



Attachment

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Attachment

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Lined area for handwritten notes.



Attachment

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Attachment

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CISD GROUP REPORT

F Informer: Suzanne Barr, Access Exp. (CISD) Nigel McKeaddie, Operations Manager (Operational Debrief)	Date of Incident: 27/1/2011
C Facilitator: Simon Haines (Supervisor)	Note taker: Paula James
Number of Attendees: B	Date and Time of debrief: 27/1/2011, 0900-1230 hours

Debriefing type (check): Operational Debrief Handover Debrief Stress debrief

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On 27/1/2011 an incident occurred by Prisoner O'Connor on Prisoner Knight occurred at approximately 0902 hours, resulting in expiration of Prisoner Knight (murder) recorded at 0924 hrs by paramedics. Incident listed as a level 1 in the ICMS system and reports sent to stakeholders as per QCS procedures.

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- Debriefs were conducted following conclusion of CISD interviews with staff
- Incident and related circumstances were discussed in debrief and relevant health professionals who were either referred by management, other staff or were self-referrals. Personnel listed below.
- Incident debrief was held with staff at approx 0900 hrs whereby EAP was offered, the incident discussed in brief and the process explained (i.e. CISD interviews, EAP availability etc). Staff were advised that management were pleased with the way the incident had been responded to date.
- Group operational debrief was conducted with essential personnel at completion of shift (approx 1230 hours)
- All staff on shift were made aware of the EAP service by Access EAP with phone number 1800 419 722.

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- CISD Knight debrief conducted with Suzanne Barr individually
- CISD Knight debrief conducted with Suzanne Barr individually
- CISD Adam East debrief conducted with Suzanne Barr individually
- CISD Knight debrief conducted with Suzanne Barr individually
- RN Christine Green - attended in RN group session
- RN Tracey Smith - attended in RN group session
- RN Julie Williamson - attended in RN group session
- RN Jacqueline Karona - attended in RN group session



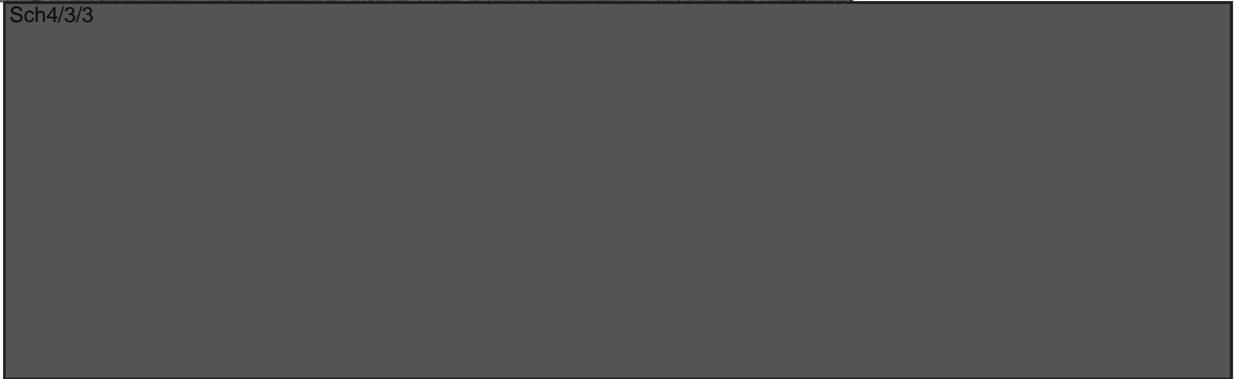
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- c. The Operations Manager Nigel Hockaday for their professional response to the incident.
- d. CSIC were on site and would be investigating the incident as standard protocol.
- e. All staff were reminded that EAP was available for staff and their family members including 24 hour helpline support where required.
- f. Staff feedback from the incident summarised in the attached comprehensive report from the Operations Manager.

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Report prepared by: _____

Print Name



Signature/Date

27 December 2011

Position: Human Resources Manager

Follow up date (one month) _____

Followed up by _____

Follow up date (three month) _____

Followed up by _____