

Romanie Slade

From: Roger McCarthy
Sent: Thursday, 25 February 2016 2:52 PM
To: Jenny Gregor
Cc: Helen Ainsworth; CSB Director; Executive Services
Subject: FW: URGENT APPROVAL requested: Responsible Service Newsletter for March - urgent turn around needed
Attachments: TY_OLGR-#1570422-v5-Responsible_Service_-_March_2016.doc; ATP - Responsible Service March 2016 - signed by Mike Sarquis.pdf

Hi Jenny,

The DG has approved the attached draft version of the Responsible Service Newsletter unchanged.

FYI, I'm happy for future editions to be sent to me direct following appropriate approvals (like media responses and releases) and I can then coordinate DG approval directly. As opposed to going through the more formal ATP process.

Cheers

Roger

Roger McCarthy
Director
Office of the Director-General
Department of Justice and Attorney-General
(07) 3898 0753
roger.mccarthy@justice.qld.gov.au

From: Jenny Gregor
Sent: Thursday, 25 February 2016 1:47 PM
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Cc: Helen Ainsworth ; Executive Services
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Hi Roger

Attached for the DG's review and urgent approval is the Responsible Service Newsletter for March and ATP signed by Mike. The draft is also approved by DDG David Ford.

Apologies for this urgent request – the draft was held up for several days so that the TAFV Bill details could be finalised and included. Also, BIP have a two-week content freeze on the website from next Monday and we need to have it finalised by COB today.

The AG's message is approved by her office.

Could you please advise the DG's approval ASAP and let me know. I will follow up with hard copy later.

Thanks very much.

Regards



Jennifer Gregor

Communications Officer, Media and Strategic Communications

Office of Liquor and Gaming Regulation

Department of Justice and Attorney-General

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www.business.qld.gov.au/liquor-gaming

The Office of Liquor and Gaming Regulation is committed to providing you with quality service. If you would like to provide feedback on the service you have received, please email feedback@justice.qld.gov.au



March 2016

Minister's message

In February, we delivered on our election commitment to keep Queenslanders safe with the Tackling Alcohol-Fuelled Violence Amendment Bill passed in Parliament.

This was an historic step forward for reducing alcohol-fuelled violence in our state.

This legislation means that Queensland venues will call last drinks at 2am from 1 July 2016.

Safe Night Precincts, including high-traffic areas such as Fortitude Valley, Surfers Paradise, Cairns and Bundaberg, will call last drinks at 3am. A 1am lock out will also be imposed for these areas from 1 February 2017. This will give our Safe Night Precincts and venues time to transition to their preferred operating model for their precinct.

The Safe Night Precinct funding guidelines will be altered to allow for Safe Night Precinct boards to apply for grants to assist them to transition to the new liquor laws, including for security. This will come from the existing \$8 million of funding available for Safe Night Precincts.

These laws will be independently reviewed after 2 years, in July 2018.

The Office of Liquor and Gaming Regulation (OLGR) will work closely with Safe Night Precinct boards to make this transition as smooth as possible; and will clearly communicate to all licensees their obligations under the revised legislation.

I look forward to working with licensed venues across Queensland to drive this cultural change and deliver on these important reforms.

The Hon Yvette D'Ath MP
Attorney-General and Minister for Justice and Minister for Training and Skills

Executive Director's message

Tackling Alcohol-Fuelled Violence Legislation Amendment Bill

As you already know, the legislative amendments outlined in the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015 will be introduced over coming months. In the lead up to, and following, the commencement of these new laws, the Office of Liquor and Gaming Regulation (OLGR) will work closely with industry peak bodies and stakeholders.

Included in this edition is an overview of the changes liquor licensees need to be aware of. This new legislation is designed to create safer environments at licensed venues and there is no doubt that we all want patrons to feel safe and enjoy themselves. Please read 'What the Tackling Alcohol-fuelled Violence Legislation Amendment Bill means for you' and share this information with your staff.

Easter trading and responsible service of alcohol

With Easter just around the corner it's a good time to turn your focus towards your current RSA practices. Review what is in place and determine what you and your staff can do better. It's important you enjoy this busy period without losing sight of your RSA responsibilities.

Ensure you closely monitor noise, crowding, patron behaviour and intoxication levels, and under no circumstance supply liquor to, or allow the consumption of liquor by, unduly intoxicated or disorderly patrons.

Understanding your responsibilities around maintaining your CCTV equipment is also important. You must always ensure that your CCTV is operating properly and arrange for repairs quickly should it malfunction. It's for your benefit and that of your patrons. Read [Liquor licensees and use of CCTV](#) for more information.

If you are planning on offering drink and meal packages, be mindful of the advertising restrictions on promotions. There are clear parameters around what you can and can't advertise externally, as outlined in the *Liquor Act 1992*. Read [Alcohol advertising and promotions](#) for details.

Regardless of your approved trading hours, the service of alcohol must finish at 12 midnight the day before Good Friday and patrons must stop drinking by 12.30am.

I would like to thank you all for your support and encourage you to provide us with feedback on our common goals.

Mike Sarquis
Executive Director
Office of Liquor and Gaming Regulation

Commented [JG1]: <https://www.business.qld.gov.au/industry/liquor-gaming/safe-night-out-strategy/liquor-licensees-cctv>

Commented [JG2]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/advertising-promotions>

What the Tackling Alcohol-Fuelled Violence Legislation Amendment Bill means for you

On Wednesday, 17 February 2016, the Queensland Government passed the Tackling Alcohol-Fuelled Violence Legislation Amendment Bill 2015. This will result in a number of changes to the *Liquor Act 1992* that liquor licensees need to be aware of. These include:

- reduced liquor trading hours, including changes for Safe Night Precinct licensees
- lock out requirements
- changes to extended trading hours applications
- a ban on supply of rapid intoxication drinks after 12 midnight
- provision of gaming after service of alcohol ceases
- takeaway alcohol times
- using a carpark as a licensed area
- other red tape reduction and other initiatives.

This is preliminary information and we will continue to update this page. You can also [subscribe to the Responsible Service Newsletter](#) to receive updates from The Office of Liquor and Gaming Regulation (OLGR), including licensing and compliance requirements in-line with the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015.

Commented [LM3]: Build into a call-out box in BIP.

Changes to trading hours

Ordinary and extended trading hours for liquor and gaming will change in the coming months. This applies to existing licences and permits, as well as new applications.

Reduced trading hours for licensed venues outside of Safe Night Precincts

From 1 July 2016, the service of alcohol in licensed premises in Queensland will cease at 2am. Venues can remain open beyond 2am to serve food, non-alcoholic beverages and to provide entertainment. A grace period will continue to apply and patrons will have 30 minutes after last drinks are called to finish their alcoholic beverages.

Therefore, if you currently have approved extended trading hours (for example, to sell alcohol until 5am) these trading hours will automatically be reduced to 2am, from 1 July 2016.

If your approved trading hours end before 2am, your current trading hours still apply. For example, if you are approved to trade until 1am the changes do not mean your trading hours are now extended to 2am. Your trading hours will remain as ceasing at 1am.

Reduced trading hours for licensed venues within Safe Night Precincts

From 1 July 2016, late-trading venues located in Safe Night Precincts will be able to sell alcohol until 3am. Venues in a Safe Night Precinct can remain open beyond 3am to serve food, non-alcoholic beverages and to provide entertainment. Patrons will have 30-minute grace period after last drinks are called to finish their alcoholic beverages.

Commented [HA4]: <https://www.business.qld.gov.au/industry/liquor-gaming/safe-night-out-strategy/safe-night-precincts>

If you currently have approved extended trading hours (for example, to sell alcohol until 5am), from 1 July 2016, these trading hours will automatically be reduced to 3am.

Safe Night Precinct boards will have until 1 February 2017 to be officially prescribed as a '3am Safe Night Precinct'. If a Safe Night Precinct has not been prescribed as a 3am Safe Night Precinct by 1 February 2017, licensees within the precinct will have their trading hours automatically reduced to 2am.

If your current extended trading hours finish before 3am, your current trading hours still apply. For example, if you are approved to trade until 1am (in a Safe Night Precinct), the

changes do not mean your trading hours are now extended to 3am - your trading hours will remain as ending at 1am.

The Office of Liquor and Gaming Regulation (OLGR) will provide further information about the application process to be officially prescribed as a '3am Safe Night Precinct' directly to Safe Night Precinct Boards in the near future.

Exemptions to reduced trading hours

Reduced trading hours do not apply to:

- casinos, or airports to which a commercial special facility licence relates, or industrial canteens
- RSL or Services Clubs on Anzac Day
- licensed premises used principally as a place of accommodation for guests staying there
- gaming machines, wagering and keno for existing licences - from 1 July 2016, venues can continue to offer gaming in accordance with their existing licence conditions. (For example, if a venue is currently permitted to have gaming machines operating until 5.30am, this will not change.)

Applying for approved extended liquor trading hours

If a licensee wants to sell alcohol after 12 midnight, and is not currently approved to do so, they will still need to [apply for extended trading hours approval](#).

Commented [LM5]: Link to current BIP page, or ABLIS listing if this makes it clearer for the customer

Changes to approved extended trading hours for gaming

From 1 July 2016, new applications for extended trading hours for gaming can only be sought up to 2 hours past the end of alcohol trade. For example, if you are authorised to sell alcohol until 3am, you will be able to apply for gaming until 5am.

The hours on a gaming licence that is in place before 1 July 2016 will not change. For example, if a venue is currently permitted to have gaming machines operating until 5.30am, this will not change.

Applying for one-off extended hours permits

All licensed premises in Queensland can still [apply for up to 12 one-off extended hours permits each year](#).

Commented [LM6]: Link to BIP page for one-off extended trading hours applications

Extended trading hours for bottle shops

OLGR will not grant new approvals for trading hours beyond 10pm for the [sale of takeaway alcohol](#). Outlets currently approved to sell alcohol past 10pm will not be impacted - their current trading hours will remain in place.

Commented [LM7]: Link to BIP page for bottleshop licences

Ban on supply of rapid intoxication drinks after 12 midnight

More information about the ban on supply of rapid intoxication drinks after 12 midnight will be provided following further consultation with stakeholders.

Lock out

From 1 February 2017, a 1am lock out will apply to all licensed premises in a Safe Night Precinct, where the precinct is approved for 3am trading (i.e. a 3am Safe Night Precinct). This means patrons cannot enter any licensed premises in a 3am Safe Night Precinct between 1am and 3am. This restriction applies even if the licensee is only authorised to sell alcohol until 2am.

After 3am, patrons can enter a venue to purchase food, non-alcoholic drinks and to partake in entertainment or authorised gaming.

Lock out exemptions

The lock out does not apply to:

- casinos, or airports to which a commercial special facility licence relates or, industrial canteens
- premises located outside of a 3am Safe Night Precinct (however, the Commissioner may choose to include a lock out condition on any extended hours permit granted)
- premises within a 3am Safe Night Precinct where trading between 1am and 3am is under a one-off extended hours permit (however, the Commissioner may choose to include a lock out condition on these one-off permits).

Note: the Commissioner may impose a lock out condition on any licensed premises if considered necessary.

Takeaway alcohol and samples

The Tackling Alcohol-Fuelled Violence Legislation Amendment Bill will allow for the sale and sampling of craft beer at promotional events. It will also introduce changes to the purchasing of takeaway liquor at community clubs and taking alcohol to and/or from some public events.

Selling craft beer at promotional events

On a date yet to be determined, small craft beer producers who hold a producer/wholesaler liquor licence in Queensland (and holders of an equivalent liquor licence in another state) will be allowed to sell craft beer at promotional events, such as food and wine festivals.

These small producers will be able to apply for a licence condition or 'craft beer producer permit' to:

- sell their craft beer, for takeaway, at a promotional event
- or
- supply their craft beer as a free-of-charge sample at an event.

Takeaway alcohol from community clubs

On a date yet to be determined, community clubs will be allowed to sell takeaway alcohol to visitors, guests of members and guests of reciprocal club members. Visitors must reside outside of Queensland, or at least 15km from the club.

Taking alcohol into (or away from) certain public events

On a date yet to be determined, people will be prohibited from taking alcohol into, or away from, any activity conducted under a [community liquor permit](#) or [commercial public events permit](#).

Commented [LM8]: Link to CLP page on the client portal

Commented [LM9]: Link to this content on BIP

Particular liquor products exempt from Liquor Act

On a date yet to be determined, food additives (and substances used as ingredients in food preparation) are no longer subject to the Liquor Act. This exclusion does not apply if the substance is being used as a beverage or for manufacturing a beverage; for example, table wine that is packaged and labelled as cooking wine would not be exempt. The exclusion also does not apply if a substance is prescribed by regulation which may occur if deemed necessary to address misuse or abuse.

ID scanners

As previously announced, mandatory [ID scanning](#) has been deferred to allow further consultation with stakeholders about the initiative.

Commented [LM10]: Link to existing ID scanning page

Recording incidents

On a date yet to be determined, late-trading licensees within the Brisbane City Council area will only need to enter an incident into the incident register if it is **not** recorded in the crowd controller register. This will remove duplication

Investigator's power to formally request documents

On a date yet to be determined, investigators will have the power to give written notice to licensees to produce documents relevant to administering and enforcing the Act.

Trading over the Easter long weekend

Trading hours for liquor and gaming licensees are restricted over the Easter period. For more details about restrictions of supply of alcohol and running gaming machines during the long weekend, read our [Easter trading hours](#) mini-guide.

Commented [LM11]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/trading-hours/easter>

Applying for 5am trading on Anzac Day

Licensees may apply for an extended hours permit to trade from 5am to 1pm on Anzac Day only if the licensee has a written agreement with an RSL (or services club) to sell alcohol at an Anzac Day event being held on behalf of the club. You do not need to serve meals if this agreement is in place.

Important note: The agreement must state that the licensed premises conducting the function is holding the function on behalf of the RSL or services club (i.e. the other licensed premises are being used as there is no suitable RSL or services club premises available). Letters advising that a licensee has RSL support to conduct an Anzac Day function are not acceptable.

For more information, read [Anzac Day trading hours](#).

Commented [LM12]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/trading-hours/anzac-day>

Often-asked questions on BYO

Restaurateurs and their staff are interested in knowing their obligations and licensing requirements for bring your own (BYO) alcohol. Below are answers to some of your recent questions. Also, you can [download and print signs about BYO](#) to display in your restaurant, including:

- No BYO. We are a licensed establishment only.
- We operate both BYO and licensed facilities.

Commented [LM13]: Link to <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/compliance-signage>

Do I need a licence to have BYO at my restaurant?

If you want to allow your restaurant or café customers to provide their own alcohol, you will **not** need a liquor licence from the Office of Liquor and Gaming Regulation (OLGR). However, some local governments may require notification and may endorse this on your food licence.

How do I apply for a BYO permit?

OLGR does not provide approvals for BYO alcohol. Check with the [local government](#) where the business is located to find out their requirements.

Commented [LM14]: Link to <http://www.dlqo.qld.gov.au/local-government-directory/>

Can I refuse BYO?

Yes, the owner and staff can refuse BYO at their restaurant or café and it is their right to do so.

Can customers BYO alcohol to my restaurant without my consent?

Customers should not BYO to your restaurant if you do not consent to customers bringing their own alcohol.

There is no offence for customers taking BYO to a restaurant, provided they are at least 18 years old. However, for some types of licensed premises, including nightclubs, it is an offence for a patron to bring alcohol onto, or away from, the premises. Police and OLGR officers can issue an on-the-spot fine to any person who illegally takes alcohol onto a licensed premises, currently valued at \$353. The maximum penalty if prosecuted in court is \$2,945. Read more about [fines and penalties](#).

Commented [LM15]: Link to <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/fines-penalties>

Failing to pay liquor licence fees results in enforcement action against licensed venues

Since 2009, licensees have had to pay an annual liquor licence fee by 31 July. Fees raised from licensed venues directly contribute to the regulation and monitoring of the liquor industry and subsequently to ensure venues operate in a way that minimises harm.

Unpaid licence fees

Almost 26 per cent of Queensland liquor licensees failed to pay their 2015–16 annual licence fees on time, despite the communication efforts of the Office of Liquor and Gaming Regulation (OLGR). As a result, enforcement action was taken against 238 licensees who were found to have sold alcohol while their licence was suspended.

How an unpaid licence fee affects business

If licensees fail to pay their annual licence fee on time their licence is suspended for up to 28 days - then cancelled if not paid during the suspension period. Alcohol cannot legally be sold or supplied during this time.

Fines for selling or supplying alcohol without a licence

OLGR has zero tolerance for licensees who sell alcohol without a liquor licence - whether suspended or cancelled. An infringement notice of \$2,356 can be issued for this offence.

Due to unpaid annual fees, as at 1 March 2016, 174 infringement notices - totalling \$409,944 - had been issued to licensees for selling alcohol without a licence.

Stay updated with OLGR

While OLGR will continue to directly communicate with industry on licence fees, it is every licensee's responsibility to ensure their contact details are up-to-date. This can be done securely online through the '[OLGR client portal](#)'. Adding a current email address to the licensee details is quick to do and is necessary for receiving important information from OLGR.

Planning ahead for 2016-17 annual fees

The next round of annual licence fees are due on 31 July 2016. Diarise this date as a reminder to pay your licence fee on-time. For more information, read [Penalties for late payment of liquor licence fees](#).



Project title: Responsible service newsletter March 2016		
Contact person for Approval to Publish: Jenny Gregor	Phone no: 3033 0033	Unit/Division: OLGR (DJAG)
Communication Services Branch contact: Jenny Gregor	Phone no: 3033 0033	
Final approval (DG) required by (enter date and reason): 24 February 2016 or as soon as possible		
Newsletter is due to be published online Friday 26 February – lead time is required to build newsletter in CMS and allow lead time for BIP web team to publish online. Please note, this has been brought forward due to the BIP team implementing a content freeze period.		

This form is used to seek approval for the publication of marketing or communication material. This form is not to be used for the approval of strategies, policy documents, program evaluations or similar materials (which should be submitted to the Minister or Director-General through the documented briefing processes).

ATP approvals will fall into one of two categories depending on the nature of the material. For more information refer to 'What approvals are required and how?' in the Communication Services Branch (CSB) area on the DJAG intranet. For more information about where to save this form in eDOCS and how it should be sent through approvals refer to the eDOCS ATP guide in the 'How the ATP process works' area on the DJAG intranet. The order of approval should be as follows (via eDocs using 'doc comments'):

Category 1 (Business Unit and CSB approval only)

1. Client
2. Communication Services Branch Officer
3. Communication Services Marketing Manager
(send to Corporate Communication Approvals mailbox for approval).
4. Business Unit Director
5. Director Communication Services Branch Paul Holmes
(send to CSBDirector mailbox for approval)

Category 2 (DG approval required)

1. Client
2. Communication Services Branch Officer
3. Communication Services Marketing Manager
(send to Corporate Communication Approvals mailbox for approval).
4. Business Unit Director
5. Executive Director 
6. Director Communication Services Branch Paul Holmes
(send to CSBDirector mailbox for approval)
7. Deputy Director-General (Liquor, Gaming and Fair Trading)
8. Director-General

Signature

Date

☐ Approved with changes

☐ Use of DG's electronic signature

Details of material to be published

Background, type and purpose of the material.	Newsletter contains articles relevant to liquor and gaming legislation. Subscribers are emailed a link to the newsletter which is published on the OLGR website.
Approvals to date (eg GBN and/or DG memo with edocs references. Please relate the relevant approval document to this ATP in edocs.)	SMEs, Manager Media & Strategic Communications, Business Unit Managers, Directors, GMs.
Intended audience.	Queensland liquor and gaming licensees
Government/organisation priorities the material meets and how (eg Q2 vision of Fair: Supporting safe and caring communities).	Supporting safe and caring communities
Material will be published in alternative formats to reach audiences from culturally and linguistically diverse	No.



backgrounds	
Release date and quantity required.	To be published online by COB Friday 26 February 2016
Project budget (overall cost of initiative and source).	Nil
Costs for production, print and distribution of the material (Unit cost per item and total cost).	Nil
Evaluation (how the effectiveness of the materials will be evaluated).	Vision 6 send evaluation report
Distribution method (How it will be distributed eg. website, bulk email, mail out, hand out at events).	Email to subscribers via Vision 6
Photographs and images (Confirm that people identified in photographs have filled in the appropriate consent form and/or use of images do not breach copyright).	<p>Are there images (photographs and/or artwork in the publication) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>The department's photograph consent form has been signed by people identified in photographs <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Any other images have been sourced and are used in adherence with copyright laws <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes: <i>The image in this edition is a stock photo provided to us by the AFP for use in our publications and social media.</i></p>
Does the material attached to this ATP adhere to the <u>Queensland Government Advertising Code or Practice</u> ? (please note, the code applies to print, electronic and outdoor advertising, brochures, newsletters, direct mail outs and other like forms.)	<p><input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes:</p>
Material to be posted online (Website and section/url) If your information is to be posted to the website, please complete the following Right to information section:	<p>Yes. Queensland Business and Industry Portal http://www.business.qld.gov.au/industry/liquor-gaming/liquor/subscribe-newsletter/current</p>

Right to Information (RTI)

<p>Is this publication recommended for the department's <u>RTI publication scheme</u>?</p> <p>(The ATP author should make the RTI recommendation. Your Director should then endorse. Please tick only one box.)</p>	<p><input checked="" type="checkbox"/> Yes –indicate class ⇒</p> <p><input type="checkbox"/> No</p>	<p>If Yes, which RTI Class?</p> <p><input type="checkbox"/> <u>About us</u> – who we are and what we do</p> <p><input checked="" type="checkbox"/> <u>Our services</u> – services we offer</p> <p><input type="checkbox"/> <u>Our finances</u> – what we spend and how we spend it</p> <p><input type="checkbox"/> <u>Our priorities</u> – what our priorities are and how we are doing</p> <p><input type="checkbox"/> <u>Our decisions</u> – How we make our decisions</p> <p><input type="checkbox"/> <u>Our policies</u> – Our policies and procedures</p> <p><input type="checkbox"/> <u>Our lists</u> – Lists and registers</p>
Notes and special instructions		

Romanie Slade

From: Helen Ainsworth
Sent: Thursday, 25 February 2016 3:22 PM
To: Claire Maconachie; Dolores Fernandez; Lyn Moon
Cc: Jenny Gregor; Lauren Marks; CSB Director
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Hi Claire, Dolores and Lyn,

As per Roger's email from now on we are going to not use the ATP process for the RS Newsletter and send it through as we do media releases, responses and contribution to industry publications.

We will treat this as a category 3 approval process.

Kindest,



Helen Ainsworth
Manager, Media and Strategic Communications
Office of Liquor and Gaming Regulation
Department of Justice and Attorney-General

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Jennifer Gregor
Communications Officer, Media and Strategic Communications
Office of Liquor and Gaming Regulation
Department of Justice and Attorney-General

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Ensure you closely monitor noise, crowding, patron behaviour and intoxication levels, and under no circumstance supply liquor to, or allow the consumption of liquor by, unduly intoxicated or disorderly patrons.

Understanding your responsibilities around maintaining your CCTV equipment is also important. You must always ensure that your CCTV is operating properly and arrange for repairs quickly should it malfunction. It's for your benefit and that of your patrons. Read [Liquor licensees and use of CCTV](#) for more information.

If you are planning on offering drink and meal packages, be mindful of the advertising restrictions on promotions. There are clear parameters around what you can and can't advertise externally, as outlined in the *Liquor Act 1992*. Read [Alcohol advertising and promotions](#) for details.

Regardless of your approved trading hours, the service of alcohol must finish at 12 midnight the day before Good Friday and patrons must stop drinking by 12.30am.

I would like to thank you all for your support and encourage you to provide us with feedback on our common goals.

Mike Sarquis
Executive Director
Office of Liquor and Gaming Regulation

Commented [JG1]: <https://www.business.qld.gov.au/industry/liquor-gaming/safe-night-out-strategy/liquor-licensees-cctv>

Commented [JG2]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/advertising-promotions>

What the Tackling Alcohol-Fuelled Violence Legislation Amendment Bill means for you

On Wednesday, 17 February 2016, the Queensland Government passed the Tackling Alcohol-Fuelled Violence Legislation Amendment Bill 2015. This will result in a number of changes to the *Liquor Act 1992* that liquor licensees need to be aware of. These include:

- reduced liquor trading hours, including changes for Safe Night Precinct licensees
- lock out requirements
- changes to extended trading hours applications
- a ban on supply of rapid intoxication drinks after 12 midnight
- provision of gaming after service of alcohol ceases
- takeaway alcohol times
- using a carpark as a licensed area
- other red tape reduction and other initiatives.

This is preliminary information and we will continue to update this page. You can also [subscribe to the Responsible Service Newsletter](#) to receive updates from The Office of Liquor and Gaming Regulation (OLGR), including licensing and compliance requirements in-line with the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015.

Commented [LM3]: Build into a call-out box in BIP.

Changes to trading hours

Ordinary and extended trading hours for liquor and gaming will change in the coming months. This applies to existing licences and permits, as well as new applications.

Reduced trading hours for licensed venues outside of Safe Night Precincts

From 1 July 2016, the service of alcohol in licensed premises in Queensland will cease at 2am. Venues can remain open beyond 2am to serve food, non-alcoholic beverages and to provide entertainment. A grace period will continue to apply and patrons will have 30 minutes after last drinks are called to finish their alcoholic beverages.

Therefore, if you currently have approved extended trading hours (for example, to sell alcohol until 5am) these trading hours will automatically be reduced to 2am, from 1 July 2016.

If your approved trading hours end before 2am, your current trading hours still apply. For example, if you are approved to trade until 1am the changes do not mean your trading hours are now extended to 2am. Your trading hours will remain as ceasing at 1am.

Reduced trading hours for licensed venues within Safe Night Precincts

From 1 July 2016, late-trading venues located in Safe Night Precincts will be able to sell alcohol until 3am. Venues in a Safe Night Precinct can remain open beyond 3am to serve food, non-alcoholic beverages and to provide entertainment. Patrons will have 30-minute grace period after last drinks are called to finish their alcoholic beverages.

Commented [HA4]: <https://www.business.qld.gov.au/industry/liquor-gaming/safe-night-out-strategy/safe-night-precincts>

If you currently have approved extended trading hours (for example, to sell alcohol until 5am), from 1 July 2016, these trading hours will automatically be reduced to 3am.

Safe Night Precinct boards will have until 1 February 2017 to be officially prescribed as a '3am Safe Night Precinct'. If a Safe Night Precinct has not been prescribed as a 3am Safe Night Precinct by 1 February 2017, licensees within the precinct will have their trading hours automatically reduced to 2am.

If your current extended trading hours finish before 3am, your current trading hours still apply. For example, if you are approved to trade until 1am (in a Safe Night Precinct), the

changes do not mean your trading hours are now extended to 3am - your trading hours will remain as ending at 1am.

The Office of Liquor and Gaming Regulation (OLGR) will provide further information about the application process to be officially prescribed as a '3am Safe Night Precinct' directly to Safe Night Precinct Boards in the near future.

Exemptions to reduced trading hours

Reduced trading hours do not apply to:

- casinos, or airports to which a commercial special facility licence relates, or industrial canteens
- RSL or Services Clubs on Anzac Day
- licensed premises used principally as a place of accommodation for guests staying there
- gaming machines, wagering and keno for existing licences - from 1 July 2016, venues can continue to offer gaming in accordance with their existing licence conditions. (For example, if a venue is currently permitted to have gaming machines operating until 5.30am, this will not change.)

Applying for approved extended liquor trading hours

If a licensee wants to sell alcohol after 12 midnight, and is not currently approved to do so, they will still need to [apply for extended trading hours approval](#).

Commented [LM5]: Link to current BIP page, or ABLIS listing if this makes it clearer for the customer

Changes to approved extended trading hours for gaming

From 1 July 2016, new applications for extended trading hours for gaming can only be sought up to 2 hours past the end of alcohol trade. For example, if you are authorised to sell alcohol until 3am, you will be able to apply for gaming until 5am.

The hours on a gaming licence that is in place before 1 July 2016 will not change. For example, if a venue is currently permitted to have gaming machines operating until 5.30am, this will not change.

Applying for one-off extended hours permits

All licensed premises in Queensland can still [apply for up to 12 one-off extended hours permits each year](#).

Commented [LM6]: Link to BIP page for one-off extended trading hours applications

Extended trading hours for bottle shops

OLGR will not grant new approvals for trading hours beyond 10pm for the [sale of takeaway alcohol](#). Outlets currently approved to sell alcohol past 10pm will not be impacted - their current trading hours will remain in place.

Commented [LM7]: Link to BIP page for bottleshop licences

Ban on supply of rapid intoxication drinks after 12 midnight

More information about the ban on supply of rapid intoxication drinks after 12 midnight will be provided following further consultation with stakeholders.

Lock out

From 1 February 2017, a 1am lock out will apply to all licensed premises in a Safe Night Precinct, where the precinct is approved for 3am trading (i.e. a 3am Safe Night Precinct). This means patrons cannot enter any licensed premises in a 3am Safe Night Precinct between 1am and 3am. This restriction applies even if the licensee is only authorised to sell alcohol until 2am.

After 3am, patrons can enter a venue to purchase food, non-alcoholic drinks and to partake in entertainment or authorised gaming.

Lock out exemptions

The lock out does not apply to:

- casinos, or airports to which a commercial special facility licence relates or, industrial canteens
- premises located outside of a 3am Safe Night Precinct (however, the Commissioner may choose to include a lock out condition on any extended hours permit granted)
- premises within a 3am Safe Night Precinct where trading between 1am and 3am is under a one-off extended hours permit (however, the Commissioner may choose to include a lock out condition on these one-off permits).

Note: the Commissioner may impose a lock out condition on any licensed premises if considered necessary.

Takeaway alcohol and samples

The Tackling Alcohol-Fuelled Violence Legislation Amendment Bill will allow for the sale and sampling of craft beer at promotional events. It will also introduce changes to the purchasing of takeaway liquor at community clubs and taking alcohol to and/or from some public events.

Selling craft beer at promotional events

On a date yet to be determined, small craft beer producers who hold a producer/wholesaler liquor licence in Queensland (and holders of an equivalent liquor licence in another state) will be allowed to sell craft beer at promotional events, such as food and wine festivals.

These small producers will be able to apply for a licence condition or 'craft beer producer permit' to:

- sell their craft beer, for takeaway, at a promotional event
or
- supply their craft beer as a free-of-charge sample at an event.

Takeaway alcohol from community clubs

On a date yet to be determined, community clubs will be allowed to sell takeaway alcohol to visitors, guests of members and guests of reciprocal club members. Visitors must reside outside of Queensland, or at least 15km from the club.

Taking alcohol into (or away from) certain public events

On a date yet to be determined, people will be prohibited from taking alcohol into, or away from, any activity conducted under a [community liquor permit](#) or [commercial public events permit](#).

Commented [LM8]: Link to CLP page on the client portal

Commented [LM9]: Link to this content on BIP

Particular liquor products exempt from Liquor Act

On a date yet to be determined, food additives (and substances used as ingredients in food preparation) are no longer subject to the Liquor Act. This exclusion does not apply if the substance is being used as a beverage or for manufacturing a beverage; for example, table wine that is packaged and labelled as cooking wine would not be exempt. The exclusion also does not apply if a substance is prescribed by regulation which may occur if deemed necessary to address misuse or abuse.

ID scanners

As previously announced, mandatory [ID scanning](#) has been deferred to allow further consultation with stakeholders about the initiative.

Commented [LM10]: Link to existing ID scanning page

Recording incidents

On a date yet to be determined, late-trading licensees within the Brisbane City Council area will only need to enter an incident into the incident register if it is **not** recorded in the crowd controller register. This will remove duplication

Investigator's power to formally request documents

On a date yet to be determined, investigators will have the power to give written notice to licensees to produce documents relevant to administering and enforcing the Act.

Trading over the Easter long weekend

Trading hours for liquor and gaming licensees are restricted over the Easter period. For more details about restrictions of supply of alcohol and running gaming machines during the long weekend, read our [Easter trading hours](#) mini-guide.

Commented [LM11]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/trading-hours/easter>

Applying for 5am trading on Anzac Day

Licensees may apply for an extended hours permit to trade from 5am to 1pm on Anzac Day only if the licensee has a written agreement with an RSL (or services club) to sell alcohol at an Anzac Day event being held on behalf of the club. You do not need to serve meals if this agreement is in place.

Important note: The agreement must state that the licensed premises conducting the function is holding the function on behalf of the RSL or services club (i.e. the other licensed premises are being used as there is no suitable RSL or services club premises available). Letters advising that a licensee has RSL support to conduct an Anzac Day function are not acceptable.

For more information, read [Anzac Day trading hours](#).

Commented [LM12]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/trading-hours/anzac-day>

Often-asked questions on BYO

Restaurateurs and their staff are interested in knowing their obligations and licensing requirements for bring your own (BYO) alcohol. Below are answers to some of your recent questions. Also, you can [download and print signs about BYO](#) to display in your restaurant, including:

- No BYO. We are a licensed establishment only.
- We operate both BYO and licensed facilities.

Commented [LM13]: Link to <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/compliance-signage>

Do I need a licence to have BYO at my restaurant?

If you want to allow your restaurant or café customers to provide their own alcohol, you will **not** need a liquor licence from the Office of Liquor and Gaming Regulation (OLGR). However, some local governments may require notification and may endorse this on your food licence.

How do I apply for a BYO permit?

OLGR does not provide approvals for BYO alcohol. Check with the [local government](#) where the business is located to find out their requirements.

Commented [LM14]: Link to <http://www.dllgo.qld.gov.au/local-government-directory/>

Can I refuse BYO?

Yes, the owner and staff can refuse BYO at their restaurant or café and it is their right to do so.

Can customers BYO alcohol to my restaurant without my consent?

Customers should not BYO to your restaurant if you do not consent to customers bringing their own alcohol.

There is no offence for customers taking BYO to a restaurant, provided they are at least 18 years old. However, for some types of licensed premises, including nightclubs, it is an offence for a patron to bring alcohol onto, or away from, the premises. Police and OLGR officers can issue an on-the-spot fine to any person who illegally takes alcohol onto a licensed premises, currently valued at \$353. The maximum penalty if prosecuted in court is \$2,945. Read more about [fines and penalties](#).

Commented [LM15]: Link to <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/fines-penalties>

Failing to pay liquor licence fees results in enforcement action against licensed venues

Since 2009, licensees have had to pay an annual liquor licence fee by 31 July. Fees raised from licensed venues directly contribute to the regulation and monitoring of the liquor industry and subsequently to ensure venues operate in a way that minimises harm.

Unpaid licence fees

Almost 26 per cent of Queensland liquor licensees failed to pay their 2015–16 annual licence fees on time, despite the communication efforts of the Office of Liquor and Gaming Regulation (OLGR). As a result, enforcement action was taken against 238 licensees who were found to have sold alcohol while their licence was suspended.

How an unpaid licence fee affects business

If licensees fail to pay their annual licence fee on time their licence is suspended for up to 28 days - then cancelled if not paid during the suspension period. Alcohol cannot legally be sold or supplied during this time.

Fines for selling or supplying alcohol without a licence

OLGR has zero tolerance for licensees who sell alcohol without a liquor licence - whether suspended or cancelled. An infringement notice of \$2,356 can be issued for this offence.

Due to unpaid annual fees, as at 1 March 2016, 174 infringement notices - totalling \$409,944 - had been issued to licensees for selling alcohol without a licence.

Stay updated with OLGR

While OLGR will continue to directly communicate with industry on licence fees, it is every licensee's responsibility to ensure their contact details are up-to-date. This can be done securely online through the '[OLGR client portal](#)'. Adding a current email address to the licensee details is quick to do and is necessary for receiving important information from OLGR.

Planning ahead for 2016-17 annual fees

The next round of annual licence fees are due on 31 July 2016. Diarise this date as a reminder to pay your licence fee on-time. For more information, read [Penalties for late payment of liquor licence fees](#).



Project title: Responsible service newsletter March 2016		
Contact person for Approval to Publish: Jenny Gregor	Phone no: 3033 0033	Unit/Division: OLGR (DJAG)
Communication Services Branch contact: Jenny Gregor	Phone no: 3033 0033	
Final approval (DG) required by (enter date and reason): 24 February 2016 or as soon as possible		
Newsletter is due to be published online Friday 26 February – lead time is required to build newsletter in CMS and allow lead time for BIP web team to publish online. Please note, this has been brought forward due to the BIP team implementing a content freeze period.		

This form is used to seek approval for the publication of marketing or communication material. This form is not to be used for the approval of strategies, policy documents, program evaluations or similar materials (which should be submitted to the Minister or Director-General through the documented briefing processes).

ATP approvals will fall into one of two categories depending on the nature of the material. For more information refer to 'What approvals are required and how?' in the Communication Services Branch (CSB) area on the DJAG intranet. For more information about where to save this form in eDOCS and how it should be sent through approvals refer to the eDOCS ATP guide in the 'How the ATP process works' area on the DJAG intranet. The order of approval should be as follows (via eDocs using 'doc comments'):

Category 1 (Business Unit and CSB approval only)

1. Client
2. Communication Services Branch Officer
3. Communication Services Marketing Manager
(send to Corporate Communication Approvals mailbox for approval).
4. Business Unit Director
5. Director Communication Services Branch Paul Holmes
(send to CSBDirector mailbox for approval)

Category 2 (DG approval required)

1. Client
2. Communication Services Branch Officer
3. Communication Services Marketing Manager
(send to Corporate Communication Approvals mailbox for approval).
4. Business Unit Director
5. Executive Director 
6. Director Communication Services Branch Paul Holmes
(send to CSBDirector mailbox for approval)
7. Deputy Director-General (Liquor, Gaming and Fair Trading)
8. Director-General

Signature

Date

☐ Approved with changes

☐ Use of DG's electronic signature

Details of material to be published

Background, type and purpose of the material.	Newsletter contains articles relevant to liquor and gaming legislation. Subscribers are emailed a link to the newsletter which is published on the OLGR website.
Approvals to date (eg GBN and/or DG memo with edocs references. Please relate the relevant approval document to this ATP in edocs.)	SMEs, Manager Media & Strategic Communications, Business Unit Managers, Directors, GMs.
Intended audience.	Queensland liquor and gaming licensees
Government/organisation priorities the material meets and how (eg Q2 vision of Fair: Supporting safe and caring communities).	Supporting safe and caring communities
Material will be published in alternative formats to reach audiences from culturally and linguistically diverse	No.



backgrounds	
Release date and quantity required.	To be published online by COB Friday 26 February 2016
Project budget (overall cost of initiative and source).	Nil
Costs for production, print and distribution of the material (Unit cost per item and total cost).	Nil
Evaluation (how the effectiveness of the materials will be evaluated).	Vision 6 send evaluation report
Distribution method (How it will be distributed eg. website, bulk email, mail out, hand out at events).	Email to subscribers via Vision 6
Photographs and images (Confirm that people identified in photographs have filled in the appropriate consent form and/or use of images do not breach copyright).	<p>Are there images (photographs and/or artwork in the publication) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>The department's photograph consent form has been signed by people identified in photographs <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Any other images have been sourced and are used in adherence with copyright laws <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes: <i>The image in this edition is a stock photo provided to us by the AFP for use in our publications and social media.</i></p>
Does the material attached to this ATP adhere to the <u>Queensland Government Advertising Code or Practice</u> ? (please note, the code applies to print, electronic and outdoor advertising, brochures, newsletters, direct mail outs and other like forms.)	<p><input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes:</p>
Material to be posted online (Website and section/url) If your information is to be posted to the website, please complete the following Right to information section:	<p>Yes. Queensland Business and Industry Portal http://www.business.qld.gov.au/industry/liquor-gaming/liquor/subscribe-newsletter/current</p>

Right to Information (RTI)

<p>Is this publication recommended for the department's <u>RTI publication scheme</u>?</p> <p>(The ATP author should make the RTI recommendation. Your Director should then endorse. Please tick only one box.)</p>	<p><input checked="" type="checkbox"/> Yes –indicate class ⇒</p> <p><input type="checkbox"/> No</p>	<p>If Yes, which RTI Class?</p> <p><input type="checkbox"/> <u>About us</u> – who we are and what we do</p> <p><input checked="" type="checkbox"/> <u>Our services</u> – services we offer</p> <p><input type="checkbox"/> <u>Our finances</u> – what we spend and how we spend it</p> <p><input type="checkbox"/> <u>Our priorities</u> – what our priorities are and how we are doing</p> <p><input type="checkbox"/> <u>Our decisions</u> – How we make our decisions</p> <p><input type="checkbox"/> <u>Our policies</u> – Our policies and procedures</p> <p><input type="checkbox"/> <u>Our lists</u> – Lists and registers</p>
Notes and special instructions		

Romanie Slade

From: Helen Ainsworth
Sent: Friday, 19 February 2016 9:52 AM
To: DL-OLGR
Subject: Overview of Tackling Alcohol-fuelled Violence Legislation Amendment Bill for staff
Attachments: TY_OLGR-#1573988-v1-Overview_of_Tackling_Alcohol-fuelled_Violence_Legsil....pdf

Good morning,

An overview of the Tackling Alcohol-fuelled Violence Legislation Amendment Bill for licensees is now live at <https://www.business.qld.gov.au/industry/liquor-gaming/tackling-alcohol-fuelled-violence>.

When sharing this information with industry you can also use the short URL www.business.qld.gov.au/tafv

Please also find attached an overview for you to use when answering questions from industry.

As further information becomes available we will continue to update the website and brief you accordingly.

I hope you all find this information helpful when answering the overwhelming amount of questions you are probably already receiving.

Please note, the attached document is for **internal use only**. Please do not forward this document outside of the OLGR.

Kind regards,



**Queensland
Government**

Helen Ainsworth
Manager, Media and Strategic Communications
Office of Liquor and Gaming Regulation
Department of Justice and Attorney-General

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Customer Call Centre 13 QGOV (13 74 68)

www.business.qld.gov.au/liquor-gaming

The Office of Liquor and Gaming Regulation is committed to providing you with quality service. If you would like to provide feedback on the service you have received, please email feedback@olgr.qld.gov.au

Overview of Tackling Alcohol-fuelled Violence Legislation Amendment Bill for OLGR staff

On Thursday, 18 February 2016, the Queensland Government passed the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015. This will result in a number of changes to the *Liquor Act 1992* that liquor licensees need to be aware of. These include:

- reduced extended trading hours, including changes for Safe Night Precinct licensees
- lockout
- changes to extended trading hour applications
- ban on supply of high-alcohol content drinks after 12 midnight
- provision of gaming after service of alcohol ceases.

Reduced trading hours for licensed venues outside of Safe Night Precincts

From 1 July 2016, the service of alcohol in licensed premises in Queensland will cease at 2am. Venues can remain open beyond 2am to serve food, non-alcoholic beverages and to provide entertainment. A 30-minute grace period will continue to apply and patrons will have 30 minutes after last drinks are called to finish their alcoholic beverages.

Therefore, if you currently have approved extended trading hours (for example, to sell alcohol until 5am) these trading hours will automatically be reduced to 2am, from 1 July 2016.

If your approved trading hours end before 2am, your current trading hours still apply. For example, if you are currently approved to trade until 1am the changes do not mean your trading hours are now extended to 2am. Your trading hours will remain as ceasing at 1am.

Reduced trading hours for licensed venues within Safe Night Precincts

From 1 July 2016, venues located in Safe Night Precincts will be able to sell alcohol until 3am. Venues in a Safe Night Precinct can remain open beyond 3am to serve food, non-alcoholic beverages and to provide entertainment. Patrons will have 30-minute grace period after last drinks are called to finish their alcoholic beverages.

If you currently have approved extended trading hours (for example, to sell alcohol until 5am), from 1 July 2016, these trading hours will automatically be reduced to 3am.

Safe Night Precinct boards will have until 1 February 2017 to be officially prescribed as a '3am Safe Night Precinct'. If a Safe Night Precinct has not been prescribed as a 3am Safe Night Precinct by 1 February 2017, licensees within the precinct will have their trading hours automatically reduced to 2am.

If your current extended trading hours finish before 3am, your current trading hours still apply. For example, if you are currently approved to trade until 1am (in a Safe Night Precinct), the changes do not mean your trading hours are now extended to 3am - your trading hours will remain as ending at 1am.

Exemptions to reduced trading hours

Reduced trading hours do not apply to:

- casinos, licensed premises in airports and industrial canteens
- RSL or Services Clubs on Anzac Day
- licensed premises used principally as a place of accommodation for guests staying there
- gaming machines and keno for existing licences - from 1 July 2016, venues can continue to offer gaming in accordance with their existing licence conditions. (For example, if a venue is currently permitted to have gaming machines and keno operating until 5.30am, this will not change.)

The Office of Liquor and Gaming Regulation (OLGR) will provide further information about the application process to be officially prescribed as a '3am Safe Night Precinct' directly to Safe Night Precinct Boards in the near future.

Applying for approved extended liquor trading hours

If a venue wants to sell alcohol after 12 midnight, and is not currently approved to do so, they will still need to apply for extended trading hours approval.

Changes to approved extended trading hours for gaming

From 1 July 2016, new applications for extended trading hours for gaming can only be sought up to 2 hours past the end of alcohol trade. For example, if you are authorised to sell alcohol until 3am, you will be able to apply for gaming until 5am.

The hours conditioned on a gaming licence that is in place before 1 July 2016 will not change. For example, if a venue is currently permitted to have gaming machines and keno operating until 5.30am, this will not change.

Applications for one-off extended trading hour permits

All licensed premises in Queensland can still apply for up to 12 one-off extended trading hour permits each year. This permit will allow them to extend the service of alcohol until 5am for one-off events, such as sporting events and New Year's Eve.

Lockout

From 1 February 2017, a 1am lockout will apply to all licensed premises in a Safe Night Precinct, where the precinct is approved for 3am trading (i.e. a 3am Safe Night Precinct).

This means patrons cannot enter any licensed premises in a 3am Safe Night Precinct between 1am and 3am. This restriction applies even if the licensee is only authorised to sell alcohol until 2am.

Patrons can enter a venue after 3am, but only to purchase food, non-alcoholic drinks and to partake in entertainment or authorised gaming.

Lockout exemptions

The lockout does not apply to:

- casinos, licensed premises in airports and industrial canteens
- premises located outside of a Safe Night Precinct
- one-off extended trading hours permits for venues outside of Safe Night Precincts (unless lockout is deemed necessary).

Takeaway alcohol and bottle shops

OLGR will not grant new approvals for trading hours beyond 10pm for the sale of takeaway alcohol. Outlets currently approved to sell alcohol past 10pm will not be impacted - their current licence will remain in place.

Ban on supply of high-alcohol content drinks after 12 midnight

More information about the ban on supply of high-alcohol content drinks after 12 midnight will be provided following further consultation with stakeholders.

ID scanners

As previously announced, mandatory ID scanning has been deferred to allow further consultation with stakeholders about the initiative.

From: Jenny Gregor
Sent: Thursday, 25 February 2016 11:20 AM
To: Adam Golebiowski
Cc: CSB Director; Helen Ainsworth
Subject: URGENT APPROVAL REQUIRED: Responsible Service Newsletter for March - urgent turn around needed
Attachments: TY_OLGR-#1570422-v3-Responsible_Service_-_March_2016.doc; ATP - Responsible Service March 2016 - signed by Mike Sarquis.pdf

Hi Adam

Attached for your review and urgent approval is the Responsible Service Newsletter for March and ATP signed by Mike.

Apologies for this urgent request – the draft was held up for several days so that the TAFV Bill details could be finalised and included. Also, BIP have a two-week content freeze on the website from next Monday and we need to have it finalised by COB today.

Could you please advise your approval ASAP and let me know so we can progress to further approval.

Thanks a lot Adam.

Regards



Jennifer Gregor
Communications Officer, Media and Strategic Communications
Office of Liquor and Gaming Regulation
Department of Justice and Attorney-General

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The Office of Liquor and Gaming Regulation is committed to providing you with quality service If you would like to provide feedback on the service you have received, please email feedback@justice.qld.gov.au



March 2016

Minister's message

In February, we delivered on our election commitment to keep Queenslanders safe with the Tackling Alcohol-Fuelled Violence Amendment Bill passed in Parliament.

This was an historic step forward for reducing alcohol-fuelled violence in our state.

This legislation means that Queensland venues will call last drinks at 2am from 1 July 2016.

Safe Night Precincts, including high-traffic areas such as Fortitude Valley, Surfers Paradise, Cairns and Bundaberg, will call last drinks at 3am. A 1am lockout will also be imposed for these areas from 1 February 2017. This will give our Safe Night Precincts and venues time to transition to their preferred operating model for their precinct.

The Safe Night Precinct funding guidelines will be altered to allow for Safe Night Precinct boards to apply for grants to assist them to transition to the new liquor laws, including for security. This will come from the existing \$8 million of funding available for Safe Night Precincts.

These laws will be independently reviewed after 2 years, in July 2018.

The Office of Liquor and Gaming Regulation (OLGR) will work closely with Safe Night Precinct boards to make this transition as smooth as possible; and will clearly communicate to all licensees their obligations under the revised legislation.

I look forward to working with licensed venues across Queensland to drive this cultural change and deliver on these important reforms.

The Hon Yvette D'Ath MP
Attorney-General and Minister for Justice and Minister for Training and Skills

Executive Director's message

Tackling Alcohol-fuelled Violence Legislation Amendment Bill

As you already know, the legislative amendments outlined in the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015 will be introduced over coming months. In the lead up to, and following, the instatement of these new laws, the Office of Liquor and Gaming Regulation (OLGR) will work closely with industry peak bodies and stakeholders.

Included in this edition is an overview of the changes liquor licensees need to be aware of. This new legislation is designed to create safer environments at licensed venues and there is no doubt that we all want patrons to feel safe and enjoy themselves. Please read 'What the Tackling Alcohol-fuelled Violence Legislation Amendment Bill means for you' and share this information with your staff.

Easter trading and responsible service of alcohol

With Easter just around the corner it's a good time to turn your focus towards your current RSA practices. Review what is in place and determine what you and your staff can do better. It's important you enjoy this busy period without losing sight of your RSA responsibilities.

Ensure you closely monitor noise, crowding, patron behaviour and intoxication levels, and under no circumstance supply liquor to, or allow the consumption of liquor by, unduly intoxicated or disorderly patrons.

Understanding your responsibilities around maintaining your CCTV equipment is also important. You must always ensure that your CCTV is operating properly and arrange for repairs quickly should it malfunction. It's for your benefit and that of your patrons. Read [Liquor licensees and use of CCTV](#) for more information.

If you are planning on offering drink and meal packages, be mindful of the advertising restrictions on promotions. There are clear parameters around what you can and can't advertise externally, as outlined in the *Liquor Act 1992*. Read [Alcohol advertising and promotions](#) for details.

Regardless of your approved trading hours, the service of alcohol must finish at 12 midnight the day before Good Friday and patrons must stop drinking by 12.30am.

I would like to thank you all for your support and encourage you to provide us with feedback on our common goals.

Mike Sarquis
Executive Director
Office of Liquor and Gaming Regulation

Commented [JG1]: <https://www.business.qld.gov.au/industry/liquor-gaming/safe-night-out-strategy/liquor-licensees-cctv>

Commented [JG2]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/advertising-promotions>

What the Tackling Alcohol-fuelled Violence Legislation Amendment Bill means for you

On Thursday, 18 February 2016, the Queensland Government passed the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015. This will result in a number of changes to the *Liquor Act 1992* that liquor licensees need to be aware of. These include:

- reduced extended trading hours, including changes for Safe Night Precinct licensees
- lockout
- changes to extended trading hour applications
- ban on supply of high-alcohol content drinks after 12 midnight
- provision of gaming after service of alcohol ceases
- takeaway alcohol
- using a carpark as a licensed area
- other red tape reduction and other initiatives.

This is preliminary information and we will continue to update this page. You can also [subscribe to the Responsible Service Newsletter](#) to receive updates from The Office of Liquor and Gaming Regulation (OLGR), including licensing and compliance requirements in-line with the Tackling Alcohol-fuelled Violence Legislation Amendment Bill 2015.

Commented [LM3]: Build into a call-out box in BIP.

Changes to trading hours

Ordinary and extended trading hours for liquor and gaming will change in the coming months. This applies to existing licences and permits, as well as new applications.

Reduced trading hours for licensed venues outside of Safe Night Precincts

From 1 July 2016, the service of alcohol in licensed premises in Queensland will cease at 2am. Venues can remain open beyond 2am to serve food, non-alcoholic beverages and to provide entertainment. A grace period will continue to apply and patrons will have 30 minutes after last drinks are called to finish their alcoholic beverages.

Therefore, if you currently have approved extended trading hours (for example, to sell alcohol until 5am) these trading hours will automatically be reduced to 2am, from 1 July 2016.

If your approved trading hours end before 2am, your current trading hours still apply. For example, if you are currently approved to trade until 1am the changes do not mean your trading hours are now extended to 2am. Your trading hours will remain as ceasing at 1am.

Reduced trading hours for licensed venues within Safe Night Precincts

From 1 July 2016, late-trading venues located in Safe Night Precincts will be able to sell alcohol until 3am. Venues in a Safe Night Precinct can remain open beyond 3am to serve food, non-alcoholic beverages and to provide entertainment. Patrons will have 30-minute grace period after last drinks are called to finish their alcoholic beverages.

Commented [HA4]: <https://www.business.qld.gov.au/industry/liquor-gaming/safe-night-out-strategy/safe-night-precincts>

If you currently have approved extended trading hours (for example, to sell alcohol until 5am), from 1 July 2016, these trading hours will automatically be reduced to 3am.

Safe Night Precinct boards will have until 1 February 2017 to be officially prescribed as a '3am Safe Night Precinct'. If a Safe Night Precinct has not been prescribed as a 3am Safe Night Precinct by 1 February 2017, licensees within the precinct will have their trading hours automatically reduced to 2am.

If your current extended trading hours finish before 3am, your current trading hours still apply. For example, if you are currently approved to trade until 1am (in a Safe Night

Precinct), the changes do not mean your trading hours are now extended to 3am - your trading hours will remain as ending at 1am.

The Office of Liquor and Gaming Regulation (OLGR) will provide further information about the application process to be officially prescribed as a '3am Safe Night Precinct' directly to Safe Night Precinct Boards in the near future.

Exemptions to reduced trading hours

Reduced trading hours do not apply to:

- casinos, licensed premises in airports and industrial canteens
- RSL or Services Clubs on Anzac Day
- licensed premises used principally as a place of accommodation for guests staying there
- gaming machines, wagering and keno for existing licences - from 1 July 2016, venues can continue to offer gaming in accordance with their existing licence conditions. (For example, if a venue is currently permitted to have gaming machines operating until 5.30am, this will not change.)

Applying for approved extended liquor trading hours

If a venue wants to sell alcohol after 12 midnight, and is not currently approved to do so, they will still need to [apply for extended trading hours approval](#).

Commented [LM5]: Link to current BIP page, or ABLIS listing if this makes it clearer for the customer

Changes to approved extended trading hours for gaming

From 1 July 2016, new applications for extended trading hours for gaming can only be sought up to 2 hours past the end of alcohol trade. For example, if you are authorised to sell alcohol until 3am, you will be able to apply for gaming until 5am.

The hours conditioned on a gaming licence that is in place before 1 July 2016 will not change. For example, if a venue is currently permitted to have gaming machines operating until 5.30am, this will not change.

Applying for one-off extended trading hour permits

All licensed premises in Queensland can still [apply for up to 12 one-off extended trading hour permits each year](#).

Commented [LM6]: Link to BIP page for one-off extended trading hours applications

Extended trading hours for bottle shops

OLGR will not grant new approvals for trading hours beyond 10pm for the [sale of takeaway alcohol](#). Outlets currently approved to sell alcohol past 10pm will not be impacted - their current trading hours will remain in place.

Commented [LM7]: Link to BIP page for bottleshop licences

Ban on supply of high-alcohol content drinks after 12 midnight

More information about the ban on supply of high-alcohol content drinks after 12 midnight will be provided following further consultation with stakeholders.

Lockout

From 1 February 2017, a 1am lockout will apply to all licensed premises in a Safe Night Precinct, where the precinct is approved for 3am trading (i.e. a 3am Safe Night Precinct). This means patrons cannot enter any licensed premises in a 3am Safe Night Precinct between 1am and 3am. This restriction applies even if the licensee is only authorised to sell alcohol until 2am.

After 3am, patrons can enter a venue to purchase food, non-alcoholic drinks and to partake in entertainment or authorised gaming.

Lockout exemptions

The lockout does not apply to:

- casinos, licensed premises in airports and industrial canteens
- premises located outside of a 3am Safe Night Precinct (however, the Commissioner may choose to include a lockout condition on any extended trading hours permit granted)
- premises within a 3am Safe Night Precinct where trading between 1am and 3am is under an extended trading hours permit (however, the Commissioner may choose to include a lockout condition on these permits).

Takeaway alcohol and samples

The Tackling Alcohol-fuelled Violence Legislation Amendment Bill will allow for the sale and sampling of craft beer at promotional events. It will also introduce changes regarding taking alcohol to and/or from community clubs and some public events.

Selling craft beer at promotional events

On a date yet to be determined, small craft beer producers that hold a producer/wholesaler liquor licence in Queensland (and holders of an equivalent liquor licence in another state) will be allowed to sell craft beer at promotional events, such as food and wine festivals.

These small producers will be able to apply for a 'craft beer producer permit' to:

- sell their craft beer, for takeaway, at a promotional event or
- supply their craft beer as a free-of-charge sample at an event.

Takeaway alcohol from community clubs

On a date yet to be determined, community clubs will be allowed to sell takeaway alcohol to visitors, guests of members and guests of reciprocal club members. However, visitors must reside outside of Queensland, or at least 15km from the club.

Taking alcohol into (or away from) certain public events

On a date yet to be determined, people will be prohibited from taking alcohol into, or away from, any activity conducted under a [community liquor permit](#) or [commercial public events permit](#).

Commented [LM8]: Link to CLP page on the client portal

Commented [LM9]: Link to this content on BIP

Particular liquor products exempt from Liquor Act

On a date yet to be determined, food additives (and substances used as ingredients in food preparation) are no longer subject to the Liquor Act. This exclusion does not apply if the substance is being used as a beverage or for manufacturing a beverage; for example, table wine that is packaged and labelled as cooking wine would not be exempt.

ID scanners

As previously announced, mandatory [ID scanning](#) has been deferred to allow further consultation with stakeholders about the initiative.

Commented [LM10]: Link to existing ID scanning page

Recording incidents

On a date yet to be determined, late-trading licensees within the Brisbane City Council area will only need to enter an incident into the incident register if it is **not** recorded in the crowd controller register. This will remove duplication

Investigator's power to formally request documents

On a date yet to be determined, investigators will have the power to give written notice to licensees to produce documents relevant to administering and enforcing the Act.

Trading over the Easter long weekend

Trading hours for liquor and gaming licensees are restricted over the Easter period. For more details about restrictions of supply of alcohol and running gaming machines during the long weekend, read our [Easter trading hours](#) mini-guide.

Commented [LM11]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/trading-hours/easter>

Applying for 5am trading on Anzac Day

Licensees may apply for an extended hours permit to trade from 5am to 1pm on Anzac Day only if the licensee has a written agreement with an RSL (or services club) to sell alcohol at an Anzac Day event being held on behalf of the club. You do not need to serve meals if this agreement is in place.

Important note: The agreement must state that the licensed premises conducting the function is holding the function on behalf of the RSL or services club (i.e. the other licensed premises are being used as there is no suitable RSL or services club premises available). Letters advising that a licensee has RSL support to conduct an Anzac Day function are not acceptable.

For more information, read [Anzac Day trading hours](#).

Commented [LM12]: <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/trading-hours/anzac-day>

Often-asked questions on BYO

Restaurateurs and their staff are interested in knowing their obligations and licensing requirements for bring your own (BYO) alcohol. Below are answers to some of your recent questions. Also, you can [download and print signs about BYO](#) to display in your restaurant, including:

- No BYO. We are a licensed establishment only.
- We operate both BYO and licensed facilities.

Commented [LM13]: Link to <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/compliance-signage>

Do I need a licence to have BYO at my restaurant?

If you want to allow your restaurant or café customers to provide their own alcohol, you will **not** need a liquor licence from the Office of Liquor and Gaming Regulation (OLGR). However, some local governments may require notification and may endorse this on your food licence.

How do I apply for a BYO permit?

OLGR does not provide approvals for BYO alcohol. Check with the [local government](#) where the business is located to find out their requirements.

Commented [LM14]: Link to <http://www.dilqp.qld.gov.au/local-government-directory/>

Can I refuse BYO?

Yes, the owner and staff can refuse BYO at their restaurant or café and it is their right to do so.

Can customers BYO alcohol to my restaurant without my consent?

Customers should not BYO to your restaurant if you do not consent to customers bringing their own alcohol.

There is no offence for customers taking BYO to a restaurant, provided they are at least 18 years old. However, for some types of licensed premises, including nightclubs, it is an

offence for a patron to bring alcohol onto, or away from, the premises. Police and OLGR officers can issue an on-the-spot fine to any person who illegally takes alcohol onto a licensed premises, currently valued at \$353. The maximum penalty if prosecuted in court is \$2,945. Read more about [fines and penalties](#).

Commented [LM15]: Link to <https://www.business.qld.gov.au/industry/liquor-gaming/liquor/compliance-licensees/fines-penalties>

Failing to pay liquor licence fees results in enforcement action against licensed venues

Since 2009, licensees have had to pay an annual liquor licence fee by 31 July. Fees raised from licenced venues directly contribute to the regulation and monitoring of the liquor industry and subsequently to ensure venues operate in a way that minimises harm.

Unpaid licence fees

Almost 26 per cent of Queensland liquor licensees failed to pay their 2015–16 annual licence fees on time, despite the communication efforts of the Office of Liquor and Gaming Regulation (OLGR). As a result, enforcement action was taken against 238 licensees who were found to have sold alcohol while their licence was suspended.

How an unpaid licence fee affects business

If licensees fail to pay their annual licence fee on time their licence is suspended for up to 28 days - then cancelled if not paid during the suspension period. Alcohol cannot legally be sold or supplied during this time.

Fines for selling or supplying alcohol without a licence

OLGR has zero tolerance for licensees who sell alcohol without a liquor licence - whether suspended or cancelled. An infringement notice of \$2,356 can be issued for this offence.

Due to unpaid annual fees, as at 1 March 2016, 174 infringement notices - totalling \$409,944 - had been issued to licensees for selling alcohol without a licence.

Stay updated with OLGR

While OLGR will continue to directly communicate with industry on licence fees, it is every licensee's responsibility to ensure their contact details are up-to-date. This can be done securely online through the '[OLGR client portal](#)'. Adding a current email address to the licensee details is quick to do and is necessary for receiving important information from OLGR.

Planning ahead for 2016-17 annual fees

The next round of annual licence fees are due on 31 July 2016. Diarise this date as a reminder to pay your licence fee on-time. For more information, read [Penalties for late payment of liquor licence fees](#).



Project title: Responsible service newsletter March 2016		
Contact person for Approval to Publish: Jenny Gregor	Phone no: 3033 0033	Unit/Division: OLGR (DJAG)
Communication Services Branch contact: Jenny Gregor	Phone no: 3033 0033	
Final approval (DG) required by (enter date and reason): 24 February 2016 or as soon as possible		
Newsletter is due to be published online Friday 26 February – lead time is required to build newsletter in CMS and allow lead time for BIP web team to publish online. Please note, this has been brought forward due to the BIP team implementing a content freeze period.		

This form is used to seek approval for the publication of marketing or communication material. This form is not to be used for the approval of strategies, policy documents, program evaluations or similar materials (which should be submitted to the Minister or Director-General through the documented briefing processes).

ATP approvals will fall into one of two categories depending on the nature of the material. For more information refer to 'What approvals are required and how?' in the Communication Services Branch (CSB) area on the DJAG intranet. For more information about where to save this form in eDOCS and how it should be sent through approvals refer to the eDOCS ATP guide in the 'How the ATP process works' area on the DJAG intranet. The order of approval should be as follows (via eDocs using 'doc comments'):

Category 1 (Business Unit and CSB approval only)

1. Client
2. Communication Services Branch Officer
3. Communication Services Marketing Manager
(send to Corporate Communication Approvals mailbox for approval).
4. Business Unit Director
5. Director Communication Services Branch Paul Holmes
(send to CSBDirector mailbox for approval)

Category 2 (DG approval required)

1. Client
2. Communication Services Branch Officer
3. Communication Services Marketing Manager
(send to Corporate Communication Approvals mailbox for approval).
4. Business Unit Director
5. Executive Director 
6. Director Communication Services Branch Paul Holmes
(send to CSBDirector mailbox for approval)
7. Deputy Director-General (Liquor, Gaming and Fair Trading)
8. Director-General

Signature

Date

☐ Approved with changes☐ Use of DG's electronic signature

Details of material to be published

Background, type and purpose of the material.	Newsletter contains articles relevant to liquor and gaming legislation. Subscribers are emailed a link to the newsletter which is published on the OLGR website.
Approvals to date (eg GBN and/or DG memo with edocs references. Please relate the relevant approval document to this ATP in edocs.)	SMEs, Manager Media & Strategic Communications, Business Unit Managers, Directors, GMs.
Intended audience.	Queensland liquor and gaming licensees
Government/organisation priorities the material meets and how (eg Q2 vision of Fair: Supporting safe and caring communities).	Supporting safe and caring communities
Material will be published in alternative formats to reach audiences from culturally and linguistically diverse	No.



backgrounds	
Release date and quantity required.	To be published online by COB Friday 26 February 2016
Project budget (overall cost of initiative and source).	Nil
Costs for production, print and distribution of the material (Unit cost per item and total cost).	Nil
Evaluation (how the effectiveness of the materials will be evaluated).	Vision 6 send evaluation report
Distribution method (How it will be distributed eg. website, bulk email, mail out, hand out at events).	Email to subscribers via Vision 6
Photographs and images (Confirm that people identified in photographs have filled in the appropriate consent form and/or use of images do not breach copyright).	<p>Are there images (photographs and/or artwork in the publication) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>The department's photograph consent form has been signed by people identified in photographs <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Any other images have been sourced and are used in adherence with copyright laws <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes: <i>The image in this edition is a stock photo provided to us by the AFP for use in our publications and social media.</i></p>
Does the material attached to this ATP adhere to the <u>Queensland Government Advertising Code or Practice</u> ? (please note, the code applies to print, electronic and outdoor advertising, brochures, newsletters, direct mail outs and other like forms.)	<p><input type="checkbox"/> Not applicable <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Notes:</p>
Material to be posted online (Website and section/url) If your information is to be posted to the website, please complete the following Right to information section:	<p>Yes. Queensland Business and Industry Portal http://www.business.qld.gov.au/industry/liquor-gaming/liquor/subscribe-newsletter/current</p>

Right to Information (RTI)

<p>Is this publication recommended for the department's <u>RTI publication scheme</u>?</p> <p>(The ATP author should make the RTI recommendation. Your Director should then endorse. Please tick only one box.)</p>	<p><input checked="" type="checkbox"/> Yes –indicate class ⇒</p> <p><input type="checkbox"/> No</p>	<p>If Yes, which RTI Class?</p> <p><input type="checkbox"/> <u>About us</u> – who we are and what we do</p> <p><input checked="" type="checkbox"/> <u>Our services</u> – services we offer</p> <p><input type="checkbox"/> <u>Our finances</u> – what we spend and how we spend it</p> <p><input type="checkbox"/> <u>Our priorities</u> – what our priorities are and how we are doing</p> <p><input type="checkbox"/> <u>Our decisions</u> – How we make our decisions</p> <p><input type="checkbox"/> <u>Our policies</u> – Our policies and procedures</p> <p><input type="checkbox"/> <u>Our lists</u> – Lists and registers</p>
Notes and special instructions		