

**Payment details**

**Payment Type:**

- Money Order
- Cheque – *Make cheque payable to Office of Liquor, Gaming and Racing*
- Credit Card – Charge my:

Mastercard     VISA

Credit Card No.               

Cardholder's Name: .....

Amount Authorised: \$ ..... Expiry Date: .....

Signature: .....

***A receipt will not be issued unless specifically requested.***

The contents of this e-mail and any attachments are confidential and may be legally privileged and the subject of copyright. If you have received this e-mail in error, please notify the sender immediately and erase all copies of the e-mail and the attachments. Virus scanning software is used. However, this department is not liable for viruses present in this e-mail or in any attachment.

\*\*\*\*\*  
\*\*\*\*\*

--

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.  
<http://www.mailguard.com.au>

Click here to report this message as spam:  
<https://login.mailguard.com.au/report/1AvFvMrg2D/7FbTM7vFiPx5M10fZxYtMP/2.57>



Line	DR/CR	GL Account Code	Amount	Tax Code (2)	Profit Centre (4) Cost Centre (7) Internal Order(8) WBS Element	Description (this description appears on your financial reports - maximum of 50 characters)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						
26						
27						
28						
29						
30						
Total			259.00	(must equal invoice amount including GST)		

**Payment details**

**Payment Type:**

- Money Order
- Cheque – *Make cheque payable to Office of Liquor, Gaming and Racing*
- Credit Card – Charge my:

Mastercard     VISA

Credit Card No.                        

Cardholder's Name: .....

Amount Authorised: \$ ..... Expiry Date: .....

Signature: .....

*A receipt will not be issued unless specifically requested.*

**Applications for Registration of Financial Interest required?-**

Yes

No

conflict in owner

**Evidence of Power of Attorney-**

Yes

No

**Constitution-**

Yes

No

**Related Applications-**

Yes

No

**Assessment-**

All requirements have been met.

All requirements have **not** been met.

**Additional Information Upon Assessment-**

Application to be Processed

Application to be Returned

Teesh Whittington - SBU JICOVA  
Liquor Licensing Officer 6/5/10  
/ /

<b>Section 7 Incorporated Club</b>	<p>Is the proposed licensee an incorporated club or a 'limited' club?</p> <p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Please attach a copy of the Certificate of Incorporation, Constitution (or Memorandum and Articles of Association).</p>
<b>Section 8 Trading name change</b>	<p>Will the trading name of the premises change?</p> <p><input checked="" type="checkbox"/> No – Go to Section 10</p> <p><input type="checkbox"/> Yes – Go to Section 9</p>
<b>Section 9 Change of name of premises</b>	<p>If it is intended to change the trading name of the premises, an additional application fee is required. Please write below the new name as it appears on the Certificate of Registration of Business Name.</p> <p>.....</p>
<b>Section 10 Changes to premises</b>	<p>Will you be making any changes to the structure or layout of the premises?</p> <p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Please contact this office prior to commencing any alterations</p>
<b>Section 11 Service changes</b>	<p>Will you be making any changes to the types of services or facilities currently offered at the premises?</p> <p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Give details .....</p> <p>.....</p> <p>.....</p>
<b>Section 12 Food court</b>	<p>Does this application relate to a food court?</p> <p><input checked="" type="checkbox"/> No</p> <p><input type="checkbox"/> Yes – Please supply a copy of your menu and details of any catering agreements entered into.</p>
<b>Section 13 Adult entertainment</b>	<p>Will you be conducting adult entertainment at the premises?</p> <p><input checked="" type="checkbox"/> No – Go to Section 15</p> <p><input type="checkbox"/> Yes – Go to Section 14</p>

**Section 14  
Adult  
entertainment  
permit**

Adult entertainment permits are not transferable. Even if there is an existing permit, you must lodge a new application. Is an adult entertainment permit application attached?

- No – No adult entertainment may be conducted at the premises until a permit is approved.
- Yes

**Section 15  
Transfer  
application**

Is this application being made by an executor, receiver or administrator under Section 129 or an owner or mortgagee under Section 113(1)(b) of the *Liquor Act 1992*?

- No
- Yes – Please attach a submission detailing your eligibility under that section.

**Section 16  
Mandatory  
training**

Has the proposed licensee (if an individual/s) completed a two day *Responsible Management of Licensed Venues* course?

- No – This application cannot be considered until the RMLV course is completed. Please advise when, where and with whom the training will be completed? Please provide a copy of the certificate once this training has been completed.  
.....  
.....
- Yes – Please provide a copy of the Certificate of Completion for each proposed individual licensee

**Section 17  
Tenure details**

Please state the proposed licensees' financial interest in the premises

- lessee
- owner of freehold
- other – please specify .....

Will you have any management sub-letting or franchise arrangement for any part of the premises?

- No
- Yes – Please give full details .....
- .....
- .....
- .....
- .....
- .....
- .....
- .....

**Lodgement  
details**

Please lodge the completed application, any supporting documentation and fees at the Office of Liquor, Gaming and Racing at the address below or any Office of Liquor, Gaming and Racing office at Gold Coast (Southport), Sunshine Coast (Maroochydore), Toowoomba, Wide Bay, Rockhampton, Mackay, Mt Isa, Townsville or Cairns. The counter is open Monday to Friday, 8:30am to 4:30pm.

By mail: Locked Bag 180, City East Q 4002

In person: Office of Liquor, Gaming and Racing, Level 4, 33 Charlotte Street, Brisbane Qld 4000  
or your nearest regional office