



DEPARTMENT OF JUSTICE

151329/0001

JAG

INFORMATION & KNOWLEDGE
MANAGEMENT / CASES / Right to Information
(RTI) Applications 2015



151329/0001

Seven Network

DATE CREATED...../...../.....

DATE CLOSED...../...../.....

DUE DATE: 6/5/15
21/5/15
4/6/15
5/6/15

ARCHIVE DESTRUCTION DATE...../...../.....

BOX NUMBER.....



151329/0001

EXTERNAL

REVIEW

Anne Edwards

From: Roger McCarthy
Sent: Thursday, 4 June 2015 4:22 PM
To: Anne Edwards
Subject: 8 RTI applications for decision re: Documentation between and about the judiciary

Hi Anne,

As discussed, I can confirm that the acting DG has noted the draft decisions and associated documents for release in relation to the eights applications/decisions provided on cd yesterday, 3 June 2015.

Cheers

Roger

Roger McCarthy
Director
Office of the Director-General
Department of Justice and Attorney-General
Ph. 3898 0753 (Ext 10753)
Fax. 3239 3474
Email: roger.mccarthy@justice.qld.gov.au

Response to Third Party Consultation Process

under the

Right to Information Act 2009

JAG reference:

NP_73(2)

151329,

To: Right to Information and Privacy Unit
Department of Justice and Attorney-General
GPO Box 149
BRISBANE QLD 4001

Fax: 07 3006 5929

Date: _____

From: _____ (Name)

_____ (Business name, if applicable)

_____ (Address)

The Department of Justice and Attorney-General (the Department) has received a applications for access to documents under the *Right to Information Act 2009*. The applicants seek access to certain documents held in the possession of the department.

On _____ (date) pursuant to section 37 of the RTI Act I received a Third Party Consultation letter of 25 May 2015. A copy of each of the documents was provided to me.

Please tick this box if you have no objections to the release of the documents

I have no objections to the release of the documents to the applicant

Signature: _____ Print name: _____

Response to Third Party Consultation Process

under the

Right to Information Act 2009

JAG reference:

151329, NP_73(2)

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Response to Third Party Consultation Process

under the

Right to Information Act 2009

JAG reference:

151329, NP_73(2)

To: Right to Information and Privacy Unit
Department of Justice and Attorney-General
GPO Box 149
BRISBANE QLD 4001

Fax: 07 3006 5929

Date: _____

From: _____ (Name)

_____ (Business name, if applicable)

_____ (Address)

The Department of Justice and Attorney-General (the Department) has received an application for access to documents from _____ on behalf of Courier Mail made under the *Right to Information Act 2009*. The applicant seeks access to certain documents held in the possession of the department.

On _____ (date) pursuant to section 37 of the RTI Act I received a Third Party Consultation letter of 25 May 2015. A copy of each of the documents was provided to me.

Please tick this box if you have no objections to the release of the documents

I have no objections to the release of the documents to the applicant

Signature: _____ Print name: _____

Response to Third Party Consultation Process

under the

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JAG reference:

151329, NP_73(2)

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GPO Box 149
BRISBANE QLD 4001

Fax: 07 3006 5929

Date: _____

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Fax: 07 3006 5929

Date: _____

From: _____ (Name)

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I have no objections to the release of the documents to the applicant

Signature: _____ Print name: _____

Response to Third Party Consultation Process
under the
Right to Information Act 2009

JAG reference:

151329, NP_73(2)

To: Right to Information and Privacy Unit
Department of Justice and Attorney-General
GPO Box 149
BRISBANE QLD 4001

Fax: 07 3006 5929

Date: _____

From: _____ (Name)

_____ (Business name, if applicable)

_____ (Address)

The Department of Justice and Attorney-General (the Department) has received an application for access to documents from on behalf of Courier Mail, made under the Right to Information Act 2009. The applicant seeks access to certain documents held in the possession of the department.

On _____ (date), pursuant to section 37 of the RTI Act, I received a Third Party Consultation letter of 22 May 2015. A copy of each of the documents was provided to me.

Please tick this box if you have no objections to the release of the documents

I have no objections to the release of the documents to the applicant

Signature: _____ Print name: _____

Response to Third Party Consultation Process
under the
Right to Information Act 2009

JAG reference:

151329, NP_73(2)

To: Right to Information and Privacy Unit
Department of Justice and Attorney-General
GPO Box 149
BRISBANE QLD 4001

Fax: 07 3006 5929

Date: _____

From: _____ (Name)

_____ (Business name, if applicable)

_____ (Address)

The Department of Justice and Attorney-General (the Department) has received an application for access to documents from _____ on behalf of _____ (Courier Mail), made under the *Right to Information Act 2009*. The applicant seeks access to certain documents held in the possession of the department.

On _____ (date), pursuant to section 37 of the RTI Act, I/we received a Third Party Consultation letter of 22 May 2015. A copy of each of the documents was provided to me.

Please tick this box if you have no objections to the release of the documents

I have no objections to the release of the documents to the applicant

Signature: _____ Print name: _____

Response to Third Party Consultation Process

under the
Right to Information Act 2009

JAG reference: 151329, NP_73(2)

To: Right to Information and Privacy Unit
 Department of Justice and Attorney-General
 GPO Box 149
 BRISBANE QLD 4001

Fax: 07 3006 5929

Date: _____

From: _____ (Name)
 _____ (Business name, if applicable)
 _____ (Address)

The Department of Justice and Attorney-General (the Department) has received an application for access to documents from a number of applicants, made under the *Right to Information Act 2009*. The applicants seek access to certain documents held in the possession of the department.

On _____ (date), pursuant to section 37 of the RTI Act, I/we received a Third Party Consultation letter of 22 May 2015. A copy of each of the documents was provided to me.

Please tick this box if you have no objections to the release of the documents

I have no objections to the release of the documents to the applicant

Signature: _____ Print name: _____

Daniel McCoy

From: Roger McCarthy
Sent: Wednesday, 6 May 2015 2:42 PM
To: Daniel McCoy
Cc: Anne Edwards
Subject: FW: Search request - 151329
Attachments: FW: Ferny Grove; Ferny Grove; 50149_ADY.DOC

Hi Dan,

In relation to my email below I would like to update this nil document response and provide the two attached emails which are caught by this RTI request. My apologies for this amendment, but for some reason these two emails were not located when I did the initial search within my emails.

Also, I am happy for you to alter the document request form to add a further 5 minutes to the time spent by me searching.

If you have any concerns, please call contact me to discuss further.

Cheers

Roger

Roger McCarthy
Director
Office of the Director-General
Department of Justice and Attorney-General
Ph. 3898 0753 (Ext 10753)
Fax. 3239 3474
Email: roger.mccarthy@justice.qld.gov.au

From: Roger McCarthy
Sent: Tuesday, 5 May 2015 2:29 PM
To: RTI Searches
Cc: Daniel McCoy
Subject: FW: Search request - 151329

Hi Dan,

I can advise that searches were conducted within the Office of the DG (Directorate) re: this RTI application.

The completed search request is now available for collection from level 18 reception.

Cheers

Roger

Roger McCarthy
Director
Office of the Director-General
Department of Justice and Attorney-General
Ph. 3898 0753 (Ext 10753)

Fax. 3239 3474

Email: roger.mccarthy@justice.qld.gov.au

From: Daniel McCoy

Sent: Thursday, 30 April 2015 3:14 PM

To: Roger McCarthy

Subject: Search request - 151329

Good afternoon Roger,

Please find attached a search request to be actioned.

Regards

Dan

Dan McCoy

Principal Administration Officer

Right to Information & Privacy Unit

Department of Justice & Attorney-General

Phone: (07) 3227 8575

Fax: (07) 3006 5929

Unless explicitly attributed, the opinions expressed do not necessarily represent the official position of the Queensland Department of Justice and Attorney-General.

DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL
URGENT - DOCUMENT SEARCH REQUEST



RECEIVED
01 MAY 2015

To: Executive Services
From: Right to Information and Privacy Unit
Reference No: 151329
Request date: 30 April 2015 Due date: 7 May 2015

The Department of Justice and Attorney-General has received an application seeking access to documents under the *Right to Information Act 2009*. We appreciate your assistance in helping us meet the tight processing timelines required.

This search relates to the following:

Between 31 January 2015 to 30 March 2015, any ministerial briefing notes and attachments, or any briefing notes and attachments for the Director-General, relating to (a) the seat of Ferny Grove; (b) the possibility of a challenge in the seat of Ferny Grove.

Action required

1. Search for all documents relevant to the application within your business unit (this also includes documents in local business unit archives). Please don't forget to search your electronic holdings in eDocs or other electronic systems, as these need to be included).
2. Complete the Document and Time Control Form—to be signed by the Director/Manager of your business unit. This assists the Decision Maker estimate how much an applicant will be charged for the material we release.
3. Forward the documents (original documents should be provided wherever possible, and electronic documents can be provided on disk or on a USB) to:

Administration Officer
Right to Information and Privacy
Department of Justice and Attorney-General
Level 17, State Law Building, 50 Ann Street, Brisbane
GPO Box 149, BRISBANE QLD 4001
Email: RTIsearches@justice.qld.gov.au

4. If you have any concerns about releasing particular documents to the RTI and Privacy Unit that we are seeking for this application, and you would like more information about the process we use to make decisions, please contact the Director (Anne Edwards) on 3239 0323.
5. If you have any questions or require further information call 3239 3439.
6. **Please nominate an officer** (and their phone number and physical location) for return of the documents:

Name:..... Position:.....

Phone:..... Location:.....

7. **Note:** Original documents subject to an application for access/amendment under *Right to Information Act 2009* or the *Information Privacy Act 2009* - Must retain disclosed documents for 5 years after RTI/IP review processes have been finalised AND the expiry of the minimum retention period in an approved retention and disposal schedule. These sentences are to run concurrently.

Please ensure you keep the information contained in this document confidential. Do not discuss it outside the Department, and do not make contact with the applicant.

Daniel McCoy

From: Daniel McCoy
Sent: Thursday, 30 April 2015 3:14 PM
To: Roger McCarthy
Subject: Search request - 151329
Attachments: 50149_ADY.DOC

Good afternoon Roger,

Please find attached a search request to be actioned.

Regards

Dan

Dan McCoy
Principal Administration Officer
Right to Information & Privacy Unit
Department of Justice & Attorney-General
Phone: (07) 3227 8575
Fax: (07) 3006 5929

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DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL
URGENT - DOCUMENT SEARCH REQUEST



To: Director-General
From: Right to Information and Privacy Unit
Reference No: 151329
Request date: 30 April 2015 Due date: 7 May 2015

The Department of Justice and Attorney-General has received an application seeking access to documents under the *Right to Information Act 2009*. We appreciate your assistance in helping us meet the tight processing timelines required.

This search relates to the following:

Between 31 January 2015 to 30 March 2015, any ministerial briefing notes and attachments, any briefing notes and attachments for the Director-General, or any emails relating to (a) the seat of Ferny Grove; (b) the possibility of a challenge in the seat of Ferny Grove.

Action required

1. Search for all documents relevant to the application within your business unit (this also includes documents in local business unit archives). Please don't forget to search your electronic holdings in eDocs or other electronic systems, as these need to be included).
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Please ensure you keep the information contained in this document confidential. Do not discuss it outside the Department, and do not make contact with the applicant.

Daniel McCoy

From: Daniel McCoy
Sent: Thursday, 30 April 2015 3:08 PM
To: ESB Allocations; James Slattery; Matthew Karabache; Vaughan Castle
Subject: Search request - 151329
Attachments: 50148_ADY.DOC

Good afternoon,

Please find attached a search request to be actioned.

Regards

Dan

Dan McCoy
Principal Administration Officer
Right to Information & Privacy Unit
Department of Justice & Attorney-General
Phone: (07) 3227 8575
Fax: (07) 3006 5929

Unless explicitly attributed, the opinions expressed do not necessarily represent the official position of the Queensland Department of Justice and Attorney-General.

DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL
URGENT - DOCUMENT SEARCH REQUEST



To: Executive Services
From: Right to Information and Privacy Unit
Reference No: 151329
Request date: 30 April 2015 Due date: 7 May 2015

The Department of Justice and Attorney-General has received an application seeking access to documents under the *Right to Information Act 2009*. We appreciate your assistance in helping us meet the tight processing timelines required.

This search relates to the following:

Between 31 January 2015 to 30 March 2015, any ministerial briefing notes and attachments, or any briefing notes and attachments for the Director-General, relating to (a) the seat of Ferny Grove; (b) the possibility of a challenge in the seat of Ferny Grove.

Action required

1. Search for all documents relevant to the application within your business unit (this also includes documents in local business unit archives). Please don't forget to search your electronic holdings in eDocs or other electronic systems, as these need to be included).
2. Complete the Document and Time Control Form—to be signed by the Director/Manager of your business unit. This assists the Decision Maker estimate how much an applicant will be charged for the material we release.
3. Forward the documents (original documents should be provided wherever possible, and electronic documents can be provided on disk or on a USB) to:

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4. If you have any concerns about releasing particular documents to the RTI and Privacy Unit that we are seeking for this application, and you would like more information about the process we use to make decisions, please contact the Director (Anne Edwards) on 3239 0323.
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Please ensure you keep the information contained in this document confidential. Do not discuss it outside the Department, and do not make contact with the applicant.

File Note

Matter No.: 151329

Date/Time: 30/04/2015 13:51

Call Group: Matters

Type: File Note

Employee: A E

Follow Up:

Duration: 0 mins.

Other Party: Admin team

Comments: Two new search requests please, to be sent as follows:

1. Office of the Director-General - "Between 31 January 2015 to 30 March 2015, any ministerial briefing notes and attachments, any briefing notes and attachments for the Director-General, or any emails relating to (a) the seat of Ferny Grove; (b) the possibility of a challenge in the seat of Ferny Grove."
2. Executive Services Branch - "Between 31 January 2015 to 30 March 2015, any ministerial briefing notes and attachments, or any briefing notes and attachments for the Director-General, relating to (a) the seat of Ferny Grove; (b) the possibility of a challenge in the seat of Ferny Grove."

Please
launch
additional
searches

today
AE 30/4

Stage 1: RTI Act Disclosure Log

Purpose

To seek the **approval** of the Principal Administration Officer, Right to Information and Privacy Unit, Department of Justice and Attorney-General for publication on the department's Disclosure Log of:

- o a description of the documents sought by the applicant, i.e. scope of application;
- o the date of the application; and
- o Contact Management System (CMS) reference number,

in relation to the abovementioned Right to Information access application.

The following text will be uploaded (as soon as practicable) onto the department's Disclosure Log:

Reference No.:	151329
Application Date:	30 March 2015
Description of Documents:	All documents relating to the seat of Ferny Grove.
Ministerial Application	no

- Approved
- Not Approved

Signature:
Principal Administration Officer,
Right to Information and Privacy Unit:

Date:

Trevor Dillon

From: Trevor Dillon
Sent: Thursday, 2 April 2015 4:15 PM
To: 'JusticeServCorrespondence@justice.qld.gov.au'
Subject: Document Search Request (151329) Chief Justice
Attachments: 49163_ADY.doc

Please provide the requested documents as per the attached request.
Please complete all relevant parts of the Time Control Form.

Thank you for your assistance.

Trevor

Trevor Dillon
Administration Officer
RTI & Privacy Unit
Department of Justice & Attorney General
Ph: (07)3227 7618
trevor.dillon@justice.qld.gov.au

DEPARTMENT OF JUSTICE AND ATTORNEY-GENERAL
URGENT - DOCUMENT SEARCH REQUEST



To: Chief Justice
From: Right to Information and Privacy Unit
Reference No: 151329
Request date: 2 April 2015 Due date: 17 April 2015

The Department of Justice and Attorney-General has received an application seeking access to documents under the *Right to Information Act 2009*. We appreciate your assistance in helping us meet the tight processing timelines required.

This search relates to the following:

Any documents, including briefing notes and correspondence involving Chief Justice Tim Carmody, such as emails, since 31 January 2015, relating to:

1. The seat of Ferny Grove.
2. The possibility of a challenge in the seat of Ferny Grove.

Action required

1. Search for all documents relevant to the application within your business unit (this also includes documents in local business unit archives). Please don't forget to search your electronic holdings in eDocs or other electronic systems, as these need to be included).
2. Complete the Document and Time Control Form—to be signed by the Director/Manager of your business unit. This assists the Decision Maker estimate how much an applicant will be charged for the material we release.
3. Forward the documents (original documents should be provided wherever possible, and electronic documents can be provided on disk or on a USB) to:

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Department of Justice and Attorney-General
Level 17, State Law Building, 50 Ann Street, Brisbane
GPO Box 149, BRISBANE QLD 4001
Email: RTIsearches@justice.qld.gov.au

4. If you have any concerns about releasing particular documents to the RTI and Privacy Unit that we are seeking for this application, and you would like more information about the process we use to make decisions, please contact the Director (Anne Edwards) on 3239 0323.
5. If you have any questions or require further information call 3239 3439.
6. **Please nominate an officer** (and their phone number and physical location) for return of the documents:

Name:..... Position:.....
Phone:..... Location:.....

7. **Note:** Original documents subject to an application for access/amendment under *Right to Information Act 2009* or the *Information Privacy Act 2009* - Must retain disclosed documents for 5 years after RTI/IP review processes have been finalised AND the expiry of the minimum retention period in an approved retention and disposal schedule. These sentences are to run concurrently.

Please ensure you keep the information contained in this document confidential. Do not discuss it outside the Department, and do not make contact with the applicant.

DOCUMENT AND TIME CONTROL FORM
This form is required for reporting purposes

CMS reference: 151329 (Chief Justice)

Please tick the appropriate box

1. Documents exist, but cannot be located. Reason
2. Documents exist
 - Original documents attached. *List file numbers*
 - Copies of documents attached:

Do you agree to officers within the RTI and Privacy Unit destroying the copies at the completion of the application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
--	------------------------------	-----------------------------

Please indicate if the following searches have been conducted

- | | |
|---|--|
| <input type="checkbox"/> Checked with officer(s) responsible for project/task for documents held in office, vehicle or home office
<input type="checkbox"/> Electronic file management system/IOMS/eDOCS/recfind
<input type="checkbox"/> Bookshelves and binders | <input type="checkbox"/> Desks and drawers
<input type="checkbox"/> Filing cabinets and storage areas
<input type="checkbox"/> Electronic files, emails
<input type="checkbox"/> Archives
<input type="checkbox"/> Detention/Professional Management/Case Management/Inmate/Probation & Parole files |
|---|--|
3. No documents are in our possession.
 If you are aware of any other business unit/department/agency holding documents relating to this application, please advise

Mandatory to complete for investigation/prosecution files
<input type="checkbox"/> Investigation complete – not for prosecution <input type="checkbox"/> Investigation complete – prosecution action being taken <ul style="list-style-type: none"> <input type="checkbox"/> no concerns because no harm would be expected as a result of release of these documents <input type="checkbox"/> do not release because..... <input type="checkbox"/> Prosecution completed <input type="checkbox"/> Ongoing investigation

Time declaration

Date	Name of Officer	Classification (eg. AO3)	Duties performed (eg searching)	Time taken (eg. 8 mins)

Please note: having a record of the time it has taken your business unit to locate relevant records assists the RTI and Privacy Unit to determine what fees and charges should be sought from the applicant to offset the cost of processing an application.

This form must be signed off by the Director/Manager of the Unit

Name of Director/Manager

Signature

Date

Additional information about searches can be found at:
http://intranet.justice.govnet.qld.gov.au/data/assets/word_doc/0003/135750/rtip-further-info-application-processing.doc

INITIAL SCOPING ASSESSMENT SHEET

SCOPED BY: *ALB*

CHECKED BY: *and*

APPLICATION REFERENCE NO.	151329	APPLICATION TYPE	<input checked="" type="checkbox"/> RTI <input type="checkbox"/> IP
DATE RECEIVED	30 March 2015	VALIDITY DATE	30 March 2015
APPLICANT NAME	Seven Network	SOLICITOR/AGENT NAME	
APPLICANT TYPE	8	RANKING	☆☆☆☆☆☆
<input checked="" type="checkbox"/> "OF NOTE"		<input type="checkbox"/> Commissioner - CS	

<input checked="" type="checkbox"/> ACKNOWLEDGEMENT LETTER	<input type="checkbox"/> WAIVER REQUEST
--	---

NOT VALID LETTER

<input type="checkbox"/> APPLICATION FORM	<input type="checkbox"/> MULTIPLE ACCESS PARAGRAPH
<input type="checkbox"/> SIGNATURE	<input type="checkbox"/> AUTHORITY FOR OTHER INDIVIDUAL'S PERSONAL INFORMATION TO BE RELEASED
<input type="checkbox"/> APPLICANT ID (ID has expired)	<input type="checkbox"/> OTHER PARAGRAPH TO BE INCLUDED:
<input type="checkbox"/> FEE	
<input type="checkbox"/> AGENT ID	
<input type="checkbox"/> AGENT AUTHORITY	
<input type="checkbox"/> SCOPE TOO BROAD OR NOT ABLE TO BE DETERMINED	<input type="checkbox"/> SECTION 55/69 LETTER

<input type="checkbox"/> FULL TRANSFER	<input type="checkbox"/> PART TRANSFER	TRANSFER AGENCY
--	--	-----------------

SEARCH AREA CODE/S	<input type="checkbox"/> 0001 ODP	<input type="checkbox"/> 0052 ESO	<input type="checkbox"/> 0044 Coroners	<input type="checkbox"/> 0045 OFT	<input type="checkbox"/> 0058 Public Trust
	<input type="checkbox"/> 0051 WHS Legal	<input type="checkbox"/> 0069 AAA WHSQ	<input type="checkbox"/> 0050 WHS	<input type="checkbox"/> 0066 OLGR	<input type="checkbox"/> 0073 YJ Records
	0046				

SCOPE OF REQUEST	Any documents, including briefing notes and correspondence involving Chief Justice Tim Carmody, such as emails, since 31 January 2015, relating to: <ol style="list-style-type: none"> The seat of Ferny Grove The possibility of a challenge in the seat of Ferny Grove. Please exclude duplicates, documents that have already been publicly released, media reports/articles/releases and correspondence with media.
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SEARCH TEXT TO BUSINESS UNIT	Any documents, including briefing notes and correspondence involving Chief Justice Tim Carmody, such as emails, since 31 January 2015, relating to: <ol style="list-style-type: none"> The seat of Ferny Grove The possibility of a challenge in the seat of Ferny Grove.
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Keywords (Details tab)	Any documents, including briefing notes and correspondence involving Chief Justice Tim Carmody, such as emails, since 31 January 2015, relating to: <ol style="list-style-type: none"> The seat of Ferny Grove The possibility of a challenge in the seat of Ferny Grove.
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