

Office of Fair Trading Department of Employment, Economic Development and Innovation

Complaint file number __

C-12/09515

Work unit

Inspector

N. Garrett

Investigation file number

00755

Complainant name

Sch4/3/3

	Tr	a	d	er	's	d	e	ta	il	S
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Name: K

Address:

Result due date: 1-JUL-12 Completion date: **Destruction date:**













BAR CODE

ompliance Officer	Section 5 - Review C & E Framewo	rk Approving Officer:
Yes / No / NA	Complainant has been contacted to confi allegations	rm Yes / No / NA
Yes / No / NA	All breaches & entities have been identified entered on MACS	and Yes / No / NA
Yes / No / NA	Significant factors (eg: media interest) be identified & reported	en Yes / No / NA
Yes / No / NA	All avenues of investigation have been under	rtaken Yes / No / NA
Yes / No / NA	File notes have been maintained, signed v appropriate and attached to the file	rhere Yes / No / NA
Yes / No / NA	Appropriate investigation methodology was	applied Yes / No / NA
Yes / No / NA	Sufficient evidence exists to support the recommendations	e Yes / No / NA
Yes / No / NA	Documents exhibits have been recorded and appropriately	stored Yes / No / NA
Yes / No / NA	Emerging issues or trends been identified reported	and Yes / No / NA
Yes / No / NA	Policy decisions or public interest factors (e opinion) are filed	g: legal Yes / No / NA
Yes / No / NA	Complainant has been notified of the out Phone / EMAIL / Letter	come Yes / No / NA
Yes / No / NA	Any redress has been confirmed and de included on MACS	tails Yes / No / NA
Yes / No / NA	Trader letter in support of enforcement ac attached	tion is Yes / No / NA
Yes / No / NA	MPS timeframes have been met.	Yes / No LNA
Yes / No / NA	Investigation has been finalised on MA	CS Yes / No / NA
, Yes / No / NA	Matter need to be referred to a higher auth info/action	ority for Yes / No / NA
CLOSURE		
Compliance Officer:	Approving	Officer:
Date:	Date:	
Signature:	Signature:	















(1-2018-09515)

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Complaint Ref.	Received Date	Complainant Sch4/3/3	Dispute Outcome	Compliance Outcome	Redress Obtained
C-2012-08716	27-JUL-12	SC114/3/3			
C-2012-08739	23-JUL-12				
C-2012-08750	23-JUL-12				
C-2012-08758	23-JUL-12		REF'D TO OTHER AGENCY		\$0.00
C-2012-08764	23-JUL-12				
C-2012-08768	23-JUL-12				
C-2012-08840	25-JUL-12				
C-2012-08841	31-JUL-12				
C-2012-08842	25-JUL-12				
C-2012-08850	25-JUL-12				
C-2012-08852	25-JUL-12				
C-2012-08883	26-JUL-12				
C-2012-08889	26-JUL-12				
C-2012-08948	26-JUL-12				
C-2012-08957	27-JUL-12				
C-2012-08958	26-JUL-12				
C-2012-08999	27-JUL-12		,		
C-2012-09027	27-JUL-12				
C-2012-09029	27-JUL-12				
C-2012-09087	30-JUL-12				
C-2012-09090	30-JUL-12				
C-2012-09091	30-JUL-12				
C-2012-09177	31-JUL-12				
C-2012-09256	02-AUG-12				
C-2012-09280	02-AUG-12			Ť	
C-2012-09318	03-AUG-12				
C-2012-09323	03-AUG-12				
C-2012-09395	07-AUG-12				
C-2012-09403	07-AUG-12				
C-2012-09419	07-AUG-12				
C-2012-09421	07-AUG-12				
C-2012-09422	07-AUG-12				
C-2012-09423	07-AUG-12				
C-2012-09452	09-AUG-12				
C-2012-09477	08-AUG-12				
C-2012-09503	09-AUG-12				
C-2012-09515	08-AUG-12				
Complainar	nt/s				
Entity Name		Contact Name	B/H Phone Bu	ısiness Name	Corr.

Master Investigation:

Merged Investigations:

Investigation Details

Source Compliance Check:

Created Compliance Check:

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Linked Matters



Investigation Detail

Investigation No: I-2012-00755

Prod/Ind/Cond

Product

Category: DISTRIBUTIVE TRADE SERVICES; FOOD/BEV. SERVING; TRANSPORT; UTILITIES; LODGING

Sub-Category: RETAIL TRADE SERVICES

MOTOR VEHICLE SALES

Industry Group

Category: RETAIL TRADE

Sub-Category: MOTOR VEHICLE RETAILING AND SERVICES

MOTOR VEHICLES SALES

Conduct

Category **Sub-Category** Type

CONDUCT MISLEADING/DECEPTIVE CONDUCT NEC MISLEADING/DECEPTIVE CONDUCT NEC CONDUCT FAILURE TO ACT HONESTLY, FAIRLY AND FAILURE TO ACT HONESTLY, FAIRLY AND

PROFESSIONALLY PROFESSIONALLY

Evidence

Date Collected Storage Location **Collection Method** Type

Witnesses

Witness Name Name Type **Status** Outcome Type

Legal Action

Type Status Date Trader Date Initiated



	Investigation	Detail	Investigation No:	I-2012-00755
Trader				
Entity Name	B/H Phone	Business Name		B/H Phone
KAR LAND PTY LTD	07 3347 2222	WEBUYANYCAR	•	1300592422



·			Investigation Detail	Investigation No: I-20	12-00755
Complaints					
Complaint Ref.		Complainant	Dispute Outcome	Compliance Outcome	Redress Obtained
C-2012-03715		Sch4/3/3		•	
C-2012-04210	30-MAR-12		COMPLAINT WITHDRAWN		\$0.00
C-2012-04210	16-APR-12		COMPENIAL MILLIPIAN		\$0.00
C-2012-04940	19-APR-12				
C-2012-04975	20-APR-12				
C-2012-05057	23-APR-12				
C-2012-05062	23-APR-12				
C-2012-05032	24-APR-12				٥
C-2012-05138	26-APR-12				•
C-2012-05285	27-APR-12				
C-2012-05265 C-2012-05343	29-APR-12				
	01-MAY-12				
C-2012-05346					
C-2012-05495	08-MAY-12 11-MAY-12				
C-2012-05803	11-MAY-12 10-MAY-12				
C-2012-06041					
C-2012-06307	23-MAY-12				
C-2012-06367	24-MAY-12				
C-2012-06541	30-MAY-12				
C-2012-06617	31-MAY-12				
C-2012-06915	07-JUN-12				
C-2012-07172	12-JUN-12				
C-2012-07481	20-JUN-12				
C-2012-07515	21-JUN-12			•	
C-2012-07605	26-JUN-12				
C-2012-07634	26-JUN-12				
C-2012-07776	28-JUN-12				
C-2012-07824	29-JUN-12				
C-2012-07859	02-JUL-12				
C-2012-07903	02-JUL-12				
C-2012-07972	03-JUL-12				
C-2012-07974	03-JUL-12				
C-2012-07985	02-JUL-12		REF'D TO OTHER AGENCY		\$0.00
C-2012-08044	05-JUL-12				
C-2012-08053	05-JUL-12				
C-2012-08079	06-JUL-12				•
C-2012-08125	09-JUL-12				
C-2012-08180	07-JUL-12				
C-2012-08209	10-JUL-12			•	
C-2012-08251	11-JUL-12				
C-2012-08265	11-JUL-12				
C-2012-08289	12-JUL-12				
C-2012-08303	12-JUL-12		COMPLAINANT SATISFIED COMPLIANCE ACTION COMMENCED	COMPLAINT WITHDRAWN	\$400.00
C-2012-08356	13-JUL-12				
C-2012-08489	16-JUL-12		·		
C-2012-08502	16-JUL-12				
C-2012-08568	18-JUL-12		REF'D TO OTHER AGENCY		\$0.00
C-2012-08652	19-JUL-12				
C-2012-08694	20-JUL-12				
C-2012-08714	27-JUL-12			•	

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TEMPLATE FOR 'SEARCHES'

This is a mandatory form that requires each search box ticked as part of the Office of Fair Trading quality assurance. 1. MACS

1st Step – Check if complaint already exists

- MACS > compliance > complaint > complaint SEARCH
- Key in surname and first initial (in case keyed on incorrectly)

2nd Step – Trader details

- NB: all Occupational Licensing (by OFT) should be licensed with details already on MACS
- MACS > compliance > complaint > complaint DETAILS
- Type in first name of the trader only (eg; Harvey Norman; Samsung; or Ray White (with no suburbs/towns/added
- Scroll down to the appropriate business name/trader entity with the correct address. If the business name is registered, the trader should have their BN listed against their name. Write BN number on checklist (when applicable)
- ACN numbers not shown when a company name is found on an existing complaint in MACS, search ASIC to find the ACN number. (eg. Samsung search would bring up Samsung Electronics Australia Pty Ltd.) Write ACN number on checklist at right, print details of company per instructions at Point 2
- If the trader is a Real Estate Agent/Motor Dealer/Other Occ Lic;
- Choose the correct trader listed in MACS, use the right return arrow to bring details 'around', then the license numbers should appear on the screen. Write number on checklist at right and print details
- Search > Entity Search >
- If individual, leave 'TYPE' as individual, key in license number of first initial and surname
- If company, 'TYPE' field change to 'ALL ENTITY TYPES'

ALL PRINTOUTS SHOULD BE TRADER PROFILE FORMAT. ORGANISATION SEARCHES

- 1st Step Log into ASIC Portal
- Select drop down box under 'Search Within' > Select option (eg. 'Business Name Index') > Type in name of trader > Click 'GO'
- 2nd Step Select Appropriate ASIC BN
- Choose appropriate ASIC BN, check tick box for current extract or historical extract > Select 'Add to Cart' > Go to Check out and follow process to retrieve Extract > Click on 'Online Retrieval Status or wait for extract link to be emailed through > retrieve PDF and
- NB: BACHCO Printouts can be used if ASIC BN is cancelled pre 28/05; if searching for Incorporated Association; or if ASIC BN cannot be found (input file note on MACS if BACHCO BN Extract is printed for post 28/05 trader)
- 3rd Step ASIC BN / STATE BN
- Write ASIC BN number and/or STATE BN number etc on checklist

3. OTHER SEARCHES TO CONSIDER

- ABN
- Other authority licensing
- White/Yellow pages
- Geek Tools
- Web search
- Reverse Australia

TRADER:	1827Bayon
MACS: Exist / Ne	w
ABN:	
ACN: Status:	
ASIC BN:	
STATE BN:	

LICENCE:
OFT #: Type: Status:
OTHER AUTHORITY #: Type: Status:

LICENSE TYPES:

- RE Real Estate
- MD Motor Dealer
- PD Property Developer
- × RL - Resident Letting
- AU Auctioneer ×
- PH Pastoral House
- BG Bodyguard
- CA Commercial Agent
- CC Crowd Controller
- ≻ SEC - Security Provider/Firm
- \triangleright SF - Security Firm
- PI Private Investigator
- RS Restricted Security
- SHD Second Hand Dealer & Pawnbroker
- INT Introduction Agent
- \triangleright ITO - Inbound Tour Operator
- \triangleright TA - Travel Agent
- TAG Travel Agent

Documents Uploaded	Documents Deleted from
	Folder
·	10
Signed >U7	J. 1
Date 21 104	1201

C File Timeframes

Day 1	Date Rec'ds - AVG 2012	ASSESSMENT CHECKLIST
		Correct T Organisation?
		Data Integrity
		C details
		■ T details
	•	 Description (incl keywords)
	·	Dates
	4 550 2 1	□ Codes
Day 3	Logged MACS: 11-08-2012	QLD Matter?
		Checked printouts / intel.
		gathered
	Assessed: <u>22-8-12-</u>	Do we need evidence / further
		documentation?
	Allocated Office:	 Does this need to be referred?
	Allocated Officer:	Legislation ○ ACL:
	Anotated Officer.	o False or misleading
	•	representations
	•	o goods or services o employment
		o rebates, gifts, prizes
		o bait advertising
		o country of origin o Unsolicited supplies
		o cards.
	,	o goods/services
Day 10	Complainant Acknowledged	o blowers o Pyramid schemes/Referral selling
-		o Pricing
		 Harassment and coercion Consumer guarantees
	•	o Goods and Services
		o Repairs, spare parts
		 Unsolicited Consumer Agreements
		o In person
		o By phone o Shopping centre
		o Snopping centre o Competition
		o Lay-by
•	·	 Proof of transaction/itemised bill Repair notices
·		o Safety standards
·		o Is C a Consumer?
	·	o Is it relevant? o PAMDA – Real Estate
		o Motor Dealing
		o Auctioneering o Property Developers
		o Commercial Agents
		o Pastoral Houses
		o Trust Accounts o Code of Conduct
		o ASSOC
		o Charities o Sec. Provider
		o SHD & Pawnbrokers
		o Introduction Agents
		o Fitness Industry COC
		* Update MACS changes
		* Update MACS allocations
		* Check AA complaints folder
		•
Day 30	Aim to Finalise	