackay_sub_office_14_08_15.DOC

Hi Cameron

As discussed, the Mackay brief that was sent seems to not be the one that I thought was updated. Therefore I have updated the brief replacing references to "circuit office" with sub-office". I have tracked the changes so that you can see exactly what has been changed.

Could you also please update the Topic List to ODPP Mackay Sub-Office.

Apologies for the confusion and for the late change but I know Michael was quite specific with the terminology in this case. I'll discuss with Craig on Monday.

Regards
Helen

Helen Kentrotis
Business Manager
Office of the Director of Public Prosecutions

GPO Box 2403
BRISBANE QLD 4001

Ph: 07 3239 0151 (x90151)
Fax: 07 3239 6557

Unless explicitly attributed, the opinions do not necessarily represent the official position of the Queensland Department of Justice and Attorney-General.

From: Samantha Wilson
Sent: Friday, 14 August 2015 5:44 PM
To: Helen Kentrotis; Craig Johnston
Subject: Attached Files: ODPP Estimates brief

Hi Helen and Craig

Please see attached the current versions of your Estimates briefs for Monday's run through. Apologies for the lateness – today was a full day of printing for us.

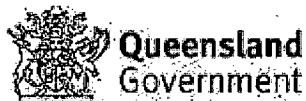
Thanks
Sam.

Samantha Wilson

Senior Policy Officer | Corporate Governance
Department of Justice & Attorney-General

Level 15 | State Law Building | 50 Ann St Brisbane 4001

T: 323 90496 E: samantha.wilson@justice.qld.gov.au



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